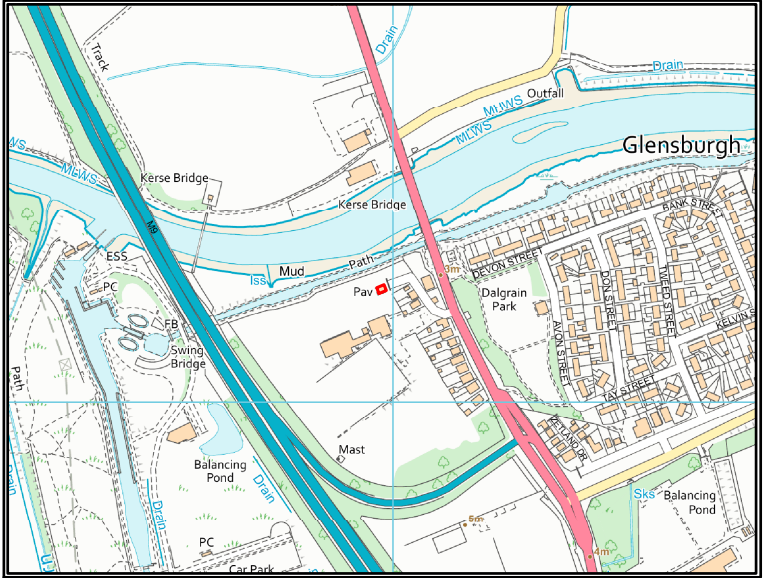


Falkirk Council



LOCATION PLAN scale: 1:10,000

Subject:			Glensburgh Pavilion, Glensburgh Road, Grangemouth	
Area:		or thereby.		
Scale: 1:500	Plan No: 3223	Date: 30.8.2024		
Place Services Falkirk Stadium, 4 Stadium Way, Falkirk, FK2 9EE				
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CONSTITUTION
of
ES Galaxy Football Club

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GENERAL

Name of association

- 1 The name of the association is ES Galaxy Football Club

Purposes

- 2 The association's purposes are: To provide a positive and inclusive environment for young players to develop their football skills, enjoy the sport, and learn valuable life lessons like sportsmanship and teamwork. This often includes promoting health and fitness, encouraging participation, and fostering a sense of community.

We will do this by:

- Development of football skills: This includes providing training, coaching, and opportunities to play in matches, focusing on skill development at all levels.
- Encouraging participation and enjoyment:
- The team should strive to make football accessible and enjoyable for all players, regardless of ability or background.
- Promoting positive values:
- The team should emphasize fair play, sportsmanship, respect for others, and good behaviour both on and off the field.
- Developing lifestyle and fitness:
- The team can encourage healthy habits through activities like fitness training and nutritional guidance.
- Creating a safe and non-competitive environment:
- For younger players, the focus should be on learning and development, rather than solely on winning.
- Providing a positive and competitive environment (as age and experience allow):
- As players mature, they can be introduced to more competitive environments, while still maintaining a focus on development.
- Ensuring player protection and wellbeing:

- The club should have policies in place to protect players from harm, including those related to safeguarding and child protection.
- Community involvement:
- The team can contribute to the local community through activities like youth football leagues, coaching workshops, and social events.
- Providing educational courses:
- These courses can cover topics like player protection, football development, and first aid, benefiting both players and officials.

Powers

3 In pursuance of the purposes set out in clause 2 (but not otherwise), the association shall have the following powers:-

(a) Develop and maintain the facilities and grounds to provide a safe are for the Players and Coaches within our care

(b) The Management Committee designate Office bearers as signatories for official documentation subject to a successful motion agreeing such action on behalf of the Club. Those office bearers are Chairman, Treasurer and Secretary. The following shall oversee the running of the club

- This will consist of the following roles
- Chairperson
- Vice Chairperson
- Treasurer
- Child Welfare Player Protection Officer
- Secretary
- Coach Co-ordinator
- 1 Representative from an E.S. Galaxy Team

(c) **Communication:**

- Maintaining open communication between players, coaches, parents, and other club officials.
- Ensuring all expectations are clearly communicated and understood.

(d) **Compliance with Club and League Rules:**

- Adhering to the club's constitution and any rules set by the league or governing body.
- Ensuring all activities are appropriate for the age, experience, and ability of the players.
- Adopting the disciplinary procedures of the club, league, and relevant associations.

(e) **Fundraising and Finances:**

- Organizing fundraising activities to support the team.
- Managing team-specific finances, potentially including keeping records and issuing reports.

(f) **Player Conduct**

- Enforcing the club's code of conduct for players and coaches, including disciplinary actions.
- Ensuring fair play and upholding the spirit of the game.
- Promoting positive player behaviour and discouraging inappropriate language.

(g) To carry on any other activities which further any of the above purposes.

(h) **Property/Buildings**

To purchase, take on lease, hire, or otherwise acquire, any property or rights which are suitable for the association's activities.

To improve, manage, develop, or otherwise deal with, all or any part of the property and rights of the association.

To sell, let, hire out, license, or otherwise dispose of, all or any part of the property and rights of the association.

To borrow money, and to give security in support of any such borrowings by the association.

To employ such staff as are considered appropriate for the conduct of the association's activities, and to make reasonable provision for the payment of pension and/or other benefits for members of staff, ex-members of staff and their dependants.

To engage such consultants and advisers as are considered appropriate from time to time.

To effect insurance of all kinds (which may include officers' liability insurance).

To invest any funds which are not immediately required for the association's activities in such investments as may be considered appropriate (and to dispose of, and vary, such investments).

To liaise with other voluntary sector bodies, local authorities, UK or Scottish government departments and agencies, and other bodies, all with a view to furthering the association's purposes.

To establish and/or support any charity, and to make donations for any charitable purpose falling within the association's purposes.

To form any company or Scottish charitable incorporated organisation (SCIO) with similar purposes to those of the association, and, if considered appropriate, to transfer to any such company (but, if the association is a charity at the time, only if that company is a charity) or SCIO (without any payment being required from the company or SCIO) the whole or any part of the association's assets and undertaking.

To take such steps as may be deemed appropriate for the purpose of raising funds for the association's activities.

To accept grants, donations and legacies of all kinds (and to accept any reasonable conditions attaching to them).

To do anything which may be incidental or conducive to the furtherance of any of the association's purposes.

- 4 No part of the income or property of the association may be paid or transferred (directly or indirectly) to the members - either in the course of the association's existence or on dissolution - except where this is done in direct furtherance of the association's purposes.

- 5 Clause 4 does not prevent the association making any payment which is permitted under clauses 92 to 96 (remuneration and expenses).

General structure

- 6 The structure of the association consists of:
- (a) the MEMBERS - who have the right to participate in the annual general meeting (and any special general meeting) and have important powers under the constitution; for example, the members elect people to serve on the management committee and take decisions in relation to changes to the constitution itself;
 - (b) the MANAGEMENT COMMITTEE - who hold regular meetings during the period between annual general meetings, and generally control the activities of the association; for example, the management committee is responsible for monitoring and controlling the financial position of the association.

MEMBERS

Qualifications for membership

- 7 Membership shall be open to any individual who
- Players Membership - Boys or Girls who meet the age group requirements for our specific teams (e.g., under 11, under 13, under 15) based on the date of birth, often referring to the playing season. There will be no discrimination on grounds of race, occupation, sex, religious, political or other opinion. They are not allowed any voting rights.
 - Adult Membership – Individuals who are interested in the constituted purposes of the club and who wish to support it as members and who are willing to accept the rules of the club laid out in this document.
 - Membership criteria for current or future Team and Club sponsors.
 - Who are able to be registered by a formal application process with a membership application form which must be submitted and accepted Via the SYFA and COMET system
 - The organisation shall have not fewer than twenty members at any time and in the event that the number of members falls below twenty the Board may conduct only essential business other than taking steps to ensure the admission of Ordinary members to achieve the minimum number.

- For coaches and other officials, PVG checks will be required to ensure the safety of children, as well as adherence to the club's player protection policies
 - Comply with relevant laws and regulations, including player protection policies as per our Clubs Code Of Conduct and Members must agree to uphold the constitution and rules of the club and relevant governing bodies (e.g., Scottish Youth FA).
- 8 Employees of the association are not eligible for membership; and a person who becomes an employee of the association after admission to membership will automatically cease to be a member.

Application for membership

- 9 Any person who wishes to become a member must submit an application for membership (in writing or by email); the application for membership will then be considered by the management committee at its next management committee meeting.
- 10 The management committee may, at its discretion, refuse to admit any person to membership.
- 11 The management committee must notify each applicant promptly (in writing or by email) of its decision on whether or not to admit them to membership.

Membership subscription

- 12 No membership subscription shall be payable.

Register of members

- 13 The management committee must maintain a register of members, setting out the full name and address of each member, the date on which they were admitted to membership, and the date on which any person ceased to be a member.
- 14 If a member or management committee member requests a copy of the register of members, the management committee must ensure that a copy is supplied to them within 28 days, providing the request is reasonable; if the request is made by a member (where they are not a member of the management committee), the management committee may provide a copy which has the addresses blanked out.

Withdrawal from membership

- 15 Any person who wants to withdraw from membership must submit a notice of withdrawal to the association (either in writing or by email);

they will cease to be a member as from the time when the notice is received by the association.

Transfer of membership

- 16 Membership of the association may not be transferred by a member.

Re-registration of members

- 17 The management committee may, at any time, issue notices to the members (either in writing or by email) requiring them to confirm that they wish to remain as members of the association, and allowing them a period of 28 days (running from the date of issue of the notice) to provide that confirmation to the management committee.
- 18 If a member fails to provide confirmation to the management committee (in writing or by email) that they wish to remain as a member of the association before the expiry of the 28-day period referred to in clause 17, the management committee may expel them from membership.
- 19 A notice under clause 17 will not be valid unless it refers specifically to the consequences (under clause 18) of failing to provide confirmation within the 28-day period.

Expulsion from membership

- 20 Any person may be expelled from membership by way of a resolution passed in compliance with clause 49 (requirement for two thirds majority) at a general meeting (meeting of members), providing the following procedures have been observed:
- (a) at least 21 days' notice of the intention to propose the resolution must be given to the member concerned, specifying the grounds for the proposed expulsion;
 - (b) the member concerned shall be entitled to be heard on the resolution at the general meeting at which the resolution is proposed.

Termination of membership

- 21 Membership of the association will terminate on death.

DECISION-MAKING BY THE MEMBERS

General meetings (meetings of members)

- 22 The management committee must arrange a meeting of members (an annual general meeting or "AGM") in each calendar year.
- 23 The gap between one AGM and the next must not be longer than 15 months.
- 24 Notwithstanding clause 22, an AGM does not need to be held during the calendar year in which the association is formed; but the first AGM must still be held within 15 months of the date on which the association is formed.
- 25 The business of each AGM must include:
- (a) a report by the chair on the activities of the association;
 - (b) consideration of the annual accounts of the association;
 - (c) the election/re-election of members of the management committee, as referred to in clauses 71 to 74.
- 26 The management committee may arrange a special general meeting at any time.

Power to request the management committee to arrange a special general meeting

- 27 The management committee must arrange a special general meeting if they are requested to do so by a notice (in writing or by email) by members who amount to 5% or more of the total membership of the association at the time, providing:
- (a) the notice states the purposes for which the meeting is to be held; and
 - (b) those purposes are not inconsistent with the terms of this constitution, the Scottish Charities Act (where the association is a charity at the time), or any other statutory provision.
- 28 A notice under clause 27 may take the form of:
- (a) two or more documents in the same terms, each signed by one or more members; and/or
 - (b) a number of emails, each issued by a member;
- and the board will be taken to have received the notice on the date on which they receive sufficient documents and/or emails to equal or exceed the 5% threshold referred to in clause 27.
- 29 If the management committee receive a notice under clause 27, the date for the meeting which they arrange in accordance with the notice

must not be later than 28 days from the date on which they received the notice.

Notice of general meetings

- 30 At least 14 clear days' notice must be given of any AGM or any special general meeting.
- 31 The notice calling a general meeting must specify in general terms what business is to be dealt with at the meeting; and
 - (a) in the case of any resolution falling within clause 49 (requirement for two-thirds majority) must set out the exact terms of the resolution; and
 - (b) in the case of a resolution to alter the constitution, must set out the exact terms of the proposed alteration(s).
- 32 The reference to "clear days" in clause 30 shall be taken to mean that, in calculating the period of notice:
 - (a) the day after the notice is posted (or sent by e-mail) should be excluded; and
 - (b) the day of the meeting should also be excluded.
- 33 Notice of every general meeting must be given to all the members of the association, and to all the members of the management committee; but the accidental omission to give notice to one or more members or management committee members will not invalidate the proceedings at the meeting.
- 34 Any notice which requires to be given to a member under this constitution must be:
 - (a) sent by post to the member, at the address last notified by them to the association; or
 - (b) sent by e-mail to the member, at the email address last notified by them to the association.
- 35 If members of the association and management committee members are to be permitted to participate in a general meeting by way of audio and/or audio-visual link(s) (see clause 38), the notice (or notes accompanying the notice) must:
 - (a) set out details of how to connect and participate via that link or links; and

- (b) (particularly for the benefit of those members who may have difficulties in using a computer or laptop for this purpose) draw members' attention to the following options:
 - (i) participating in the meeting via an audio link accessed by phone, using dial-in details (if that forms part of the arrangements);
 - (ii) where attendance in person is to be permitted, either on an open basis or with a restriction on the total number who will be permitted to attend) attending and voting in person at the meeting;
 - (iii) (where clause 36 applies) submitting questions and/or comments in advance of the meeting
- 36 Where a general meeting is to involve participation solely via audio and/or audio-visual link(s), the notice (or notes accompanying the notice) must include a statement inviting members to submit questions and/or comments in advance of the meeting, which (subject to clause 37) the chairperson of the meeting will be expected to read out, and address, in the course of the meeting.
- 37 Where clause 36 applies, the chairperson of a general meeting will not require to read out or address any questions or comments submitted by members in advance of the meeting if and to the extent that the questions or comments are of an unreasonable length (individually or taken together), or contain material which is defamatory, racist or otherwise offensive.

Procedure at general meetings

- 38 The management committee may if they consider appropriate (and must, if required under clause 39) make arrangements for members and management committee members to participate in general meetings by way of audio and/or audio-visual link(s) which allow them to hear and contribute to discussions at the meeting, providing:
 - (a) the means by which members and management committee members can participate via that link or links are not subject to technical complexities, significant costs or other factors which are likely to represent - for all or a significant proportion of the membership - a barrier to participation;
 - (b) the notice calling the meeting (or notes accompanying the notice) contains the information required under clause 35; and
 - (c) the manner in which the meeting is conducted ensures, so far as reasonably possible, that those members and management committee members who participate via an audio or audio-

visual link are not disadvantaged with regard to their ability to contribute to discussions at the meeting, as compared with those members and management committee members (if any) who are attending in person (and vice versa).

- 39 If restrictions arising from public health legislation or guidance are likely to mean that attendance in person at a proposed general meeting would not be possible or advisable for all or a significant proportion of the membership, the management committee must make arrangements for members and management committee members to participate in that general meeting by way of audio and/or audio-visual link(s) which allow them to hear and contribute to discussions at the meeting; and on the basis that the requirements set out in paragraphs (a) to (c) of clause 38 will apply.
- 40 A general meeting may involve two or more members or management committee members participating via attendance in person while other members and/or management committee members participate via audio and/or audio-visual links; or it may involve participation solely via audio and/or audio-visual links.
- 41 References in clauses 35 to 40 to members should be taken to include proxies for members and authorised representatives of members which are corporate bodies.
- 42 The quorum for a general meeting is [5] members, present in person.
- 43 An individual participating in a general meeting via an audio or audio-visual link which allows them to hear and participate in discussions at the meeting will be deemed to be present in person (or, if they are not a member [or the authorised representative of a member which is a corporate body]), will be deemed to be in attendance) at the meeting.
- 44 If a quorum is not present within 15 minutes after the time at which a general meeting was due to start - or if a quorum ceases to be present during a general meeting - the meeting cannot proceed; and fresh notices of meeting will require to be sent out, to deal with the business (or remaining business) which was intended to be conducted.
- 45 The chair of the association should act as chairperson of each general meeting.
- 46 If the chair of the association is not present within 15 minutes after the time at which the meeting was due to start (or is not willing to act as chairperson), the members of the management committee present at the meeting must elect from among themselves the person who will act as chairperson of that meeting.

Voting at general meetings

- 47 Every member has one vote, which must be given personally (subject to clause 52).
- 48 All decisions at general meetings will be made by majority vote - with the exception of the types of resolution listed in clause 49.
- 49 The following resolutions will be valid only if passed by not less than two thirds of those voting on the resolution at a general meeting (or if passed by way of a resolution agreed to in writing or by email under clause 57):
- (a) a resolution amending the constitution;
 - (b) a resolution expelling a person from membership under clause 20;
 - (c) a resolution removing a person from office as a management committee member under paragraph (i) of clause 77;
 - (d) a resolution directing the management committee to take any particular step (or directing the management committee not to take any particular step) under clause 87;
 - (e) a resolution for the dissolution of the association.
- 50 If there is an equal number of votes for and against any resolution, the chairperson of the meeting will be entitled to a second (casting) vote.
- 51 A resolution put to the vote at a general meeting will be decided on a show of hands unless the chairperson (or at least two other members present at the meeting) ask for a secret ballot.
- 52 Where members are participating in a meeting via an audio or audio-visual link, they may cast their votes on any resolution orally, or by way of some form of visual indication, or by use of a voting button or similar, or by way of a message sent electronically - and providing the management committee have no reasonable grounds for suspicion as regards authenticity, any such action shall be deemed to be a vote cast personally via a show of hands.
- 53 The chairperson will decide how any secret ballot is to be conducted, and they will declare the result of the ballot at the meeting.
- 54 Where members are participating in a meeting via audio and/or audio-visual links, the chairperson's directions regarding how a secret ballot is to be conducted may allow those members to cast their votes on the secret ballot via any or all of the methods referred to in clause 52,

providing reasonable steps are taken to preserve anonymity (while at the same time, addressing any risk of irregularities in the process).

