

COMMUNITY EMPOWERMENT (SCOTLAND) ACT 2015
FALKIRK COUNCIL ASSET TRANSFER REQUEST FORM

IMPORTANT NOTES:

This is an application form which can be used to make an Asset Transfer request to Falkirk Council.

Any Community Body interested in making an Asset Transfer Request is advised to contact the Asset Team on strategicpropertyreview@falkirk.gov.uk before making the request so that we can discuss your proposal.

Please complete the asset transfer request form if the property/land is owned/leased/managed by Falkirk Council.

It is essential that you read the [Asset Transfer guidance](#) provided by the Scottish Government before making a request.

When completed, this form should be emailed to strategicpropertyreview@falkirk.gov.uk or sent to

The Asset Team

Falkirk Council

4 Stadium Way

Falkirk

FK2 9EE

Section 1: Information about the Community Transfer Body (CTB) making the request

1.1 Name of the CTB making the asset transfer request

Gairdoch United Football Club

1.2 CTB address. This should be the registered address, if you have one.

[REDACTED]

[REDACTED]

Postcode:

[REDACTED]

1.3 Contact details. Please provide the name and contact address to which correspondence in relation to this asset transfer request should be sent.

Contact name:

[REDACTED]

Postal address:

[REDACTED]

[REDACTED]

Postcode:

[REDACTED]

Email: [REDACTED]

Telephone: [REDACTED]



We agree that correspondence in relation to this asset transfer request may be sent by email to the email address given above. *(Please tick to indicate agreement)*

You can ask Falkirk Council to stop sending correspondence by email, or change the email address, by telling them at any time, as long as 5 working days' notice is given.

- 1.4 Please mark an “X” in the relevant box to confirm the type of CTB and its official number, if it has one.

	Company and its company number is	
X	Scottish Charitable Incorporated Organisation (SCIO) and its charity number is	SCO 54218
	Community Benefit Society (BenCom) and its registered number is	
	Unincorporated organisation (no number)	

Please attach a copy of the CTB’s constitution, articles of association or registered rules.

Please note that under The Community Empowerment (Scotland) Act 2015, where a CTB is seeking ownership rather than a lease, the organisation must have at least 20 members. See the Scottish Government’s [Guidance for Community Transfer Bodies](#).

- 1.5 Has the organisation been individually designated as a community transfer body by the Scottish Ministers?

No x ☐

Yes ☐

Please give the title and date of the designation order:

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- 1.6 Does the organisation fall within a class of bodies which has been designated as community transfer bodies by