- 55 The principles set out in clauses 52 and 54 shall also apply in relation to the casting of votes by an individual in their capacity as proxy for a member or as the authorised representative of a member which is a corporate body.

Technical objections to remote participation in general meetings

- 56 This constitution imposes certain requirements regarding the use of audio and/or audio-visual links as a means of participation and voting at general meetings; providing the arrangements made by the management committee in relation to a given general meeting (and the manner in which the meeting is conducted) are consistent with those requirements:
- (a) a member cannot insist on participating in the general meeting, or voting at the general meeting, by any particular means;
 - (b) the general meeting need not be held in any particular place;
 - (c) the general meeting may be held without any particular number of those participating in the meeting being present in person at the same place (but, notwithstanding that, the quorum requirements - taking account of those participating via audio and/or audio-visual links - must still be met);
 - (d) the general meeting may be held by any means which permits those participating in the meeting to hear and contribute to discussions at the meeting;
 - (e) a member will be able to exercise the right to vote at the general meeting (including where a secret ballot is to be held) by such means as is determined by the chairperson of the meeting (consistent with the arrangements made by the management committee) and which permits that member's vote to be taken into account in determining whether or not a resolution is passed.

Written resolutions by members

- 57 A resolution agreed to in writing (or by e-mail) by the required majority (see clause 59) of the members who would have been entitled (as at the date on which it is circulated) to vote on it if it had been proposed at a general meeting will (subject to clauses 60 and 61) be as valid as if it had been passed at a general meeting; and the date of the resolution will be taken to be the date on which the last member agreed to it.

- 58 A copy of any proposed resolution under clause 57 must be sent (in writing or by email; and at the same time, so far as reasonably possible) to all those members entitled to vote on it; and it must be accompanied in each case by a statement:
- (a) informing the member how to give their agreement to the resolution; and
 - (b) notifying the member of the date when the resolution would lapse if the required majority of the members have not given their agreement by that date (see clause 60).
- 59 For the purposes of clauses 57 and 60, "required majority" means:
- (a) in the case of a resolution of the nature referred to in clause 49 (requirement for two thirds majority) – two thirds or more;
 - (b) in the case of any other resolution - more than half;
- and on the basis that (if all members have voting rights) these proportions are to be applied to the total membership of the association at the time.
- 60 In order for a resolution to be valid under clause 57, it must be agreed to by the required majority of the members within 28 days after it is circulated.
- 61 A resolution to remove a management committee member cannot be dealt with via a resolution agreed to in writing or by email under clause 57.

Minutes

- 62 The management committee must ensure that proper minutes are kept in relation to all general meetings and that a proper record is kept of all resolutions agreed to in writing or by email under clauses 57 to 61.
- 63 Minutes of general meetings must include the names of those present; and (so far as possible) should be signed by the chairperson of the meeting.
- 64 The records of resolutions kept under clause 62 must include confirmation that all members agreed to the resolution; and should be signed by the chair of the organisation.
- 65 The management committee shall make available copies of the minutes, and records of resolutions, referred to in clause 62 to any member of the public requesting them; but on the basis that the

management committee may exclude confidential material to the extent permitted under clause 126.

MANAGEMENT COMMITTEE

Number of management committee members

- 66 The maximum number of ESG management committee members is not fixed and can vary depending on the club's needs and the number of volunteers available. Our basic committee will include a chairman, secretary, treasurer, and a welfare officer. We may also have additional committee members, co-opted members, or specific roles tailored to our needs. The SFA recommends that all clubs need a chairman, secretary, and treasurer.

Out of that:

- (a) no more than 4 shall be management committee members who were elected/appointed under clauses 71 to 74 (the initial management committee members being deemed to fall within this category); and
- (b) no more than 4 shall be management committee members who were co-opted under the provisions of clauses 75 and 76.

- 67 The minimum number of management committee members is

- 68 Within the management committee only the following roles will have the power to sign contracts on behalf of ES Galaxy.

Designated Signatories: The Chairman, The Secretary and the Treasurer

Eligibility

- 69 A person shall not be eligible for election/appointment to the management committee under clauses 71 to 74 unless they are a member of the association; a person appointed to the management committee under clauses 75 and 76 need not, however, be a member of the association.

- 70 A person will not be eligible for election or appointment to the management committee if they are:

- (a) disqualified from being a charity trustee under the Scottish Charities Act (even if the association is not a charity at the time); or
- (b) an employee of the association.

Initial management committee members

- 71 The individuals who are the initial management committee members (as referred to in clause 143) shall be deemed to have been appointed under clauses 71 to 74 with effect from the date of adoption of this constitution.

Election, retiral, re-election

- 72 At each AGM, the members may elect any member (subject to clause 66, and providing they are not debarred under clause 69) to be a management committee member.
- 73 The management committee may at any time appoint any member (subject to clause 66, and providing they are not debarred under clause 69) to be a management committee member.
- 74 At each AGM, all of the management committee members elected/appointed under clauses 71 and 72 (and, in the case of the first AGM, including the initial management committee members) shall retire from office - but shall then be eligible for re-election under clause 71.
- 75 A management committee member retiring at an AGM will be deemed to have been re-elected unless:
- (a) they advise the management committee prior to the conclusion of the AGM that they do not wish to be re-appointed as a management committee member; or
 - (b) an election process was held at the AGM and they were not among those elected/re-elected through that process.

Appointment/re-appointment of co-opted management committee members

- 76 In addition to their powers under clause 72, the management committee may at any time appoint any non-member of the association to be a management committee member (subject to clause 66, and providing they are not debarred under clause 69) either on the basis that they have been nominated by the SFA, SYFA or CSFA on the basis that they have specialist experience and/or skills which could be of assistance to the management committee.
- 77 At each AGM, all of the management committee members appointed under clause 75 shall retire from office - but shall then be eligible for re-appointment by the management committee (after the AGM) under that clause.

Termination of office

- 78 A member of the management committee will automatically cease to hold office if:
- (a) they become disqualified from being a charity trustee under the Scottish Charities Act (even if the association is not a charity at the time);
 - (b) they become incapable for medical reasons of carrying out their duties as a member of the management committee - but only if that has continued (or is expected to continue) for a period of more than six months;
 - (c) (in the case of a management committee member elected/appointed under clauses 71 to 74, or any of the initial management committee members) they cease to be a member of the association;
 - (d) they become an employee of the association;
 - (e) they give the association a notice of resignation (either in writing or by email);
 - (f) they are absent (without good reason, in the opinion of the management committee) from more than three consecutive meetings of the management committee – but only if the management committee resolve to remove them from office;
 - (g) they are removed from office by resolution of the management committee on the grounds that they are considered to have committed a serious breach of the code of conduct for management committee members (as referred to in clause 97);
 - (h) (if the association is a charity at the time) they are removed from office by resolution of the management committee on the grounds that they are considered to have been in serious or persistent breach of their duties under section 66(1) or (2) of the Scottish Charities Act; or
 - (i) they are removed from office by a resolution of the members passed at a general meeting.
- 79 A resolution under paragraph (g), (h) or (i) of clause 77 shall be valid only if:
- (a) the management committee member concerned is given reasonable prior written notice (in writing or by email) of the grounds upon which the resolution for their removal is to be proposed;

- (b) the management committee member concerned is given the opportunity to address the meeting at which the resolution is proposed, prior to the resolution being put to the vote; and
- (c) (in the case of a resolution under paragraph (g) or (h)) at least two thirds (to the nearest round number) of the management committee members then in office vote in favour of the resolution; and
- (d) (in the case of a resolution under paragraph (i)) at least two thirds (to the nearest round number) of the votes cast in relation to the resolution were in favour of the resolution.

Register of management committee members

- 80 The management committee must keep a register of management committee members, setting out the full name and address of each member of the management committee, the date on which each such person became a management committee member, and the date on which any person ceased to hold office as a management committee member.
- 81 If any person requests a copy of the register of management committee members, the management committee must ensure that a copy is supplied to them within 28 days, providing the request is reasonable; if the request is made by a person who is not a management committee member, the management committee may provide a copy which has the addresses blanked out - if the association is satisfied that including that information is likely to jeopardise the safety or security of any person or premises.

Office-bearers

- 82 The management committee members must elect (from among themselves) a chair, a treasurer and a secretary.
- 83 In addition to the office-bearers required under clause 81, the management committee members may elect (from among themselves) further office bearers if they consider that appropriate.
- 84 All of the office bearers will cease to hold office at the conclusion of each AGM, but may then be re-elected by the management committee (after the AGM) under clause 81 or 82.

- 85 A person elected to any office will automatically cease to hold that office:
- (a) if they cease to be a member of the management committee; or
 - (b) if they give to the association a notice of resignation from that office (either in writing or by email).

Powers of management committee

- 86 Except where this constitution states otherwise:
- (a) the association (and its assets and undertaking) will be managed by the management committee; and
 - (b) the management committee may exercise all the powers of the association.
- 87 A meeting of the management committee at which a quorum is present may exercise all powers exercisable by the management committee.
- 88 The members may, by way of a resolution passed in compliance with clause 49 (requirement for two thirds majority), direct the management committee to take any particular step or direct the management committee not to take any particular step; and the management committee shall give effect to any such direction accordingly.

Management committee members - general duties

- 89 Each of the management committee members has a duty, in exercising functions as a management committee member, to act in the interests of the association; and, in particular, must:
- (a) seek, in good faith, to ensure that the association acts in a manner which is in accordance with its purposes;
 - (b) act with the care and diligence which it is reasonable to expect of a person who is managing the affairs of another person;
 - (c) in circumstances giving rise to the possibility of a conflict of interest between the association and any other party:
 - (i) put the interests of the association before that of the other party; or
 - (ii) where any other duty prevents them from doing so, disclose the conflicting interest to the association and refrain from participating in any deliberation or decision of the other management committee members with regard to the matter in question;

- (d) (if the association is a charity at the time) ensure that the association complies with any direction, requirement, notice or duty imposed under or by virtue of the Scottish Charities Act.
- 90 In addition to the duties outlined in clause 88, all of the management committee members must take such steps as are reasonably practicable for the purpose of ensuring:
 - (a) that any breach of any of those duties by a management committee member is corrected by the management committee member concerned and not repeated; and
 - (b) that any management committee member who has been in serious or persistent breach of those duties is removed as a management committee member.

Conflicts of interest involving management committee members - general

- 91 The management committee must use every effort to ensure that conflicts of interest involving management committee members (including those which relate to individuals or bodies connected with management committee members) are identified at the earliest opportunity and appropriately managed; the following provisions of this constitution are of particular relevance:
 - (a) clauses 91 and 94 require management committee members to declare any personal interest which they may have in any transaction or other arrangement with the association;
 - (b) clause 115 prohibits a management committee member with a personal interest in a proposed arrangement from voting on the question of whether the association should enter into that arrangement;
 - (c) clause 93 (reflecting similar provisions contained in the Scottish Charities Act) sets out restrictions and conditions for any arrangement under which remuneration would be paid to a management committee member (or where the management committee member might benefit from remuneration paid to a connected party).
- 92 In addition to complying with the provisions referred to in clause 90:
 - (a) the management committee must maintain a register of management committee members' interests;
 - (b) the chairperson of each management committee meeting must invite declarations of interest, shortly after the start of the meeting;

- (c) the minutes of each management committee meeting must record any conflicts of interest which have been declared at the meeting, and must set out in detail how any such conflicts of interest have been managed.

Remuneration and expenses

- 93 No management committee member may serve as an employee (full time or part time) of the association; and no management committee member may be given any remuneration by the association for carrying out their duties as a management committee member.
- 94 Where a management committee member provides services to the association or might benefit from any remuneration paid to a connected party for such services:
 - (a) the maximum amount of the remuneration must be specified in a written agreement and must be reasonable;
 - (b) the management committee must be satisfied that it would be in the interests of the association to enter into the arrangement (taking account of that maximum amount); and
 - (c) less than half of the management committee members must be receiving remuneration from the association (or benefit from remuneration of that nature).
- 95 Provided they have declared their interest - and have not voted on the question of whether or not the association should enter into the arrangement - a management committee member will not be debarred from entering into an arrangement with the association in which they have a personal interest where that is not prohibited by clause 92 or 93; and (subject to clause 93 and – if the association is a charity at the time – subject to the provisions relating to remuneration for services contained in the Scottish Charities Act), they may retain any personal benefit which arises from that arrangement.
- 96 The association may also enter into an arrangement with a member who is not a management committee member (or with a person or body connected with a member who is not a management committee member) under which that member (or the connected person or body) receives payment for goods or services provided by them to the association, but only if:
 - (a) the terms and conditions (including the amount of the payment(s)) are at least as good (from the association's point of view) as those which would be expected if the goods or services had been sourced on the open market; and

- (b) the management committee members are satisfied, after careful consideration, that the arrangement is in the best interests of the association;

and the same principles will apply in relation to any arrangement under which a member (or a person or body connected with a member) lets premises to the association or makes a loan to the association.

- 97 The management committee members may be paid all travelling and other expenses reasonably incurred by them in connection with carrying out their duties; this may include expenses relating to their attendance at meetings.

Code of conduct for management committee members

- 98 Each of the management committee members shall comply with the code of conduct (incorporating detailed rules on conflict of interest) prescribed by the management committee from time to time.
- 99 The code of conduct referred to in clause 97 shall be supplemental to the provisions relating to the conduct of management committee members contained in this constitution and (if the association is a charity at the time) the duties imposed on charity trustees under the Scottish Charities Act; and all relevant provisions of this constitution shall be interpreted and applied in accordance with the provisions of the code of conduct in force from time to time.

DECISION-MAKING BY THE MANAGEMENT COMMITTEE MEMBERS

Notice of management committee meetings

- 100 Any management committee member may call a meeting of the management committee or may ask the secretary to call a meeting of the management committee.
- 101 At least 7 days' notice must be given of each management committee meeting, unless (in the opinion of the person calling the meeting) there is a degree of urgency which makes that inappropriate.

- 102 If management committee members are to be permitted to participate in a management committee meeting by way of audio and/or audio-visual link(s), the management committee members must, in advance of the meeting, be provided with details of how to connect and participate via that link or links; and (particularly for the benefit of those management committee members who may have difficulties in using a computer or laptop for this purpose) the management committee members' attention should be drawn to the following options:
- (a) participating in the meeting via an audio link accessed by phone, using dial-in details (if that forms part of the arrangements);
 - (b) (where attendance in person is to be permitted, either on an open basis or subject to a restriction on the total number who will be permitted to attend) the ability to attend the meeting in person.

Procedure at management committee meetings

- 103 No valid decisions can be taken at a management committee meeting unless a quorum is present; the quorum for management committee meetings is 4 management committee members, present in person.
- 104 An individual participating in a management committee meeting via an audio or audio-visual link which allows them to hear and contribute to discussions at the meeting will be deemed to be present in person (or, if they are not a management committee member, will be deemed to be in attendance) at the meeting.
- 105 If at any time the number of management committee members in office falls below the number stated as the quorum in clause 102, the remaining management committee member(s) will have power to fill the vacancies or call a general meeting - but will not be able to take any other valid decisions.
- 106 The chair of the association should act as chairperson of each management committee meeting.
- 107 If the chair is not present within 15 minutes after the time at which the meeting was due to start (or is not willing to act as chairperson), the management committee members present at the meeting must elect (from among themselves) the person who will act as chairperson of that meeting.
- 108 Every management committee member has one vote, which must be given personally (subject to clause 113).

- 109 All decisions at management committee meetings will be made by majority vote.
- 110 If there is an equal number of votes for and against any resolution, the chairperson of the meeting will be entitled to a second (casting) vote.
- 111 The management committee may if they consider appropriate (and must, if this is required under clause 111), allow management committee members to participate in management committee meetings by way of an audio and/or audio-visual link or links which allow them to hear and contribute to discussions at the meeting, providing:
- (a) the means by which management committee members can participate via that link or links are not subject to technical complexities, significant costs or other factors which are likely to represent - for all, or a significant proportion, of the management committee members - a barrier to participation; and
 - (b) the manner in which the meeting is conducted ensures, so far as reasonably possible, that those management committee members who participate via an audio or audio-visual link are not disadvantaged with regard to their ability to contribute to discussions at the meeting, as compared with those management committee members (if any) who are attending in person (and vice versa).
- 112 If restrictions arising from public health legislation or guidance are likely to mean that attendance in person at a proposed management committee meeting would not be possible or advisable for one or more of the management committee members, the management committee must make arrangements for management committee members to participate in that management committee meeting by way of audio and/or audio-visual link(s); and on the basis that:
- (a) the requirements set out in paragraphs (a) and (b) of clause 110 will apply; and
 - (b) the management committee must use all reasonable endeavours to ensure that all management committee members have access to one or more means by which they may hear and contribute to discussions at the meeting.
- 113 A management committee meeting may involve two or more management committee members participating via attendance in person while other management committee members participate via audio and/or audio-visual links; or it may involve participation solely via audio and/or audio-visual links.

- 114 Where a management committee member or management committee members are participating in a management committee meeting via an audio or audio-visual link, they may cast their vote on any resolution orally, or by way of some form of visual indication, or by use of a voting button or similar, or by way of a message sent electronically.
- 115 The management committee may, at its discretion, allow any person to attend (whether in person or by way of an audio or audio-visual link) and speak at a management committee meeting notwithstanding that they are not a management committee member - but on the basis that they must not participate in decision-making.
- 116 A management committee member must not vote at a management committee meeting (or at a meeting of a sub-committee) on any resolution which relates to a matter in which they have a personal interest or duty which conflicts (or may conflict) with the interests of the association; they must withdraw from the meeting while an item of that nature is being dealt with.
- 117 For the purposes of clause 115:
- (a) an interest held by an individual who is “connected” with the management committee member under section 68(2) of the Scottish Charities Act (husband/wife, partner, child, parent, brother/sister etc) shall be deemed to be held by that management committee member (even if the association is not a charity at the time);
 - (b) a management committee member will (subject to clause 117) be deemed to have a personal interest in relation to a particular matter if a body in relation to which they are an employee, director, member of the management committee, officer or elected representative (or a body in relation to which they are a major shareholder or have some other significant financial interest) has an interest in that matter.
- 118 Where a subsidiary of the association has an interest in a particular matter which is to be considered by the management committee, a management committee member who is also a director of that subsidiary will not be debarred from voting on that matter (unless they have a different personal interest in that matter, unrelated to their position as a director of that subsidiary).

Technical objections to remote participation

- 119 The principles set out in clause 56 (technical objections to remote participation) shall apply in relation to remote participation and voting at management committee meetings, as if each reference in that clause to a member were a reference to a management committee

member and each reference in that clause to a general meeting were a reference to a management committee meeting.

Management committee resolutions agreed in writing or by email

- 120 A resolution agreed to in writing (or by email) by a majority of the management committee members then in office shall (subject to clauses 120 and 121) be as valid as if duly passed at a management committee meeting.
- 121 A resolution under clause 119 shall not be valid unless a copy of the resolution was circulated to all of the management committee members, along with a cut-off time (which must be reasonable in the circumstances) for notifications under clause 121.
- 122 If a resolution is circulated to the management committee members under clause 120, any one or more management committee members may, following receipt of a copy of the resolution, notify the secretary that they consider that a management committee meeting should be held to discuss the matter which is the subject of the resolution; and if any such notification is received by the secretary prior to the cut-off time:
- (a) the secretary must convene a management committee meeting accordingly, and on the basis that it will take place as soon as reasonably possible;
 - (b) the resolution cannot be treated as valid under clause 119 unless and until that management committee meeting has taken place;
 - (c) the management committee may (if they consider appropriate, on the basis of the discussions at the meeting) resolve at that management committee meeting that the resolution should be treated as invalid, notwithstanding that it had previously been agreed to in writing (or by email) by a majority of the management committee members then in office.

Minutes

- 123 The management committee must ensure that proper minutes are kept in relation to all management committee meetings and meetings of sub-committees; and that a proper record is kept of all resolutions agreed to (in writing or by email) by the management committee members under clause 119.

- 124 The minutes to be kept under clause 122 must include the names of those present; and (so far as possible) should be signed by the chairperson of the meeting.
- 125 The records of resolutions kept under clause 122 must include the names of those management committee members who agreed to the resolution (as well as the names of any management committee members who stated that they disagreed with the resolution); and should be signed by the chair of the association.
- 126 The management committee shall (subject to clause 126) make available copies of the minutes and records of resolutions referred to in clause 122 to any member of the public requesting them.
- 127 The management committee may exclude from any copy minutes, or records of resolutions, made available to a member of the public under clause 125 any material which the management committee considers ought properly to be kept confidential - on the grounds that allowing access to such material could cause significant prejudice to the interests of the association or on the basis that the material contains reference to employee or other matters which it would be inappropriate to divulge.

ADMINISTRATION

Delegation to sub-committees

- 128 The management committee may delegate any of their powers to sub-committees; a sub-committee must include at least one management committee member, but other members of a sub-committee need not be management committee members.
- 129 The management committee may also delegate to the chair of the association (or the holder of any other post) such of their powers as they may consider appropriate.
- 130 When delegating powers under clause 127 or 128, the management committee must set out appropriate conditions (which must include an obligation to report regularly to the management committee).
- 131 Any delegation of powers under clause 127 or 128 may be revoked or altered by the management committee at any time.
- 132 The rules of procedure for each sub-committee, and the provisions relating to membership of each sub-committee, shall be set by the management committee.

Operation of accounts

- 133 The management committee should ensure that the systems of financial control adopted by the association in relation to the operation of the association's bank accounts (including online banking) reflect the recommendations made from time to time by the association's auditors (or independent examiners) or other external accountants.

Accounting records and annual accounts

- 134 The management committee must ensure that proper accounting records are kept, in accordance with all applicable statutory requirements.
- 135 The management committee must prepare annual accounts, complying with all relevant statutory requirements; and
- (a) if an audit is required under any statutory provisions (or if the management committee consider that an audit would be appropriate for some other reason), the management committee should ensure that an audit of the accounts is carried out by a qualified auditor;
 - (b) if an audit is not carried out, the management committee must ensure that an independent examination of the accounts is carried out by a qualified independent examiner.

MISCELLANEOUS

Dissolution

- 136 The members may, by way of a resolution passed in compliance with clause 49 (requirement for two thirds majority), resolve that the association be dissolved.
- 137 If a resolution to dissolve the association is passed under clause 135, the management committee shall have power to dispose of any assets held by or on behalf of the association - and any assets remaining after satisfaction of the debts and liabilities of the association shall be transferred to some other body or bodies having purposes similar to those of the association [which is/are a charity or charities at the time][which (in each case, if there are two or more bodies) have a constitution prohibiting the distribution of profits (and of surplus assets on a winding-up) to members].
- 138 The identity of the body or bodies to which assets are transferred under clause 136 shall be determined by the members of the association at, or prior to, the time of dissolution.

- 139 For the avoidance of doubt, no part of the income or property of the association shall (otherwise than in pursuance of the association's purposes) be paid or transferred (directly or indirectly) to the members, either in the course of the association's existence or on dissolution.

Alterations to the constitution

- 140 This constitution may (subject to clause 140) be altered by resolution of the members passed at a general meeting (subject to achieving the two thirds majority referred to in clause 49) or by way of a resolution of the members agreed in writing or by email under clause 57.
- 141 The Scottish Charities Act prohibits charities from taking certain steps (eg change of name, an alteration to the purposes, amalgamation, winding-up) without the consent of the Office of the Scottish Charity Regulator (OSCR); if the association is a charity at the time, it must obtain OSCR's consent accordingly, before taking the relevant step.

Interpretation

- 142 References in this constitution to the Scottish Charities Act should be taken to include:
- (a) any statutory provision which adds to, modifies or replaces that Act; and
 - (b) any statutory instrument issued in pursuance of that Act or in pursuance of any statutory provision falling under paragraph (a) above.
- 143 In this constitution:
- (a) "Scottish Charities Act" means (subject to clause 141) the Charities and Trustee Investment (Scotland) Act 2005;
 - (b) "charity" means a body which is entered in the Scottish charity register;
 - (c) "charitable purpose" means a charitable purpose under section 7 of the Scottish Charities Act which is also regarded as a charitable purpose in relation to the application of the Taxes Acts.

Initial members of the management committee

- 144 The initial members of the management committee, and the positions held by each, shall be as set out below.

This constitution was adopted on [30/06/2025]

NAME	ADDRESS	POSITION	SIGNATURE
RUSSELL GRAY	21 CASTLE DRIVE STENHOUSEMUIR FK5 4DH	CHAIRMAN	
MARTIN SNEDDEN	36 KINGS ROAD GRANGEMOUTH FK3 9AR	SECRETARY	
JIM SKELTON	4 BURNS AVENUE LARBERT FK5 4FB	TREASURER	

COMMUNITY EMPOWERMENT (SCOTLAND) ACT 2015
FALKIRK COUNCIL ASSET TRANSFER REQUEST FORM

IMPORTANT NOTES:

This is an application form which can be used to make an Asset Transfer request to Falkirk Council.

Any Community Body interested in making an Asset Transfer Request is advised to contact the Asset Team on strategicpropertyreview@falkirk.gov.uk before making the request so that we can discuss your proposal.

Please complete the asset transfer request form if the property/land is owned/leased/managed by Falkirk Council.

It is essential that you read the [Asset Transfer guidance](#) provided by the Scottish Government before making a request.

When completed, this form should be emailed to strategicpropertyreview@falkirk.gov.uk or sent to

The Asset Team

Falkirk Council

4 Stadium Way

Falkirk

FK2 9EE

Section 1: Information about the Community Transfer Body (CTB) making the request

1.1 Name of the CTB making the asset transfer request

ES Galaxy

1.2 CTB address. This should be the registered address, if you have one.

Postal address:

21 Castle Drive, Stenhousemuir, Larbert, Falkirk

Postcode:

FK54DH

1.3 Contact details. Please provide the name and contact address to which correspondence in relation to this asset transfer request should be sent.

Contact name: Jim Skelton

Postal address: 4 Burns Avenue

Larbert, Falkirk

Postcode: FK54FB

Email: jimskelton@blueyonder.co.uk

Telephone: 07867532708

☒ We agree that correspondence in relation to this asset transfer request may be sent by email to the email address given above. *(Please tick to indicate agreement)*

You can ask Falkirk Council to stop sending correspondence by email, or change the email address, by telling them at any time, as long as 5 working days' notice is given.

- 1.4 Please mark an “X” in the relevant box to confirm the type of CTB and its official number, if it has one.

	Company and its company number is	
	Scottish Charitable Incorporated Organisation (SCIO) and its charity number is	
	Community Benefit Society (BenCom) and its registered number is	
	Unincorporated organisation (no number)	X

Please attach a copy of the CTB’s constitution, articles of association or registered rules.

Please note that under The Community Empowerment (Scotland) Act 2015, where a CTB is seeking ownership rather than a lease, the organisation must have at least 20 members. See the Scottish Government’s [Guidance for Community Transfer Bodies](#).

- 1.5 Has the organisation been individually designated as a community transfer body by the Scottish Ministers?

No ☒

Yes ☐

Please give the title and date of the designation order:

--

- 1.6 Does the organisation fall within a class of bodies which has been designated as community transfer bodies by the Scottish Ministers?

No ☒

Yes ☐

If yes what class of bodies does it fall within?

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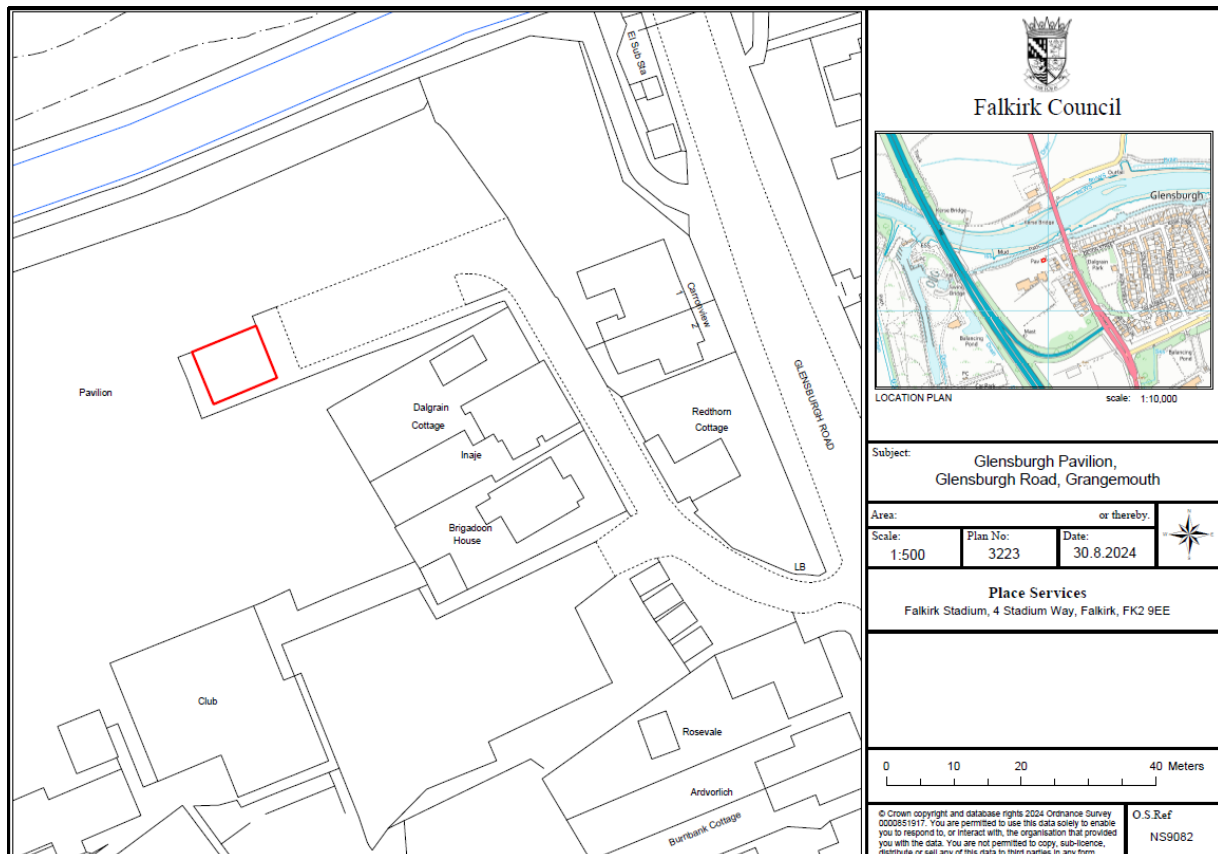
Section 2. Information about the land and rights requested

2.1 Please identify the property/land to which this asset transfer request relates.

You should provide a street address or grid reference and any name by which the land or building is known. If you have identified the land on the relevant authority's register of land, please enter the details listed there.

It may be helpful to provide one or more maps or drawings to show the boundaries of the land requested. If you are requesting part of a piece of land, you must attach a map and give a full description of the boundaries of the area to which your request relates. If you are requesting part of a building, please make clear what area you require. A drawing may be helpful.

Details of Property: Glensburgh Pavilion



Address: Glensburgh Pavilion, Glensburgh Road, Grangemouth

Postcode: FK3 8XJ

2.2 Please provide the UPRN (Unique Property Reference Number), if known.

UPRN: 136078924

Section 3. Type of request, payment and conditions

3.1 Please tick what type of request is being made:

☐

for ownership (under section 79(2)(a)) - go to section 3A

☒

for lease (under section 79(2)(b)(i)) – go to section 3B

☐

for other rights (section 79(2)(b)(ii)) - go to section 3C

3A – Request for Ownership

What price are you prepared to pay for the land requested?

Proposed price: £

Please attach a note setting out any other terms and conditions you wish to apply to the request.

3B – Request for Lease

What is the length of lease you are requesting?

20 Years

How much rent are you prepared to pay? Please make clear whether this is per year or per month.

Proposed rent: £1 per Year

Please attach a note setting out any other terms and conditions you wish to be included in the lease, or to apply to the request in any other way.

3C – Request for other Rights

What are the rights you are requesting?

Do you propose to make any payment for these rights?

Yes ☐

No ☐

If yes, how much are you prepared to pay? Please make clear what period this would cover, for example per week, per month, per day?

Proposed payment: £ per

Please set out any other terms and conditions you wish to apply to the request.

Section 4. Community Proposal

4.1 Please set out the reasons for making the request and how the land or building will be used.

This should explain the objectives of your project, why there is a need for it, any development or changes you plan to make to the land or building, and any activities that will take place there.

4.1.1 Objectives of Project

Our key objectives are to offer children within the local community an opportunity to participate in football activities quality and to continue to build a successful community football club, giving it a financially security future.

We work with the community, for the community. We will continue to develop partnerships with local organisations, service providers and community groups. Our vision is to provide youth football activities that help deliver long-term, social, economic, sustainable and environmental benefits to the local community.

Our objectives are:

- To improve health and wellbeing of the local community
- Provide increased social benefits
- Empower our community and families
- Reduce poverty in the area by providing essential services to help the wellbeing of the community
- Provide an affordable service for children to help alleviate child poverty in the area

4.1.2 Why there is a need for your Project?

The long-term lease of the Glensburgh pavilion which incorporates both McLaren Park and Glensburgh Park would allow E.S. Galaxy to continue with a blueprint for the future with a clear understanding of what facilities would be available during expansion plans. Alternative venues are both congested and expensive and it would become financially and resource restrictive to expand the club without having our own base and facilities.

- o We would have both a footballing but also an administrative base.
 - ☐ Club meetings
 - ☐ Team meeting
 - ☐ Player appraisals
 - ☐ Kit storage
- o Financially
 - ☐ We can apply for grants that previously were excluded due to length of lease or ownership of facilities
 - ☐ Additional coaching equipment (due to additional storage)

- o It would also allow us to plan to upgrade the facilities in a managed way
- Not limited to:
 - Upgrading showers (year 3)
 - Replacement storage container (year 1) Which we have just carried out due to the unsafe condition of the old one totaling approx. 4k due to the scrapping of the old one and purchase of a replacement
 - Painting and decorating (year 2)
 - Energy saving such as insulation (year 2)
 - Updating electrics (year 2)
- Possible expansion with 2 additional changing rooms allowing for both Glensburgh Park and McLaren Park being able to be used simultaneously (year 5)
- o Working with other local groups
- Collaboration with Grangemouth Rugby Club with regards to ground keeping, car parking, social space and joint grant applications

4.1.3 Will any Development/changes/modifications to the asset be required?
The plan is to refurbish the building to a high modern standard over as short a period of time as possible as funding allows.

4.1.4 What activities will take place?

Currently the 2008's, use the Glensburgh Pavilion and both McLaren and Glensburgh pitches under our current agreement with Falkirk Council. Teams train twice a week and play in the Scottish Youth Football Association, Central Region Leagues. The also participate in festivals and tournaments throughout the footballing calendar.

Future Planning

It is the clubs intention to initiate further teams into the club including younger age groups, girls teams. These would be in line with the Scottish Football Association development plans as shown below.

- Mini Kickers, ages 3-5 years of age, see <https://www.scottishfa.co.uk/football-development/participation/childrens-youth-football/mini-kickers/>
- Fun Football, ages 5-11 years of age, see <https://www.scottishfa.co.uk/football-development/participation/childrens-youth-football/mcdonalds-fun-football/>

During the summer months and holidays, we are implementing the running of holiday clubs and coaching sessions.

<p>4.1.5. If the asset is to be used by the public, please provide details of lettings policy and opening times.</p> <p>ES Galaxy will use the facility on the following dates and times: Mondays 1800-2030 hrs Wednesdays 1800-2030 hr Saturdays 0900-1200hrs</p> <p>Outwith this, the facility will be able to be rented by community groups, charities, local businesses. Organisations will be able to contact the group via email to enquire and this will be managed by our volunteers or as the club grows we will utilise other times what suits the activity</p>
<p>4.1.6 What provision will be provided for people with disabilities?</p> <p>The pavilion currently has a concrete ramp and we will be looking to install further facilities as part of the upgrade. We are also looking at funding to include accessible changing facilities within our pavilion.</p>
<p>4.1.7 Any other relevant information?</p>

Benefits of the proposal

4.2 Please set out the benefits that you consider will arise if the request is agreed to.

Local Authorities are permitted to dispose of property at less than market value where there are wider public benefits to be gained. This is set out in the Disposal of Land by Local Authorities (Scotland) Regulations 2010. These public benefits are listed below.

In this section, please explain how the project will benefit your community, and others. Please refer to the Scottish Government [guidance](#) on how the Council will consider the benefits of a request.

<p>Please explain how the project will benefit your community by detailing how your project will promote or improve:-</p> <p>4.2.1. Economic development/income generation</p>
--

ie. Please include details of any job creation or **volunteering and training** opportunities that will be available as a result of the Asset Transfer. Also details of how your organisation will involve the **local community** and of any incentives that may be available to encourage the local community to use the proposed services.

Our football club provides essential services that might otherwise be inaccessible due to the financial constraints of our local community.

We are a volunteer run club and the opportunities we provide to volunteers will help residents develop new skills and gain valuable work experience. Volunteering can serve as a stepping stone to future employment, enhancing the employability of individuals and contributing to the overall skill level of the community. Offering educational and training programs can help bridge the gap for those who are not in full-time education or employment.

Our football club fosters social cohesion and well-being, which are essential for a thriving economy.

4.2.2. Regeneration

i.e. Please include details of whether your organisation will contribute to the **physical regeneration** of the area, and how your proposal will impact the regeneration of the area, in terms of volunteering or employment, giving examples.

The first task will be to remove the Asbestos ceiling boards, upstands to the old skylights, wooden facings surrounding the ceiling to upstand areas and the asbestos board that is fitted behind the cisterns in the toilets. This must be done first due to contamination of the full pavilion should any of these boards be disturbed during the refurb. There will be a four stage clean up to ensure no Asbestos fibres remain in the building. Only then will it be safe to let other trades in to carry out works. There will be some preparatory work needed to allow the removal to happen, and this will be supervised in accordance with the asbestos removal experts to prevent any exposure to individuals.

Due to us paying for water we need to then replace the existing urinal/toilet cisterns as due to lack of maintenance on the council's part these run constantly using excess amounts of water, which is chargeable, so this needs addressed asap to save incurring unnecessary costs.

The exterior of the building is in a state of disrepair so making it wind and watertight. The plan is to remove the existing roof/roofline system and replace with a modern rubber-based system with low maintenance UPVC soffits/facias. This system would come with a 25-year guarantee. During this we will add insulation to the roof system making the building more energy efficient. Repairs will be carried out to the existing external roughcasting system to prevent further damp penetration.

A hardwood front security door will be installed along with a rear hardwood emergency exit which will only be able to be opened from the inside duplicating the existing systems.

The plan is to remove all existing high energy electric fan heaters and replace with an electric iqool 1200 BTU wall mounted smart air conditioner unit with heat pump to supply the building with an energy efficient heat source. This system doesn't need any external hardware and will sit safely within the building.

The toilets will then require to be reconfigured to accommodate both males and females. This will be done by utilising the existing room, using partition walls, insulation for efficiency and soundproofing. New plumbing and electrics will be needed to bring the room up to the required standard. The facility will be designed so that it can also be used by disabled persons if needed.

During the refurb works the full building will undergo a full rewire to bring it up to a modern standard using low energy lighting etc to minimise energy usage whilst also meeting with modern legislation. All ceilings will also be plaster boarded and insulated to help cosmetically and with energy consumption.

The shower room will undergo a full overhaul as it is outdated and will require a full refit to bring it up to a modern usable standard.

A small utility area will be formed with cupboards and worktop that can be utilised as a usable kitchen space.

The changing rooms/referee room will be decorated to bring it up in keeping with the rest of the building. Any changes to these will be minimal.

The sequence of events above is the order in which the project will be tackled. The timeframe will solely depend on available funds. The project will probably be broken down into different phases to sensibly approach the work with achievable targets set. The priority will be to carry out the Asbestos removal to make the building safe and a new roof with external repairs to make the pavilion wind and watertight along with secure to prevent any unwanted visitors.

4.2.3. Public Health

i.e. How likely is the proposal to improve the Public Health of the Community, in terms of **physical and mental health**, for example through volunteering, training, or taking part in activities, giving examples.

By improving the overall health of the community, our group aims to help ease the pressure on public and social services, and on other facilities. By engaging in regular social activities, our community can reduce stress, improve mood, and gain a sense of purpose. Physical activities we provide for children of different age groups help maintain physical health and mobility for all those who attend them. Together, these benefits contribute to a healthier, happier, and more connected community. When individuals have access to programmes that support their social, mental, and physical health, they are less likely to require intervention from public services. This proactive approach to community health not only benefits individuals, but also reduces the burden on public resources, allowing them to be allocated more effectively, to areas where they are needed the most."

Regular social activities can reduce stress, improve mood, and provide a sense of purpose, which can decrease the reliance on health services.

Offering educational programs on nutrition, mental health, and preventative care can empower residents to take control of their health. The community centre can collaborate with local health services to provide accessible health screenings, vaccinations, and other essential services. This can be particularly beneficial in ensuring that vulnerable populations receive the care they need

4.2.4. Social Wellbeing

i.e. How will the proposal improve the Community's Social Well-Being and mental health, or how might it improve the **learning offer and activities** available in the area? Please give brief examples of these activities.

The activities and social interactions facilitated by ES Galaxy will contribute significantly to both the mental and social wellbeing of our community. We provide a safe space for the local community to meet and engage with each other through our training, matches, activities and events.

Offering volunteer opportunities within the football club can enhance social cohesion and provide residents with a sense of purpose. Volunteering can help individuals develop new skills, gain confidence, and feel more connected to their community.

By facilitating intergenerational activities, the centre can bridge the gap between different age groups. Intergenerational activities can foster mutual understanding and respect and provide opportunities for learning and mentorship

4.2.5. Environmental Wellbeing / Environmental Benefits

i.e. Will the proposal bring green / environmental benefits and / or have an impact on the **local environment**? Will it help mitigate the effects of climate change? If so please give details.

We plan to continue to work in an environmentally conscious way to reduce our carbon footprint on the environment and local community. We will look to implement energy-efficient technologies and sustainable practices so the pavilion can reduce its environmental impact. We can engage the community in environmental initiatives, such as clean-up drives, tree planting events, and recycling programs. These activities can foster a sense of community pride and responsibility, encouraging residents to take an active role in protecting their local environment.

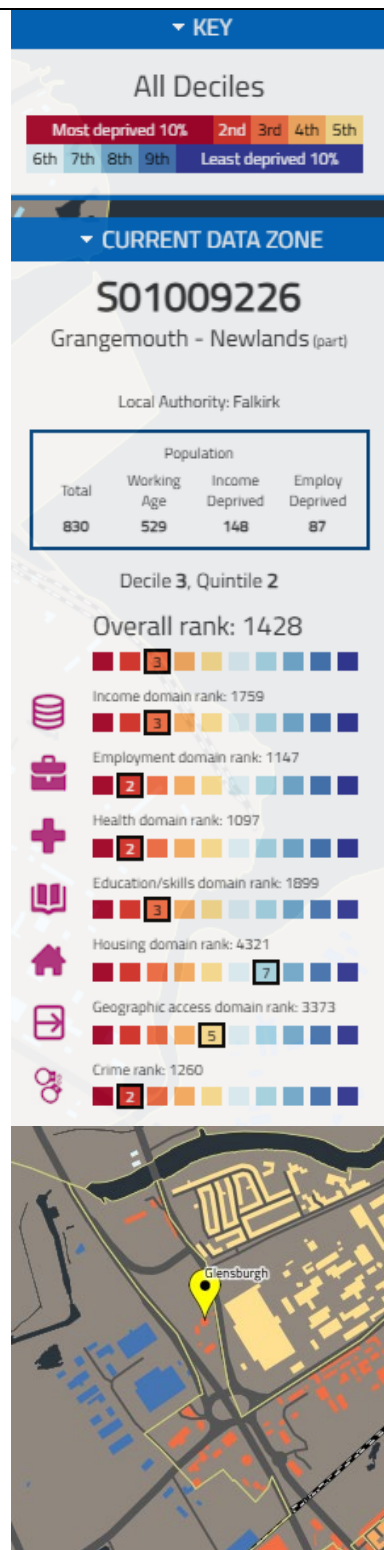
4.2.6. Does your project contribute to the reduction of inequalities?

i.e. Will the proposal enable the community to access activities not otherwise available; will these activities be available at an affordable rate; how will your organisation work with other local providers to **reduce inequalities**?

We currently look at individuals on a player by player basis. If a family is financially struggling the club will step in and cover the costs whilst providing training and playing gear including boots. We have in the past worked with the social work department to provide a safe environment for underprivileged children.

We also provide free camps during school holidays which have been opened up to the general community..

Glensburgh Pavilion is located within the 30% most deprived areas within Scotland and there are other areas within the Grangemouth area within the 10% most deprived areas in Scotland. Keeping the facility open for the local community will be vital to those living in areas of deprivation.



4.2.7 Will local people be engaged in the use and management of the Asset?

A “community of interest” may not represent the people living near to the asset. Please provide evidence of how **local people and communities** will be engaged in the use and management of the asset, and how they have been consulted.

General membership is open to all individuals and groups residing or operating within Grangemouth and the surrounding areas. We are always looking for additional volunteers and additional players.

A survey and letter from our neighbours at Grangemouth Rugby club are attached to this application.

4.2.8 How will you monitor whether the Asset Transfer is benefiting the community?

ES Galaxy will engage with local groups to maximise the usage of the pavilion. We have already been approached by Grangemouth Rugby Club to help with additional changing facilities and parking. We have also been approached by various charitable organisations e.g. Mcdonal's fun football, street soccer to use the facility but we have had to turn these down due to the type of lease we have had as it would be seen as sub-letting. Once a long-term lease is secured, we can look to engage with these organisations again to utilise the pavilion. This will also give us the opportunity to grow using the valuable feedback we can receive from these various organisations.

ES Galaxy keep records of all those involved and details including postcodes/addresses. We will continue to monitor this to ensure being based at Glensburgh pavilion continues to benefit the local community. We will continue to get feedback within the football club on the benefits of participating. We will continue to work with local organisations including ** to ensure the facility is enjoyed by the community.

4.2.9 Any other relevant information?

Restrictions on use of the land

4.3 If there are any restrictions on the use or development of the land, please explain how your project will comply with these.

Restrictions might include, amongst others, environmental designations such as a Site of Special Scientific Interest (SSI), heritage designations such as listed building status, controls on contaminated land or planning restrictions.

We are unaware of any restrictions on the use or development of the land.

Negative consequences

4.4 What negative consequences (if any) may occur if your request is agreed to? How you propose to minimise / reduce these?

You should consider any potential negative consequences for the local economy, environment, or any group of people, and explain how you could reduce these.

We foresee no external negative consequences of our proposal as we will continue to use the facility in the same manner we have done whilst upgrading the facility and maintaining it at a high standard.

Capacity to deliver

4.5 Please show how your organisation will be able to manage the project and achieve your objectives.

This could include the skills and experience of members of the organisation, any track record of previous projects, whether you intend to use professional advisers, etc.

4.5.1 Has your organisation or any of its members managed projects or owned / leased property/land prior to this?

Yes ☒

No ☐

Please provide details of:

4.5.2 Skills and experience of the members of the organisation

Jim Skelton, 40 years in the Petrochemical industry, time served fitter with maintenance, operational and Project management experience.

Russell Gray 40 years experience in the Chemical industry incorporating being the Union convener for the whole of the Grangemouth site and shutdown management.

Honorary President of the Central Boys Football Association

The other board members have varying skillsets from being time served tradesmen to civil servants all with varying experience which adds value to the team.

The other board members have varying skillsets from being time served tradesmen to civil servants all with varying experience which adds value to the team and the club maintains valuable connections with skilled professionals such as joiners, builders, and electricians – these contacts prove invaluable for maintenance and improvement projects. Collectively we will ensure compliance, ethical behaviour, and accountability. We are able to identify and address issues promptly. Through careful financial management, we will manage financial resources, ensuring long-term stability for the club and our facilities.

Name	Years Service	Community	Financial	Fund Raising
Ryan Wood	5			
Alister Murray	5			
Steven Walton	4			
Alex Hastings	Over 30	Community		
Barry Main	4			
Amanda Murray	3			Fund Raising
Nick Kearney	3			
Robert Anderson	3			
Alan Schofield	10	Community		Fund Raising
Ronnie Hunt	Over 30	Community		
Eamon O'Hare	10	Community		
Alan Wallace	10			
Martin Hay	10			
Martin Snedden	20			
Russell Gray	52		Financial	
Alec Thompson	2			
Clark Hunter	2			
Stephen Davie	2			
John Haxton	10			
Scott Clarke	2			
Aiden Gallagher	2			
Lee Duffy	2			
Calum Milton	2			
James Brooks	2			
Graham McComb	2			
Adam Kerr McGregor	2			
Lauryn Fleming	2			Fund Raising
Jim Skelton	Over 30		Financial	

4.5.3 Do you intend to use professional advisors? Please provide details.

If we are successful in being offered a long term lease we will engage the advice of a property solicitor to help with finalising the legalities

We plan to use professional/accredited tradesmen to facilitate the upgrade of the building but at present don't see the need for any advisors other than for the Asbestos removal.

4.5.4 Do you currently lease/manage a property from Falkirk Council? If yes, please provide details.

Yes

We currently lease the Glensburgh Pavillion on a year by year basis along with the adjoining parks

4.5.4 Please detail how you plan to manage the building?

ES Galaxy plan to manage the building with the network of volunteers we already have in the organisation whilst using approved tradesmen for any specialist work.

ES Galaxy will use the facility on the following dates and times:

Mondays 1800-2030 hrs

Wednesdays 1800-2030 hr

Saturdays 0900-1200hrs

Out with this, the facility will be able to be rented by community groups, charities, local businesses. Organisations will be able to contact the group via email to enquire and this will be managed by our volunteers or as the club grows, we will utilise other times what suits the activity

4.5.5 Please provide any other information you think may be relevant.

Section 5. Level and nature of support

5.1 Please provide details of the level and nature of support for the request, from your community and, if relevant, from others.

This could include information on the proportion of your community who are involved with the request, how you have engaged with your community beyond the members of your organisation and what their response has been. You should also show how you have engaged with any other communities that may be affected by your proposals.

5.1.1. What community engagement has taken place to help develop your business plan? Please provide evidence, for example any completed surveys, questionnaires, letters of support, minutes of public meetings etc.

A short snippet is provided below of the survey carried out by ES Galaxy.

9/23/2024 9:20:06	training items safely. Also used for fund raising days.	elsewhere taking away training time and the boys would have no changing facilities	
9/23/2024 9:25:02	Ensuring we have a base to play from.	It could jeopardise the future of the club	More parking space
9/23/2024 9:37:53	The future of grassroots football for the kids	Limited availability for the kids to play football in a safe environment	Regular maintenance
9/23/2024 9:53:11	My 7 year old son can use this for football	Affect there mental health	Paint it
9/23/2024 9:55:54	We can provide a home and facilities for grass roots football for years to come. Keeping the kids off the streets and giving them a platform to enhance skills not only benefits the individuals but the country as well	One less place fkr the kids to play at, a place for them to call football home, incur more fuel costs as travelling to another place fkr football	Heating enhanced is the main element to keep the kids warm
9/23/2024 10:01:44	My son is a player with ES galaxy and this would provide a very useful building for many of the teams training/playing at LK. The building could have a number of uses which would best be decided by the club. Given that the council want nothing to do with these buildings, it makes sense to give it to someone who will.	It would be a loss as a very useful building and changing rooms, a dry/warm space would be lost leaving kids no safe haven from the elements.	The building would benefit from a complete overhaul. Handing it over to ES galaxy would achieve this over time.
9/23/2024 10:02:02	We have been able to use the pavilion for fundraising events for the club and use for training nights whilst our regular venue was unavailable.	This is a great asset to the boys/team to allow extra training sessions to go ahead and to help raise much needed funds to help with training equipment and to allow the boys to attend festivals etc.	Upgrades to the toilet/changing facilities and any other repairs required.
9/23/2024 10:15:09	The kids having a base for years to come to have somewhere to change for games, play games, somewhere to train and a location perfect for training camps	Limitations for the kids for a location for training if necessary. Would lose a great place to hold training camps.	Bringing it up to date and possibly extending it to make it bigger

The full survey is attached with this application pack.



GRANGEMOUTH STAGS
RUGBY FOOTBALL CLUB LIMITED
 GLENSBURGH ROAD, GRANGEMOUTH, FK3 8XL
 TELEPHONE 01324 486142



24 September 2024

Glensburgh Pavilion and ES Galaxy

We write with reference to the bid by ES Galaxy to take over the Glensburgh Pavilion that sits next to our facilities.

ES galaxy are a valued associate club with Grangemouth Stags RFC. They are a noted local community sports organisation and we fully support their bid to take over the pavilion.

It is evident that they have made massive improvements to the pavilion since they started using it. They have also maintained the pitch and surrounding grass areas.

Regards

Dominic Ward

Dominic Ward
 Company Secretary

5.1.2 Have you consulted with other local stakeholder groups or agencies? Please provide evidence.

Letter of support from Grangemouth Rugby Club was supplied as part of the FRI application

A survey was carried out and findings and testaments were supplied as part of the FRI application.

5.1.4 Have you been in contact with any other communities or community groups that may be affected? Please give details.



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Regards

Dominic Ward

Dominic Ward
Company Secretary

9/23/2024 15:26:58	We would have a park to offer kids the chance to play grassroots football.	Kids may not get the chance to play football if there isn't enough pitches available throughout Falkirk	N/A
9/23/2024 16:01:16	It's a social space for children and great for the local community events	It would be catastrophic and leave the kids with no where to go	A lick of paint
9/23/2024 17:32:24	The benefits would be a local place for local kids to train	Would mean having to obtain other facilities which may not be feasible and not as local	
9/23/2024 18:40:14	Somewhere safe for the children to change and shower	Less playing space for the children	Flood lights and ground maintenance
9/23/2024 18:40:35	This is a safe place for the boys to play as well as having great facilities such as showers, changing rooms and room for storing kit. We've also used this for fundraising which is a great way of supporting the club.	Lack of facilities for the boys, no place to fundraise	Floodlights, improving the ground surface as it's boggy and uneven in parts.
9/23/2024 21:09:44	Changing facilities for the boys!	No toilet facilities during games!	Roof repair, better insulation, more storage space!
9/23/2024 21:25:15	The Pavilion provides a safe environment in which my son can change before and after football. It also provides a meeting place for all his teammates	My son would have to come home wet and dirty in poor weather that cannot be acceptable	ES Galaxy are happy to take on a long lease of the Pavilion. Given this opportunity we can modernise the building inside and out
9/23/2024 21:25:54	It's a fantastic meeting point. Let's the coaches speak to players about games before and after game in somewhere warm and dry.	Players would miss out on a great changing room atmosphere before a game.	It's all good.

A copy of the full survey is attached with the application.

5.1.5 Please provide any other information you think may be relevant.

We have in the past ran soccer camps during the school holidays which are open to the public and we received funding for these through Arnold Clark Community Fund, and McDonald's community fund, to help cover the costs as they have been free to the children involved as a way of giving something back to the community, especially those families that are struggling but want their children to be involved in an event. We are now offering free community coaching for local schools.

Section 6. Financial Viability of Project

Your Business Plan should contain full information about the financial viability of the project, evidencing that the organisation will be able to sustain the project in the long term.

Please submit

- at least 1 year's audited accounts to evidence your organisations financial stability (if available)
- where audited accounts are not available (for instance for new groups) please provide a bank statement.
- a projected 5 year income and expenditure account
- a cash flow forecast for the proposed asset transfer.

6.1 Please outline the Policies and Procedures your organisation has in place to govern the group's finances

We have attached 5-year financial projections.

We have set rates for our subscriptions and will review these yearly at our AGM.

Section 7. Funding

7.1 Please outline how you propose to fund the price or rent you are prepared to pay for the land, and your proposed use of the land.

If you intend to apply for grants or loans you should demonstrate that your proposals are eligible for the relevant scheme, according to the guidance available for applicants.

7.1.1 Please show your calculations of the costs associated with the transfer of the land or buildings and your future use of it, including any redevelopment, ongoing, maintenance and the costs of your activities. All proposed income and investment should be identified, including volunteering and donations.

We recognise we will require a solicitor to review and negotiate the terms of our lease of the building. We are seeking to secure funding to upgrade the building and will continue to seek funding on an ongoing basis.

Please see our Cash Flow for all our planned start up, ongoing, maintenance and planned redevelopment costs. Our Cash Flow also shows all proposed income and investment.

Volunteering Hours	Rate	Hours	Year 1 Benefit	Year 2-3 Benefit	Year 4-5 Benefit
Board of Trustees	£40	644	£25,760	£55,190	£59,120
Volunteers	£12	2,208	£26,496	£56,766	£60,810
	Total		£52,256	£111,956	£119,930

7.1.2 Please supply details of what funding you have received so far, and of any conditions attached to it.

£539.19 from Falkirk Council with the condition of proof of expenditure on energy costs etc

7.1.3 Please supply details of any funding you have applied for but have not yet received a response or decision. Please include timescales if known.

Currently we can't apply for funding to help enhance any monies available from the enablement fund due to not having a long-term lease in place. Once this is secured we will be able to apply to all available potential funders. Currently we can only apply for small grants which are for equipment only.

7.1.4 Details of any other funding you will have access to? i.e. voluntary contributions, borrowing etc.

Once we have secured a long-term lease it will allow us to apply for funding to various bodies to hopefully help towards the costs of upgrading the building and we will also engage in some fund raising activities.

7.1.5 Please outline your funding strategy if you have one, as well as any other relevant information.

We will attend CVS Falkirk & District's Funding Fair on the 11th of March and plan to speak to The National Lottery, The Robertson Trust and other appropriate funders. We also intend to attend any training courses and events offered by CVS Falkirk & District around funding and fundraising.

We can only apply to these bodies and others once the long-term lease is in place.

This is also supplied in our business case attached.

Section 8. Enablement Fund

Falkirk Council will hand the building over wind and watertight and compliant. However, this is quite light-touch and would involve (for example) patching of a leaky roof. For more significant building works, groups can apply to the Enablement Fund, to pay for capital improvements such as energy efficiency improvements or larger capital renewals which support the viability of the project going forward. **Only capital items are eligible.** Running repairs are revenue costs and are not eligible. You are strongly advised to email strategicpropertyreview@falkirk.gov.uk to confirm eligibility criteria before you submit this application.

Requests to the Fund must be supported by estimates / quotations from professionals which should be provided as supporting documents.

Please provide details of your request to the Enablement Fund, if applicable.

Enablement Fund request for larger capital renewals which support the viability of the CAT		
Item	Estimate Provided By	Amount not more than (including VAT)
Asbestos removal	GCM Services	£6925
Building upgrade	A1 builders	£52,245.60
Total including VAT		£59,170.60

Checklist of accompanying documents

To check that nothing is missed, please tick which additional documents are accompanying this form.

- ☐ Section 1 – You must attach your organisation's constitution, articles of association or registered rules
- ☐ Section 2 – Any maps, drawings or description of the land requested
- ☐ Section 3 – Note of any terms and conditions that are to apply to the request
- ☐ Section 4 – Any additional evidence regarding your proposals, their benefits, any restrictions on the land or potential negative consequences, and your organisation's capacity to deliver.
- ☐ Section 5 – Evidence of community support
- ☐ Section 6 – Financial – Copies of accounts, forecasts, etc
- ☐ Section 7 – Funding – Copy of Business Case etc
- ☐ Section 8 – Enablement Fund – copies of estimates

Declaration

Two office-bearers (board members, charity trustees or committee members) of the community transfer body must sign the form. They must provide their full names and home addresses for the purposes of prevention and detection of fraud.

This form and supporting documents will be made available online for any interested person to read and comment on. Personal information will be redacted before the form is made available.

We, the undersigned on behalf of the community transfer body as noted at Section 1, make an asset transfer request as specified in this form.

We declare that the information provided in this form and any accompanying documents is accurate to the best of our knowledge.

Name Jim Skelton

Address 4 Burns Avenue, Larbert, Falkirk, FK54FB

Date 17/01/2025

Position Vice Chairman

Signature J im Skelton

Name Russell Gray

Address 21 Castle Drive, Stenhousemuir, Larbert, Falkirk, FK54DH

Date 17/01/2025

Position Chairman

Signature *Russell Gray*



E.S. Galaxy Football Club

Glensburgh Pavilion

Business Case



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INTRODUCTION

This document lays out the business case for E.S. Galaxy Football Club to take on a 20-year lease of the football pitches and changing pavilion at the following:

- Glensburgh Pavillion, Glensburgh Road, Grangemouth

UPRN: 136078924

We are unaware of any other interested parties in a community asset transfer of the above property.

We are unaware of any restriction on the use of the asset, designation, or listing, that would prohibit Falkirk Council from disposing of the asset

The proposed plan will keep the proposed asset in community usage, and we will strive to make it an ongoing success.

We seek a 20-year lease with the option to purchase during the length of the lease.

The current valuation of the building is £15,000; the current rental value of the building is £2250 per year. We propose to pay the value of £1 per calendar year.



Figure 1: Aerial view of Glensburgh Pavilion



Figure 2: Map view Glensburgh Park and McLaren Park

The business case is written by the club coaches, helpers and office bearers.

1. EXECUTIVE SUMMARY

The long-term lease of the Glensburgh pavilion which incorporates both McLaren Park and Glensburgh Park would allow E.S. Galaxy to continue with a blueprint for the future with a clear understanding of what facilities would be available during expansion plans. Alternative venues are both congested and expensive and it would become financially and resource restrictive to expand the club without having our own base and facilities.

The costs of football today is increasing. As a club, our ethos is to offer football coaching to as many children and youths as possible without the discrimination of affordability.

We follow the Scottish Football Association publication “Wellbeing and Protection Strategy 2019-2024 Getting it right for every child in Scottish Football”, which states: *‘Football makes a significant impact on the physical and mental wellbeing of individuals. Collaboration at a national and local level can strengthen these outcomes. Local Authority Community Planning Partnerships (CPP), provide opportunities for enhanced local collaboration with Scottish Football. The Scottish FA already collaborates at grassroots level within each of the 32 CPP’s, delivering football skills to in excess of 120,000 children in 2,200 primary schools across Scotland. Combined resources and common purpose can only maximise opportunities to realise their potential.’* (<https://www.scottishfa.co.uk/media/5463/scottish-fa-child-wellbeing-strategy.pdf>)

This publication refers to Fairness and Equality, Physical and Mental Health and Wellbeing, and not withstanding Social Change in Scotland.

With continued growth we would also approach CVS Falkirk (<https://www.cvsfalkirk.org.uk/>) to collaborate with ideas, resources and support.

1.1. Objectives

Our key objectives are to offer children within the local community an opportunity to participate in football activities quality and to continue to build a successful community football club, giving it a financially security future.

The Group will carry out all its activities with the Falkirk Plan 2021 – 2030, at the forefront of our minds when our strategic priorities are agreed upon, wherever practicable, with reference to page 21, ‘outcome 12: fewer people struggle with feeling socially isolated or lonely.’

Policy/Plan:	Priorities:	Actions:	Outcome/Indicator:	Our Contribution:
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<p>The (Falkirk) Council Plan 2022-2027</p>	<p>Supporting stronger and healthier communities:</p> <p>Local communities will build on their energy, knowledge and expertise to shape and create neighbourhoods to be proud of and services that meet their needs.</p>	<p>Falkirk Council will Encourage and support local third sector organisations to increase and develop community owned assets through the management and operation of community halls, centres and other public assets available for community transfer;</p> <p>Provide support to community projects and partner agencies to help with transforming/improving local areas and amenities for the benefit of local communities.</p>	<p>More communities taking control over the places they meet in (asset transfers);</p> <p>More anchor organisations established in communities.</p>	<p>Engaging with relevant organisations – Falkirk Council, CVS Falkirk, COSS etc – to take advantage of the support offered during this process and to ensure our planning for CAT is as robust and sustainable as possible and to build the capacity of our group for what the future holds;</p> <p>Through community ownership we are working towards becoming a local anchor organisation, rooted in serving the local community. We aim to offer opportunities for young people to join ES Galaxy and ensure the services and activities that take place are available for our community for many years to come. We are building our knowledge and skills in finding and securing funding that can be brought to our community, for their benefit, through our organisation.</p>
<p>Falkirk Health and Social Care Partnership Strategic Plan 2023-2026</p>	<p>Community-based services;</p> <p>Early intervention and prevention.</p>	<p>Enhance services to improve the 'flow' through hospital settings, prevent admission, and promote independent living;</p> <p>Minimise the harm of long-term health conditions, ill mental health, substance use or neglect through early action.</p>	<p>People have the opportunity and choice to access local services and supports, which will enable them to live well in the community. This will include a range of options, from informal community supports through to statutory services, designed and delivered through collaboration between health and social care professionals, third sector partners and communities. These services and supports will be person-centred, helping people to improve and maintain their</p>	<p>Early intervention and prevention will support many activities: including the benefits of physical activity through our midweek training sessions and weekend games.</p> <p>ES Galaxy will be a central hub for information for people in the community through easily accessible signposting information, leaflets, working with partners to bring information to people in the community space they frequent.</p>

			health, wellbeing and quality of life.	
The Falkirk Plan 2021-2030	<p>Community-led organisations are stronger and more independent (T1/O2);</p> <p>More decisions are made together at local level (T1/O3);</p> <p>Social, community and economic planning focusses on place, and reflects the needs and aspirations of the people that live there (T1/O4);</p> <p>People of all ages have equal opportunity to access digital services and have the skills and confidence to safely participate online (T2/O5)</p> <p>Individuals and families affected by poverty have access to joined-up, multi agency support services, and know how and where to access them (T2/O7);</p> <p>Fewer people struggle with the costs of food, fuel and</p>	<p>Work with local community bodies to widen opportunities to access funding, and help them apply for funding;</p> <p>Improve pathways for communities to access Community Asset Transfer and Participation Requests and promote these tools to community bodies;</p> <p>Support Anchor /Hubs/ community organisations to establish and /or develop across Falkirk;</p> <p>Improve digital inclusion amongst young people and families in the most deprived areas, and within priority groups;</p> <p>Work with the third sector to create mechanisms to identify people that may be experiencing poverty but aren't known to the system;</p> <p>Ensure people have access to affordable food, including emergency food provision;</p> <p>Improve support and activities targeted at groups at higher risk of feeling isolated or lonely, and increased awareness of support and opportunities available.</p>	<p>Funds invested in communities by partners;</p> <p>There will be successful completed Community Asset Transfers/Number of Asset Transfers across Partners;</p> <p>Number of activities targeted at vulnerable groups.</p>	<p>We have been engaging with support offered, getting the backing of our community through engagement and collaboration. The board plan to undertake training such as digital training with external training providers such as Business Gateway. This will strengthen our Board and make it more reflective of the community we live in through open recruitment/engagement events.</p> <p>By taking ownership of our community asset, this will strengthen the ability to meet the needs of the people that live in the local area, increased opportunities for local volunteering, participation and support.</p> <p>By providing a local facility, the people in the area will benefit from services they would otherwise have to travel to. This will make it far more accessible to the local community.</p>

	<p>transport (T2/O8);</p> <p>Fewer people struggle with feeling socially isolated or lonely (T3/O12).</p>			
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I.2. Benefits for the Local Community

We work with the community, for the community. We will continue to develop partnerships with local organisations, service providers and community groups.

Our vision is to provide youth football activities that help deliver long-term, social, economic, sustainable and environmental benefits to the local community.

Our values are based on:

- Working in an inclusive and respectful manner, not discriminating against anyone
- Being a not for profit organisation and investing any surplus in the advancement of facilities and our services for the local community
- Being community led
- Innovative and proactive approach to local people's needs

Our objectives are:

- To improve health and wellbeing of the local community
- Provide increased social benefits
- Empower our community and families
- Reduce poverty in the area by providing essential services to help the wellbeing of the community
- Provide an affordable service for children to help alleviate child poverty in the area

2. CLUB OVERVIEW

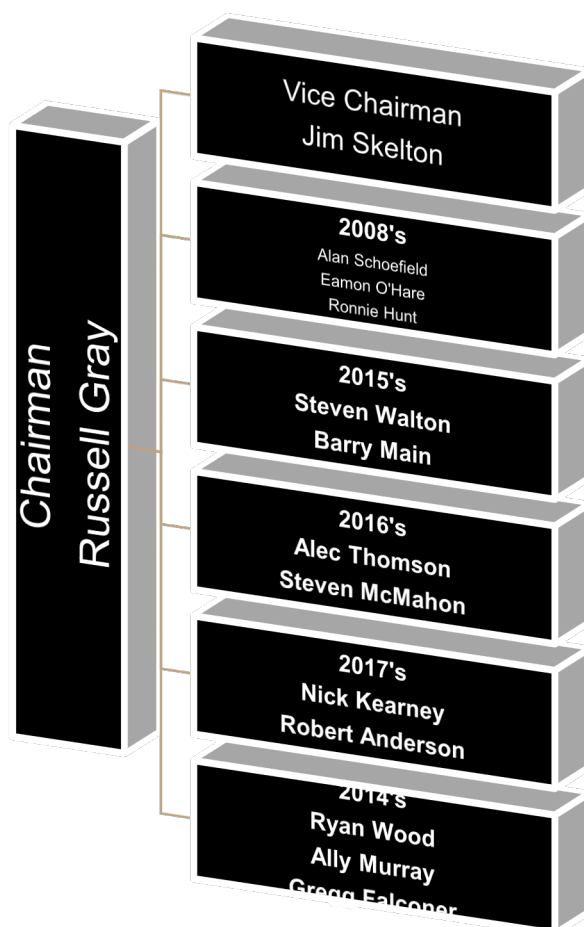
E.S. Galaxy Football Club was originally founded in 1977 at BP Community Football Club. As the years have gone on there has been a number of name changes. We are now into our 47th year and looking forward to the future.

Currently, in January 2024, the club facilitate five teams from Under 6's (2018) to Under 16's (2008).

We have over 75 players within the five teams and we are actively looking to expand.

As a club, we hold the Scottish Football Association Quality Mark Development level. All of our coaches and team helpers are PVG checked and where necessary have the minimum of SFA Coaching Qualification 1.2 which is mandatory at this level. All teams have qualified First Aiders. We also have two Child Protection Officers. All of the above are on a rolling program for refresher training in line with the new legislation and standards.

The club and team structure is set up as follows:



2.1. SWOT Analysis

<u>Strengths</u>	<u>Weaknesses</u>
Experience of running the football club since 1977 Members with trade skills who can help with upgrades and maintenance of the pavilion Strong base of five teams with 75 children All coaches are fully qualified	Poor condition of the pavilion Lack of drainage on the pitch
<u>Opportunities</u>	<u>Threats</u>
Funding opportunities to upgrade the facilities that weren't previously open to us	Rising utility costs Vandalism

2.2. Competition

Competition will come from the other local football clubs including:

- Syngenta Juveniles FC
- Central Football Academy
- Bo'ness United FC

We have thoroughly researched the above and believe that there is more than enough need for the services we provide.

We believe that we will differentiate from the above competitors as we are a local team, allowing young people from our area to engage in football; and we have links to our local Rugby Club, Grangemouth Stags RFC, to allow our young people to engage in a range of different sporting opportunities.

3. CLUB FUNDING AND PROGRAMMING

The club is run on monthly player subscriptions, fundraising and sponsorship.

The cost of playing and administering youth football has risen substantially over the years and each team requires to raise additional funding of several thousand pounds each season just to break even.

Currently the 2008's, use the Glensburgh Pavilion and both McLaren and Glensburgh pitches under our current agreement with Falkirk Council.

Teams train twice a week and play in the Scottish Youth Football Association, Central Region Leagues. They also participate in festivals and tournaments throughout the footballing calendar.

Future Planning

It is the club's intention to initiate further teams into the club including younger age groups, girls' teams. These would be in line with the Scottish Football Association development plans as shown below.

- Mini Kickers, ages 3-5 years of age, see <https://www.scottishfa.co.uk/football-development/participation/childrens-youth-football/mini-kickers/>
- Fun Football, ages 5-11 years of age, see <https://www.scottishfa.co.uk/football-development/participation/childrens-youth-football/mcdonalds-fun-football/>

During the summer months and holidays, we are implementing the running of holiday clubs and coaching sessions.

4. CURRENT FACILITIES

Glensburgh Park

The pitch is currently set up for 9-a-side football in line with Scottish Football Association programming for Under 12's football. The goals for this variety of football are stored in the steel storage container at the side of the changing pavilion.

The 11-a-side goals are still present to allow the park to be adjusted back to full size in due course.

As of February 2020, the pitch is currently unplayable due to, what is expected to be a broken drain, on the corner of the pitch next to Grangemouth Rugby Club. This has left this area waterlogged with no possibility of drainage.

The pavilion consists of 2 changing rooms, a referee's changing room, 2 sets of showers as well as a small storage room. There is a steel shipping container at the side of the building that is used for storage of goals, corner flags and alike. The changing pavilion is in need of refurbishment and updating.

McLaren Park

This pitch is on the opposite side of the Glensburgh Road from Glensburgh Park. It is currently set out for 11-a-side football.

Currently, there are no separate changing facilities for McLaren Park and the changing pavilion at Glensburgh Park is shared.

5. IMPACT

- **How would the long term lease affect E.S. Galaxy?**
 - We would have both a footballing but also an administrative base.
 - Club meetings
 - Team meeting
 - Player appraisals
 - Kit storage
 - Financially
 - We can apply for grants that previously were excluded due to length of lease or ownership of facilities
 - Additional coaching equipment (due to additional storage)
 - It would also allow us to plan to upgrade the facilities in a managed way
 - The first task will be to remove the Asbestos ceiling boards, upstands to the old skylights, wooden facings surrounding the ceiling to upstand areas and the Asbestos board that is fitted behind the cisterns in the toilets. This must be done first due to contamination of the full pavilion should any of these boards be disturbed during the refurb. There will be a four stage clean up to ensure no Asbestos fibres remain in the building. Only then will it be safe to let other trades in to carry out works. There will be some preparatory work needed to allow the removal to happen, and this will be supervised in accordance with the asbestos removal experts to prevent any exposure to individuals.
 - Due to us paying for water we need to then replace the existing urinal/toilet cisterns as due to lack of maintenance on the council's part these run constantly using excess amounts of water, which is chargeable, so this needs addressed asap to save incurring unnecessary costs.
 - The exterior of the building is in a state of disrepair so making it wind and watertight. The plan is to remove the existing roof/roofline system and replace with a modern rubber-based system with low maintenance UPVC soffits/facias. This system would come with a 25-year guarantee. During this we will add insulation to the roof system making the building more energy efficient. Repairs will be carried out to the existing external roughcasting system to prevent further damp penetration.

- A hardwood front security door will be installed along with a rear hardwood emergency exit which will only be able to be opened from the inside duplicating the existing systems.
- The plan is to remove all existing high energy electric fan heaters and replace with an electric iqool 1200 BTU wall mounted smart air conditioner unit with heat pump to supply the building with an energy efficient heat source. This system doesn't need any external hardware and will sit safely within the building.
- The toilets will then require to be reconfigured to accommodate both males and females. This will be done by utilising the existing room, using partition walls, insulation for efficiency and soundproofing. New plumbing and electrics will be needed to bring the room up to the required standard. The facility will be designed so that it can also be used by disabled persons if needed.
- During the refurb works the full building will undergo a full rewire to bring it up to a modern standard using low energy lighting etc to minimise energy usage whilst also meeting with modern legislation. All ceilings will also be plaster boarded and insulated to help cosmetically and with energy consumption.
- The shower room will undergo a full overhaul as it is outdated and will require a full refit to bring it up to a modern usable standard.
- A small utility area will be formed with cupboards and worktop that can be utilised as a usable kitchen space.
- The changing rooms/referee room will be decorated to bring it up in keeping with the rest of the building. Any changes to these will be minimal.
- The sequence of events above is the order in which the project will be tackled. The timeframe will solely depend on available funds. The project will probably be broken down into different phases to sensibly approach the work with achievable targets set. The priority will be to carry out the Asbestos removal to make the building safe and a new roof with external repairs to make the pavilion wind and watertight along with secure to prevent any unwanted visitors.
 - Possible expansion with 2 additional changing rooms allowing for both Glensburgh Park and McLaren Park being able to be used simultaneously (year 5)
- Working with other local groups
 - Collaboration with Grangemouth Rugby Club with regards to ground keeping, car parking, social space and joint grant applications.

5.1. Community Asset Transfer Plan

The current valuation of the building is £15,000; the current rental value of the building is £2250. Essential repairs (as demonstrated in the Conditional Survey Report – appendices) to the building are [£BLANK], which Falkirk Council will be required to undertake to ensure that the building is wind and watertight, and statutorily compliant. We expect to have to carry out additional repairs in the value of [£BLANK], according to the conditional survey, over the next 5 years, to bring the building up to an acceptable standard and fit for purpose. We propose that the community benefit in volunteer hours that we can provide is £569,425 over the next 5 years, with community benefit of £105,456 being delivered in year 1. We therefore propose to pay the value of £1/year

We will endeavour to put in place relevant permissions, funding, and partnerships during the asset transfer process.

(Calculation for Years 2-5 uses an inflationary increase of 3.5% per annum).

Volunteering Hours	Rate	Hours	Year 1 Benefit	Year 2-3 Benefit	Year 4-5 Benefit
Board of Trustees	£40	644	£25,760	£55,190	£59,120
Volunteers	£12	2,208	£26,496	£56,766	£60,810
	Total		£52,256	£111,956	£119,930

Our plan for Community Asset Transfer will benefit the public health and social wellbeing in the area.

Community Benefit		Year 1	Year 2-3	Year 4-5
Economic development/ income generation	Our football club provides essential services that might otherwise be inaccessible due to the financial constraints of our local community. We are a volunteer run club and the opportunities we provide to volunteers will help residents develop new skills and gain valuable work	£2,700	£5,686	£6,091

	<p>experience. Volunteering can serve as a stepping stone to future employment, enhancing the employability of individuals and contributing to the overall skill level of the community. Offering educational and training programs can help bridge the gap for those who are not in full-time education or employment.</p> <p>Our football club fosters social cohesion and well-being, which are essential for a thriving economy.</p>			
Regeneration	<p>By taking ownership of Glensburgh Pavilion, we will look to regularly maintain the interior and exterior of the pavilion. We will paint the exterior in order to improve the aesthetic of the pavilion.</p> <p>Our regeneration plan for the pavilion includes:</p> <ul style="list-style-type: none"> • Upgrading showers (year 3) • Replacement storage container (year 1) Which we have just carried out due to the unsafe condition of the old one totaling approx. 4k due to the scrapping of the old one and purchase of a replacement • Painting and decorating (year 2) • Energy saving such as insulation (year 2) • Updating electrics (year 2) 	£6,000	£12,637	£13,537
Public Health	<p>By improving the overall health of the community, our group aims to help ease the pressure on public and social services, and on other facilities. By engaging in regular social activities, our community can reduce stress, improve mood, and gain a sense of purpose. Physical activities we provide for children of different age groups help maintain physical health and mobility for all those who attend them. Together, these benefits contribute to a healthier, happier, and more connected community. When individuals have access to programmes that support their social, mental, and physical health, they are less likely to require intervention from public services. This proactive approach to community health not only benefits individuals, but also reduces the burden on public resources, allowing them to be allocated more effectively, to areas where they are needed the most.</p> <p>Regular social activities can reduce stress, improve mood, and provide a sense of purpose, which can decrease the reliance on health services.</p> <p>Offering educational programs on nutrition, mental health, and preventative care can empower residents to take control of their health. The community centre can collaborate with local health services to provide accessible health screenings, vaccinations, and other essential services. This</p>	£22,500	£47,390	£50,765

	can be particularly beneficial in ensuring that vulnerable populations receive the care they need.			
Social Wellbeing	<p>The activities and social interactions facilitated by ES Galaxy will contribute significantly to both the mental and social wellbeing of our community. We provide a safe space for the local community to meet and engage with each other through our training, matches, activities and events.</p> <p>Offering volunteer opportunities within the football club can enhance social cohesion and provide residents with a sense of purpose. Volunteering can help individuals develop new skills, gain confidence, and feel more connected to their community.</p> <p>By facilitating intergenerational activities, the centre can bridge the gap between different age groups. Intergenerational activities can foster mutual understanding and respect and provide opportunities for learning and mentorship.</p>	£18,750	£39,491	£42,304
Environmental Wellbeing / Environmental Benefits	<p>We plan to continue to work in an environmentally conscious way to reduce our carbon footprint on the environment and local community. We will look to implement energy-efficient technologies and sustainable practices so the pavilion can reduce its environmental impact. We can engage the community in environmental initiatives, such as clean-up drives, tree planting events, and recycling programs. These activities can foster a sense of community pride and responsibility, encouraging residents to take an active role in protecting their local environment.</p>	£3,250	£6,845	£7,332
Total		£53,200	£112,051	£120,032

The below table highlights how our plans for community asset transfer will ensure savings of Falkirk Council.

Direct Savings	Cost	Year 1 Benefit	Year 2-3 Benefit	Year 4-5 Benefit
Utilities	£1,217	£1,217	£2,564	£2,700
Insurance	£94	£94	£228	£241
Maintenance Costs	£859	£859	£1,809	£1,905

Water	£534	£534	£1,125	£1,185
	Total £2,704	£2,704	£5,726	£6,031

5.2. Potential Negative Consequences

We foresee no external Negative Consequences for the wider community, as we are already use the pavilion and have access to the facilities with no planned change of use.

5.3. Community Engagement

We have engaged with the community on multiple occasions and have attached documents to show what we have carried out.

An extract for some of our community engagement:

9/23/2024 15:26:58	We would have a park to offer kids the chance to play grassroots football,.	Kids may not get the chance to play football if there isn't enough pitches available throughout Falkirk	N/A
9/23/2024 16:01:16	It's a social space for children and great for the local community events	It would be catastrophic and leave the kids with no where to go	A lick of paint
9/23/2024 17:32:24	The benefits would be a local place for local kids to train	Would mean having to obtain other facilities which may not be feasible and not as local	
9/23/2024 18:40:14	Somewhere safe for the children to change and shower	Less playing space for the children	Flood lights and ground maintenance
9/23/2024 18:40:35	This is a safe place for the boys to play as well as having great facilities such as showers, changing rooms and room for storing kit. We've also used this for fundraising which is a great way of supporting the club.	Lack of facilities for the boys, no place to fundraise	Floodlights, improving the ground surface as it's boggy and uneven in parts.
9/23/2024 21:09:44	Changing facilities for the boys!	No toilet facilities during games!	Roof repair, better insulation, more storage space!
9/23/2024 21:25:15	The Pavilion provides a safe environment in which my son can change before and after football. It also provides a meeting place for all his teammates	My son would have to come home wet and dirty in poor weather that cannot be acceptable	ES Galaxy are happy to take on a long lease of the Pavilion. Given this opportunity we can modernise the building inside and out
9/23/2024 21:25:54	It's a fantastic meeting point. Let's the coaches speak to players about games before and after game in somewhere warm and dry.	Players would miss out on a great changing room atmosphere before a game.	It's all good.

There is a need, genuine desire, and support, for the community asset transfer.



GRANGEMOUTH STAGS
RUGBY FOOTBALL CLUB LIMITED

GLENSBURGH ROAD, GRANGEMOUTH, FK3 8XL
TELEPHONE 01324 486142



24 September 2024

Glensburgh Pavilion and ES Galaxy

We write with reference to the bid by ES Galaxy to take over the Glensburgh Pavilion that sits next to our facilities.

ES galaxy are a valued associate club with Grangemouth Stags RFC. They are a noted local community sports organisation and we fully support their bid to take over the pavilion.

It is evident that they have made massive improvements to the pavilion since they started using it. They have also maintained the pitch and surrounding grass areas.

Regards

Dominic Ward
Company Secretary

We have the full support and backing of our neighbour, the Grangemouth Stags RFC.

5.4. Marketing Activities

We will advertise on social media and also periodically in the local press. We plan to have a business presence on Facebook / Instagram / LinkedIn /Twitter etc.

We aim will be to establish a regular clientele and benefit from word-of-mouth recommendations. We will also introduce the following promotional activities to market the services of the business:

- Seasonal and other promotions such as football camps and fun days. In school posters to attract new member
- Free 6 week trial of training and involvement for any potential members so they are convinced it is the right product for them.

6. PEOPLE

We have a dedicated team who manage the running of the club. Each team has their own coaching staff, who ensure the successful running of the club at all age groups within our club structure.

Jim Skelton, 40 years served in the Petrochemical industry, time served fitter with maintenance, operational and Project management experience.

Russell Gray, 40 years' experience in the Chemical industry incorporating being the Union convener for the whole of the Grangemouth site and shutdown management.

One of our members is the Honorary President of the Central Boys Football Association.

The other board members have varying skillsets from being time served tradesmen to civil servants all with varying experience which adds value to the team and the club maintains valuable connections with skilled professionals such as joiners, builders, and electricians – these contacts prove invaluable for maintenance and improvement projects. Collectively we will ensure compliance, ethical behaviour, and accountability. We are able to identify and address issues promptly. Through careful financial management, we will manage financial resources, ensuring long-term stability for the club and our facilities.

7. FINANCE

Currently we have Five age Groups
We currently have 25 Adult Coaches
This involves 75 Youngsters
£35 per month subscriptions annual income £31,500
Each team must fundraise a minimum of £2,500 per year. Annually another £12,500
Team and Club sponsors minimum £1,000 per Team. Annually another £5,000
It is our intention to add two other age groups including a Girls' Team.
Projected income would then include 100 youngsters. Subs Income £42,000
Fund Raising then becomes £17,500 plus Sponsorship to £7,000
We intend to organise various Football Festivals across the various Playing Formats and age groups. This will generate income for the club.
We are currently in discussions with sponsors regarding Sponsors board which would generate more income for the club.

Cash Flow

We have worked hard as a group to review our 5-Year cashflow and sales plan. This is based on our recent experiences and market research.

Reserve Levels

We estimate the need for reserves at 15K which we will maintain throughout the year.

Bank account

TSB

Grants

We will apply to various funders for a number of different grants.

Ongoing Costs

Item	Cost/Year
PAT Testing	£200
Fire Extinguishers	£650 (every five years)
Accountant/Auditor	£200
Cleaning Materials/Cleaner	£600
Building Insurance	£94
Sundries	£6,327
Phone/Internet	NA
Utilities	£1,217
Rates	100% relief
Sanitary	NA
Administration Costs	£4,162
League Registration	£1,010
Hire of Other Facilities	£9,996
Maintenance	£859

Enablement Fund request for larger capital renewals which support the viability of the CAT		
Item	Estimate Provided By	Amount not more than (including VAT)
Asbestos removal	GCM Services	£6925
Building upgrade	A1 builders	£52,245.60
Total including VAT		£59,170.60

COMMUNITY ASSET TRANSFER

ASSESSMENT PRO-FORMA

Name of property Glensburgh Park Pavilion		Name of group ES Galaxy FC	SCIO number or equivalent Voluntary Association	Sale or lease? Community Benefit Lease	Length of lease 20 year term	Rental per annum (or outright cost) £1
		APPLICATION DETAILS			ADDITIONAL COMMENTS	ASSESSMENT RATING Very Strong / Strong / Moderate / Weak / Poor
BENEFITS (OUTCOMES)						
1. Objectives	Do project outcomes contribute to achieving the Council's priorities?	The project aligns with all of the Council's Strategic Plan priorities of supporting stronger and healthier communities; promoting opportunities and educational attainment and reducing inequalities; and supporting a thriving economy and a green transition.			See Request Form Sect 4.1.1	Very Strong
2. Financial	Is there a financial saving on public sector costs?	The group estimates a revenue saving to the Council of £3330 per annum (SPR SAVING)			See SPR Savings Report / Spreadsheet	
	Is there an enhanced provision of public benefit through volunteering hours?	They estimate they generate 2852 volunteer hours per annum Generating a financial equivalent of over £52,256 public benefit per annum			See Request Form 7.1.1	Very Strong
	Current market valuation of the property whether by sale or rent	The building has been valued at £15,000 (Vacant Possession) and has a rental value of £2250 per annum			See Ryden Valuation Report	
	Backlog maintenance figure from C&B report	£149,996 Backlog maintenance & Repairs According to Condition Survey			See Condition Survey assessment	
3. Non-financial benefits	What is the impact on:					
	(i) economy	The Long term lease will continue to bring more people to the neighbourhood and contribute to increased footfall at businesses and amenities “We are a volunteer run club and the opportunities we provide to volunteers will help residents develop new skills and gain valuable work experience. (serving) as a stepping stone to future employment, enhancing the employability of individuals and contributing to the overall skill level of the community. Offering educational and training programs can help bridge the gap for those who are not in full-time education or employment. “			See Request Form section 4.2.1	Very Strong
	(ii) regeneration	Proposed upgrades to the building will have good regeneration outcomes including significantly reducing electricity costs to make the facility more viable. The ongoing presence of the club at the venue will ensure that the building and environs are maintained and do not become a disamenity			See Form Sect 4.2.2	Strong
	(iii) public health	The Physical Benefits of sporting activities are well documented in the application.			See Form Sect 4.2.3 & Throughout Application	Very Strong
	(iv) social wellbeing	The activities and social interactions facilitated by ES Galaxy will contribute significantly to both the mental and social wellbeing of our community. This includes both sporting activities for young people and volunteering opportunities for adults in a variety of capacities			See Form Sect 4.2.4	Very Strong
	(v) environment / climate change (including figures on carbon dioxide equivalent)	The Group, in its plan to upgrade the building will be looking at ways to improve energy efficiency, Including new insulation, Energy efficient lighting, water heating and air conditioning units.			See Request Form sect 8 See Quotation (on request)	Strong
	(vi) other					
4. Equality	What evidence is there that the project:					

COMMUNITY ASSET TRANSFER
ASSESSMENT PRO-FORMA

	(i) contributes to reducing inequalities (protected characteristics)	The ESGFC renewed constitution shows clear commitment to non-discriminatory and equal opportunity access to sporting activities	See ESGFC Constitutional Document.	Strong
	(ii) Promotes equality	The Glensburgh Constitution states under their purposes “To provide a positive and inclusive environment for young players to develop their football skills“ The Club is affiliated to the SYFA and follow all related policies adherent to non-discrimination and inclusivity.	See ESGFC Constitutional Document	Strong
ABILITY TO DELIVER / SUSTAINABILITY				
5. Governance / Accountability	Are appropriate governance structures in place?	Yes. The Group is a two tiered Voluntary Association, suitable constituted to undertake a Community Benefit Lease at less than best value	See Constitution	Very Strong
6. Availability of Resources / Business Plan	Has the group identified all the resources required, such as funding, staff and volunteer resources with the appropriate skills, and are they sufficient to deliver the project?	Yes – A substantive business plan is in place, which includes reference to Funding, Upgrades, Volunteering, Skills of Office bearers etc, The business plan evidences the Clubs ability to take on the asset and run it sustainably for the period of the lease.	See Business plan document	Strong
7. Sustainability	Has it been demonstrated that the resources are sustainable over the lifetime of the project?	Yes – Due to the subscription model the club will be able to sustain the Asset as proposed as long as their numbers are at current levels. In addition to this the club are showing	See 5 year financial projections See Request form section 7	Very Strong
8. Performance Management	How does the group propose to monitor and report on the achievement of the desired outcomes?	The Committee meet regularly and keep in close contact with all participants and volunteers. “ES Galaxy keep records of all those involved and details including postcodes/addresses. We will continue to monitor this to ensure being based at Glensburgh pavilion continues to benefit the local community. We will continue to get feedback within the football club on the benefits of participating. “	.See Request form Sect 4.2.8	Very Strong
COMMUNITY SUPPORT				
9. Community Involvement	Has it been demonstrated that the community were involved in developing the proposal?	Yes. The proposal is entirely community-led.		Strong
10. Local Community Support	What evidence has been provided of local community support?	The Club has engaged in online surveys which show high levels of community and local support	See Request Form See Business plan	Strong
OTHER				
Is the building currently staffed?		HR have been consulted and as the centre was not staffed, there are no staffing issues. No employees worked within the building being considered for Community Asset Transfer in this report and therefore no TUPE considerations apply.		Very Strong

CONCLUSION

COMMENTS	OVERALL ASSESSMENT (See Table below)
The Proposal requests a long term Community Benefit Lease for a period of 20 years, at a rental payment of £1 per year. The outcomes of the proposal are positive for community and Council. Governance, capacity and finance all appear to be strong or very strong. There will be a likely increase in numbers and diversity in the player base. Overall a very good application	Strong to Very Strong

Evidence	Overview
Very strong	Governance and financial arrangements are strong and sustainable. Best Value characteristics are evidenced and contained throughout the overall approach. Related projected benefits are very robust and demonstrate value for money: suitability, effectiveness, prudence, quality, value and the avoidance of error and other waste.
Strong	Governance and financial arrangements are sound and sustainable. Best Value characteristics are in evidence in the proposal. Related projected benefits are demonstrated well and represent value for money.
Moderate	Governance and financial arrangements are in place and acceptable. Best Value characteristics have been considered as part of the proposal. Related projected benefits are acceptable and could lead to value for money.
Weak	Governance and financial arrangements are weak. Best Value characteristics are not well demonstrated in the proposal. Related projected benefits are not based on robust information and demonstrates questionable value for money.
Poor	Governance and financial arrangements are poor. There is little evidence of Best Value characteristics in the proposal. Related projected benefits are ill defined and/or unrealistic and do not demonstrate value for money.

INCOME	Start up	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	TOTAL
Subscriptions		2625.00	2625.00	2625.00	2625.00	2625.00	2625.00	2625.00	2625.00	2625.00	2625.00	2625.00	2625.00	31500
Fundraising		1041.67	1041.67	1041.67	1041.67	1041.67	1041.67	1041.67	1041.67	1041.67	1041.67	1041.67	1041.67	12500
Sponsorships		416.67	416.67	416.67	416.67	416.67	416.67	416.67	416.67	416.67	416.67	416.67	416.67	5000
Funding														0
Reserves														0
TOTAL CASH IN	0	4083	4083	4083	4083	4083	4083	4083	4083	4083	4083	4083	4083	49000
EXPENDITURE														
PAT Testing		200	-	-	-	-	-	-	-	-	-	-	-	200
Fire Extinguishers		-	-	-	-	-	-	-	-	-	-	-	-	0
Security		-	-	-	-	-	-	-	-	-	-	-	-	0
Trade Waste		-	-	-	-	-	-	-	-	-	-	-	-	0
Accountant/Auditor		200	-	-	-	-	-	-	-	-	-	-	-	200
Cleaning Materials/Cleaner		50	50	50	50	50	50	50	50	50	50	50	50	600
Maintenance		75	75	75	75	75	75	75	75	75	75	75	75	
Building Insurance		7.83333	7.83333	7.83333	7.83333	7.83333	7.83333	7.83333	7.83333	7.83333	7.833333	7.833333	7.833333	94
Sundries / Equipment		527	527	527	527	527	527	527	527	527	527	527	527	6327
Phone/Internet		-	-	-	-	-	-	-	-	-	-	-	-	0
Utilities		101.41667	101.41667	101.41667	101.41667	101.41667	101.41667	101.41667	101.41667	101.41667	101.416667	101.416667	101.416667	1217
Rates		-	-	-	-	-	-	-	-	-	-	-	-	0
Sanitary		-	-	-	-	-	-	-	-	-	-	-	-	0
Administration Costs / Coaching / Referees		505	702	235	360	50	120	355	350	375	240	685	185	4162
League Registration		150	-	-	-	-	-	-	-	380	480	-	-	1010
Hire of Other Facilities		72	175	-	500	1890	3600	-	-	3300	144	315	-	9996
Public Liability Insurance		15	15	15	15	15	15	15	15	15	15	15	15	180
TOTAL CASH OUT	0	1904	1654	1012	1637	2717	4497	1132	1127	4832	1641	1777	962	23986
NET CASH FLOW	0	2180	2430	3072	2447	1367	-413	2952	2957	-748	2443	2307	3122	25014
OPENING BALANCE	0	0	2180	4610	7682	10128	11495	11082	14034	16991	16243	18685	20992	
CLOSING BALANCE	0	2180	4610	7682	10128	11495	11082	14034	16991	16243	18685	20992	24114	

Notes

Cash Flow YR 2

INCOME	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26	Oct-26	Nov-26	Dec-26	Jan-27	Feb-27	Mar-27	TOTAL
Subscriptions	3500.00	3500.00	3500.00	3500.00	3500.00	3500.00	3500.00	3500.00	3500.00	3500.00	3500.00	3500.00	42000
Fundraising	1458.33	1458.33	1458.33	1458.33	1458.33	1458.33	1458.33	1458.33	1458.33	1458.33	1458.33	1458.33	17500
Sponsorships	583.33	583.33	583.33	583.33	583.33	583.33	583.33	583.33	583.33	583.33	583.33	583.33	7000
Funding													0
Reserves													0
TOTAL CASH IN	5542	5542	5542	5542	5542	5542	5542	5542	5542	5542	5542	5542	66500
EXPENDITURE													
PAT Testing	-	-	-	-	-	-	-	-	-	-	-	-	0
Fire Extinguishers	-	-	-	-	-	-	-	-	-	-	-	-	0
Security	-	-	-	-	-	-	-	-	-	-	-	-	0
Trade Waste	-	-	-	-	-	-	-	-	-	-	-	-	0
Accountant/Auditor	206	-	-	-	-	-	-	-	-	-	-	-	206
Cleaning Materials/Cleaner	52	52	52	52	52	52	52	52	52	52	52	52	618
Maintenance	77	77	77	77	77	77	77	77	77	77	77	77	927
Building Insurance	8.06833	8.06833	8.06833	8.06833	8.06833	8.06833	8.06833	8.06833	8.06833	8.068333	8.068333	8.068333	97
Sundries / Equipment	543	543	543	543	543	543	543	543	543	543	543	543	6516
Phone/Internet	-	-	-	-	-	-	-	-	-	-	-	-	0
Utilities	104.417	104.417	104.417	104.417	104.417	104.417	104.417	104.417	104.417	104.4167	104.4167	104.4167	1253
Rates	-	-	-	-	-	-	-	-	-	-	-	-	0
Sanitary	-	-	-	-	-	-	-	-	-	-	-	-	0
Administration Costs / Coaching / Referees	520	723	242	371	52	124	366	361	386	247	706	191	4286.86
League Registration	155	-	-	-	-	-	-	-	391.4	494.4	-	-	1040
Hire of Other Facilities	74	180	-	515	1947	3708	-	-	3399	148	324	-	10295.9
Public Liability Insurance	15	15	15	15	15	15	15	15	15	15	15	15	180.45
TOTAL CASH OUT	1739	1688	1026	1670	2782	4616	1150	1145	4961	1674	1814	975	25240
NET CASH FLOW	3803	3854	4515	3872	2759	926	4392	4397	581	3868	3727	4567	41260
OPENING BALANCE	24114	27917	31771	36286	40158	42917	43843	48235	52632	53212	57080	60807	
CLOSING BALANCE	27917	31771	36286	40158	42917	43843	48235	52632	53212	57080	60807	65374	
Notes													

INCOME	Apr-27	May-27	Jun-27	Jul-27	Aug-27	Sep-27	Oct-27	Nov-27	Dec-27	Jan-28	Feb-28	Mar-28	TOTAL		
Subscriptions	3622.50	3622.50	3622.50	3622.50	3622.50	3622.50	3622.50	3622.50	3622.50	3622.50	3622.50	3622.50	43470		
Fundraising	1502.08	1502.08	1502.08	1502.08	1502.08	1502.08	1502.08	1502.08	1502.08	1502.08	1502.08	1502.08	18025		
Sponsorships	600.83	600.83	600.83	600.83	600.83	600.83	600.83	600.83	600.83	600.83	600.83	600.83	7210		1.03
Funding													0		
Reserves													0		
TOTAL CASH IN	5725	5725	5725	5725	5725	5725	5725	5725	5725	5725	5725	5725	68705		
EXPENDITURE															
PAT Testing	212	-	-	-	-	-	-	-	-	-	-	-	212		
Fire Extinguishers	-	-	-	-	-	-	-	-	-	-	-	-	0		
Security	-	-	-	-	-	-	-	-	-	-	-	-	0		
Trade Waste	-	-	-	-	-	-	-	-	-	-	-	-	0		
Accountant/Auditor	212	-	-	-	-	-	-	-	-	-	-	-	212.18		
Cleaning Materials/Cleaner	53	53	53	53	53	53	53	53	53	53	53	53	636.54		
Maintenance	80	80	80	80	80	80	80	80	80	80	80	80			
Building Insurance	8	8	8	8	8	8	8	8	8	8	8	8	100		
Sundries / Equipment	543	543	543	543	543	543	543	543	543	543	543	543	6516		
Phone/Internet	-	-	-	-	-	-	-	-	-	-	-	-	0		
Utilities	107.5492	107.549	107.549	107.549	107.549	107.549	107.549	107.549	107.549	107.5492	107.5492	107.5492	1290.59		
Rates	-	-	-	-	-	-	-	-	-	-	-	-	0		
Sanitary	-	-	-	-	-	-	-	-	-	-	-	-	0		
Administration Costs / Coaching / Referees	536	745	249	382	53	127	377	371	398	255	727	196	4415.47		
League Registration	159.135	-	-	-	-	-	-	-	403.142	509.232	-	-	1072		
Hire of Other Facilities	76	186	-	530	2005	3819	-	-	3501	153	334	-	10604.8		
Public Liability Insurance	16	16	16	16	16	16	16	16	16	16	16	16	190.962		
TOTAL CASH OUT	2003	1738	1057	1720	2866	4754	1184	1179	5109	1724	1868	1004	25250		
NET CASH FLOW	3722	3988	4669	4006	2860	971	4541	4547	616	4001	3857	4722	43455		
OPENING BALANCE	65374	69097	73084	77753	81759	84618	85590	90131	94678	95294	99296	103153			
CLOSING BALANCE	69097	73084	77753	81759	84618	85590	90131	94678	95294	99296	103153	107874			
Notes															

Cash Flow YR 4

INCOME	Apr-28	May-28	Jun-28	Jul-28	Aug-28	Sep-28	Oct-28	Nov-28	Dec-28	Jan-29	Feb-29	Mar-29	TOTAL
Subscriptions	3731.17	3731.17	3731.17	3731.17	3731.17	3731.17	3731.17	3731.17	3731.17	3731.17	3731.17	3731.17	44774
Fundraising	1547.08	1547.08	1547.08	1547.08	1547.08	1547.08	1547.08	1547.08	1547.08	1547.08	1547.08	1547.08	18565
Sponsorships	618.83	618.83	618.83	618.83	618.83	618.83	618.83	618.83	618.83	618.83	618.83	618.83	7426
Funding													0
Reserves													0
TOTAL CASH IN	5897	5897	5897	5897	5897	5897	5897	5897	5897	5897	5897	5897	70765
EXPENDITURE													
PAT Testing	-	-	-	-	-	-	-	-	-	-	-	-	0
Fire Extinguishers	-	-	-	-	-	-	-	-	-	-	-	-	0
Security	-	-	-	-	-	-	-	-	-	-	-	-	0
Trade Waste	-	-	-	-	-	-	-	-	-	-	-	-	0
Accountant/Auditor	219	-	-	-	-	-	-	-	-	-	-	-	218.545
Cleaning Materials/Cleaner	55	55	55	55	55	55	55	55	55	55	55	55	655.636
Maintenance	82	82	82	82	82	82	82	82	82	82	82	82	
Building Insurance	9	9	9	9	9	9	9	9	9	9	9	9	103
Sundries / Equipment	559	559	559	559	559	559	559	559	559	559	559	559	6712
Phone/Internet	-	-	-	-	-	-	-	-	-	-	-	-	0
Utilities	110.776	110.776	110.776	110.776	110.776	110.776	110.776	110.776	110.776	110.7756	110.7756	110.7756	1329.31
Rates	-	-	-	-	-	-	-	-	-	-	-	-	0
Sanitary	-	-	-	-	-	-	-	-	-	-	-	-	0
Administration Costs / Coaching / Referees	552	767	257	393	55	131	388	382	410	262	749	202	4547.93
League Registration	163.909	-	-	-	-	-	-	-	415.236	524.509	-	-	1104
Hire of Other Facilities	79	191	-	546	2065	3934	-	-	3606	157	344	-	10922.9
Public Liability Insurance	16	16	16	16	16	16	16	16	16	16	16	16	196.691
TOTAL CASH OUT	1845	1790	1088	1771	2952	4897	1220	1214	5263	1776	1924	1034	25789
NET CASH FLOW	4052	4107	4809	4126	2946	1000	4678	4683	634	4121	3973	4863	44976
OPENING BALANCE	65374	69427	73534	78342	82468	85414	86414	91092	95775	96409	100530	104503	
CLOSING BALANCE	69427	73534	78342	82468	85414	86414	91092	95775	96409	100530	104503	109366	
Notes													

Cash Flow YR 5

INCOME	Apr-29	May-29	Jun-29	Jul-29	Aug-29	Sep-29	Oct-29	Nov-29	Dec-29	Jan-30	Feb-30	Mar-30	TOTAL
Subscriptions	3843.08	3843.08	3843.08	3843.08	3843.08	3843.08	3843.08	3843.08	3843.08	3843.08	3843.08	3843.08	46117
Fundraising	1593.42	1593.42	1593.42	1593.42	1593.42	1593.42	1593.42	1593.42	1593.42	1593.42	1593.42	1593.42	19121
Sponsorships	637.33	637.33	637.33	637.33	637.33	637.33	637.33	637.33	637.33	637.33	637.33	637.33	7648
Funding													0
Reserves													0
TOTAL CASH IN	6074	6074	6074	6074	6074	6074	6074	6074	6074	6074	6074	6074	72886
EXPENDITURE													
PAT Testing	225	-	-	-	-	-	-	-	-	-	-	-	225
Fire Extinguishers	-	-	-	-	-	-	-	-	-	-	-	-	0
Security	-	-	-	-	-	-	-	-	-	-	-	-	0
Trade Waste	-	-	-	-	-	-	-	-	-	-	-	-	0
Accountant/Auditor	225	-	-	-	-	-	-	-	-	-	-	-	225.102
Cleaning Materials/Cleaner	56	56	56	56	56	56	56	56	56	56	56	56	675.305
Maintenance	84	84	84	84	84	84	84	84	84	84	84	84	
Building Insurance	9	9	9	9	9	9	9	9	9	9	9	9	106
Sundries / Equipment	576	576	576	576	576	576	576	576	576	576	576	576	6913
Phone/Internet	-	-	-	-	-	-	-	-	-	-	-	-	0
Utilities	114.099	114.099	114.099	114.099	114.099	114.099	114.099	114.099	114.099	114.0989	114.0989	114.0989	1369.19
Rates	-	-	-	-	-	-	-	-	-	-	-	-	0
Sanitary	-	-	-	-	-	-	-	-	-	-	-	-	0
Administration Costs / Coaching / Referees	568	790	264	405	56	135	400	394	422	270	771	208	4684.37
League Registration	168.826	-	-	-	-	-	-	-	427.693	540.2442	-	-	1137
Hire of Other Facilities	81	197	-	563	2127	4052	-	-	3714	162	355	-	11250.6
Public Liability Insurance	17	17	17	17	17	17	17	17	17	17	17	17	202.592
TOTAL CASH OUT	2125	1844	1121	1825	3040	5043	1256	1250	5421	1829	1982	1065	26788
NET CASH FLOW	3949	4230	4953	4249	3034	1030	4818	4823	653	4245	4092	5009	46098
OPENING BALANCE	65374	69323	73553	78506	82755	85789	86819	91637	96460	97114	101359	105450	
CLOSING BALANCE	69323	73553	78506	82755	85789	86819	91637	96460	97114	101359	105450	110459	
Notes													

Equality & Poverty Impact Assessment 01096 (Version 1)

SECTION ONE: ESSENTIAL INFORMATION

Service & Division:	Place Services Invest Falkirk		
		Tel:	01324504816
Proposal:	Glensburgh Park Pavilion Community Benefit Lease	Reference No:	01096

What is the Proposal?	Budget & Other Financial Decision	Policy (New or Change)	HR Policy & Practice	Change to Service Delivery / Service Design
	No	No	No	Yes
Who does the Proposal affect?	Service Users	Members of the Public	Employees	Job Applicants
	No	Yes	No	No
	Children and young people	Significant impact?		
	Outcome of this proposal (please add date of each update):			
Other, please specify:	Community Benefit Lease of the Glensburgh Pavilion to ES Galaxy Football Club			

SECTION TWO: FINANCIAL INFORMATION

For budget changes ONLY please include information below:			Benchmark, e.g. Scottish Average
Current spend on this service (£'0000s)	Total:	3330	
Reduction to this service budget (£'0000s)	Per Annum:	3330	
Increase to this service budget (£'000s)	Per Annum:		
If this is a change to a charge or concession please complete.	Current Annual Income Total:		
	Expected Annual Income Total:		
If this is a budget decision, when will the saving be achieved?	Start Date:	01/10/2024	
	End Date (if any):		

SECTION THREE: EVIDENCE	Please include any evidence or relevant information that has influenced the decisions contained in this EPIA. (This could include demographic profiles; audits; research; health needs assessments; national guidance or legislative requirements and how this relates to the protected characteristic groups.)
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A - Quantitative Evidence	This is evidence which is numerical and should include the number people who use the service and the number of people from the protected characteristic groups who might be affected by changes to the service.
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Online Survey returned 43 Positive replies for ES Galaxy to take on the property

4 separate Football teams. 2008's, 2014's 2015's,2016's - Dates refer to year of birth of the participants

75+ children and young people currently active in teams.

Target of 100 plus active participants, through development of Girls teams

Proposed volunteering hours = 2852 hours per annum

year one value of above = £52,256

B - Qualitative Evidence	This is data which describes the effect or impact of a change on a group of people, e.g. some information provided as part of performance reporting.
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Social - case studies; personal / group feedback / other

Section 2 of constitution (Purposes) State - The association's purposes are: To provide a positive and inclusive environment for young players to develop their football skills, enjoy the sport, and learn valuable life lessons like sportsmanship and teamwork. This often includes promoting health and fitness, encouraging participation, and fostering a sense of community.

The Club is affiliated to the Scottish Youth Football Association and adhere to all policies relating to inclusivity and non-discrimination, i.e. the SYFC aims to protect all players from all forms of illegal discrimination.

The Club is committed to providing a service which is inclusive. Cat Request Form 4.2.6 sets out provisions made for children and young people in poverty, through Club assessment, Social work service liaison and parental request.

The Club works directly with Schools, providing a free outreach coaching service

The Club works directly with Social Work services, who refer children and young people experiencing Care facilities, fostering and adoption in the Falkirk Area. Participants from these difficult backgrounds are universally accepted for training and practice.

Girls are welcome to participate in the appropriate age groupings, although the this is not commonly taken up. The Club is therefore planning to instigate Female only teams to encourage more girls to get involved.

Best Judgement:	
Has best judgement been used in place of data/research/evidence?	No
Who provided the best judgement and what was this based on?	N/A
What gaps in data / information were identified?	Limited data on the protected characteristics of service users. There is no data on the diversity of the current membership.
Is further research necessary?	No
If NO, please state why.	We used data from the Asset Transfer request application and business planning documents, as well as some materials made available as Appendices, and some material available from available online such as population statistics. There is sufficient information to continue with the proposed transfer.

SECTION FOUR: ENGAGEMENT

Engagement with individuals or organisations affected by the policy or proposal must take place

Has the proposal / policy / project been subject to engagement or consultation with service users taking into account their protected characteristics and socio-economic status?	Yes	
If YES, please state who was engagement with.	Survey of service users and their parents / Guardians	
If NO engagement has been conducted, please state why.		
How was the engagement carried out?	What were the results from the engagement? Please list...	
Focus Group	No	
Survey	Yes	<p>An Online survey was conducted, which received 43 responses, A selection of responses ;</p> <p>Questions</p> <p>As a member of the ES Galaxy FC family, what are the benefits to you/your family of ES Galaxy FC running the Pavilion?</p> <p>What would be the impact to your family if the Pavilion was no longer available?</p> <p>From your use of the Pavilion, what, if anything, would you suggest would improve the Pavilion?</p> <p>Responses to above</p> <p>1 - great for all families and ES Galaxy Fc helps kids develop and brings families and ES Galaxy members together</p> <p>Would devastate the whole family and ES Galaxy family</p> <p>Improve the pavilion help kids develop more</p> <p>2 - Team changing rooms/ meeting place/ toilet/ discussion room</p> <p>Poor planning and preparation for the team</p> <p>The fabric of the building internally and externally</p> <p>3 - Its a base for the boys to change and store training items safely. Also used for fund raising days.</p> <p>The nets/ cones etc would need stored elsewhere taking away training time and the boys would have no changing facilities</p> <p>4 - Ensuring we have a base to play from.</p> <p>It could jeopardise the future of the club</p> <p>More parking space</p>

		<p>5 - The future of grassroots football for the kids Limited availability for the kids to play football in a safe environment Regular maintenance 6 - My 7 year old son can use this for football Affect there mental health Paint it 7 - We can provide a home and facilities for grass roots football for years to come. Keeping the kids off the streets and giving them a platform to enhance skills not only benefits the individuals but the country as well One less place fkr the kids to play at, a place for them to call football home, incur more fuel costs as travelling to another place fkr football Heating enhanced is the main element to keep the kids warm 8 - My son is a player with ES galaxy and this would provide a very useful building for many of the teams training/playing at LK. The building could have a number of uses which would best be decided by the club. Given that the council want nothing to do with these buildings, it makes sense to give it to someone who will. It would be a loss as a very useful building and changing rooms, a dry/warm space would be lost leaving kids no safe haven from the elements. The building would benefit from a complete overhaul. Handing it over to ES galaxy would achieve this over time. 9 - We have been able to use the pavilion for fundraising events for the club and use for training nights whilst our regular venue was unavailable. This is a great asset to the boys/team to allow extra training sessions to go ahead and to help raise much needed funds to help with training equipment and to allow the boys to attend festivals etc. Upgrades to the toilet/changing facilities and any other repairs required.</p>
Display / Exhibitions	No	
User Panels	No	
Public Event	No	
Other: please specify		

Has the proposal / policy/ project been reviewed / changed as a result of the engagement?	Yes
Have the results of the engagement been fed back to the consultees?	Yes
Is further engagement recommended?	No

SECTION FIVE: ASSESSING THE IMPACT

Equality Protected Characteristics: What will the impact of implementing this proposal be on people who share characteristics protected by the Equality Act 2010 or are likely to be affected by the proposal / policy / project? This section allows you to consider other impacts, e.g. poverty, health inequalities, community justice, carers etc.

Protected Characteristic	Neutral Impact	Positive Impact	Negative Impact	Please provide evidence of the impact on this protected characteristic.
Age		✓		The Club caters for children and young people
Disability	✓			There is limited evidence to support the identification of positive or negative impacts. The Club is committed to eliminating discrimination on the basis of Disability, as per SYFA Guidelines.
Sex		✓		Both sexes are welcome and included to the core teams. The club is proposing to start Girls only teams to increase female participation rates
Ethnicity		✓		The club welcomes all ethnicities. The Transfer of the Pavilion to community lease will allow this policy to continue.
Religion / Belief / non-Belief		✓		The club welcomes all individuals with no reference to their beliefs. The Transfer of the Pavilion to community lease will allow this policy to continue.
Sexual Orientation		✓		The club welcomes all individuals with no reference to their sexual orientation. The Transfer of the Pavilion to community lease will allow this policy to continue.
Transgender		✓		As per SYFA and CSFA policy, individuals are welcomed regardless of their Transexual status. All SYFA guidelines are followed.
Pregnancy / Maternity	✓			There is limited evidence to support the identification of positive or negative impacts In relation to pregnancy and maternity. However in these cases SYFA guidelines would be followed.
Marriage / Civil Partnership		✓		The club welcomes all individuals with no reference to their Marital Status. As it is possible for an individual to be married or in a civil partnership 2008 team This is considered to be a positive Impact
Poverty		✓		The Club actively pursues a policy of assisting and including players who are suffering from poverty, by allowing subscription fees to be waived and supplying free kit.
Care Experienced		✓		The Club work directly with social work services to include care experienced, Foster experienced and adoptees in their service

Public Sector Equality Duty: Scottish Public Authorities must have 'due regard' to the need to eliminate unlawful discrimination, advance quality of opportunity and foster good relations. Scottish specific duties include:

Risk (Identify other risks associated with this change)

None

	Evidence of Due Regard
Eliminate Unlawful Discrimination (harassment, victimisation and other prohibited conduct):	The Proposal will eliminate unlawful discrimination. The Club, as stated are affiliated with SYFA and follow all guidelines and procedure to protect their players and eradicate unlawful, discriminatory behavior
Advance Equality of Opportunity:	The Group constitution states inclusivity as a primary purpose and do not dis-include participants on the basis of any protected characteristic, providing opportunities to those who would normally not be able to participate.
Foster Good Relations (promoting understanding and reducing prejudice):	The Group constitution shows commitment to fair play and sportsmanship, and inclusivity. Due to the inclusive nature of the club exposure to other groups will foster understanding, tolerance and good relations across all participants.

SECTION SIX: PARTNERS / OTHER STAKEHOLDERS

Which sectors are likely to have an interest in or be affected by the proposal / policy / project?		Describe the interest / affect.
Business	No	
Councils	No	
Education Sector	Yes	Schools receive free outreach coaching from ESGFC, enhancing physical education
Fire	No	
NHS	No	
Integration Joint Board	No	
Police	No	
Third Sector	Yes	The proposal reflects a transfer of ownership to the third sector.
Other(s): please list and describe the nature of the relationship / impact.		

SECTION SEVEN: ACTION PLANNING

Mitigating Actions: If you have identified impacts on protected characteristic groups in Section 5 please summarise these in the table below detailing the actions you are taking to mitigate or support this impact. If you are not taking any action to support or mitigate the impact you should complete the No Mitigating Actions section below instead.

Identified Impact	To Who	Action(s)	Lead Officer	Evaluation and Review Date	Strategic Reference to Corporate Plan / Service Plan / Quality Outcomes

No Mitigating Actions

Please explain why you do not need to take any action to mitigate or support the impact of your proposals.

This property (Glensburgh Pavilion) was identified for closure as part of the Strategic Property review, From 1st October 2024 as agreed by Council in January 2024. The opportunity for a Community asset Transfer (CAT) was identified as a mitigating factor to closure and this was noted in the EPIA's undertaken. Officers have been working closely with community groups to progress Community Asset Transfer for this facility and are now in receipt of a full CAT application for the Glensburgh Pavilion.

This EPIA is undertaken with the information available to Falkirk Council at this time and based on current operations. However, Under A CAT model it's up to the community group in question to manage the operations of the building going forward as Falkirk Council have now withdrawn from these buildings in line with the councils decision.

This building will continue to be available to the local community as a key community asset, and its anticipated that ES Galaxy Football Club and other community groups can continue to utilise the building. Therefore there is no perceived negative impact at this time

Are actions being reported to Members?

Yes

If yes when and how ?

September '25 Executive Committee will be in receipt of a full report and a suite of supporting documents relevant to this proposal

SECTION EIGHT: ASSESSMENT OUTCOME

Only one of following statements best matches your assessment of this proposal / policy / project. Please select one and provide your reasons.

No major change required	Yes	Successful Asset Transfer (Community Benefit Lease) of Glensburgh Pavilion to ES Galaxy Football Club will have a number of positive impacts on equalities in the area. There are no negative impacts envisioned.
The proposal has to be adjusted to reduce impact on protected characteristic groups	No	
Continue with the proposal but it is not possible to remove all the risk to protected characteristic groups	No	
Stop the proposal as it is potentially in breach of equality legislation	No	

SECTION NINE: EPIA TASK GROUP ONLY

OVERALL ASSESSMENT OF EPIA: Has the EPIA demonstrated the use of data, appropriate engagement, identified mitigating actions as well as ownership and appropriate review of actions to confidently demonstrate compliance with the general and public sector equality duties?		Yes
ASSESSMENT FINDINGS If YES, use this box to highlight evidence in support of the assessment of the EPIA If NO, use this box to highlight actions needed to improve the EPIA	Evidence shows positive impact across multiple characteristics, although there is acknowledgment of limited data in some areas. This is subject to what is provided by the organisation.	
Where adverse impact on diverse communities has been identified and it is intended to continue with the proposal / policy / project, has justification for continuing <u>without making changes been made</u>?	Yes / No	If YES, please describe:

LEVEL OF IMPACT: The EPIA Task Group has agreed the following level of impact on the protected characteristic groups highlighted within the EPIA		
LEVEL		COMMENTS
HIGH	No	
MEDIUM	Yes	The proposal to accept this transfer would have a great impact on the local communities if not approved.
LOW	No	

SECTION TEN: CHIEF OFFICER SIGN OFF

Director / Head of Service:			
Signature:	Malcolm Bennie	Date:	01/08/2025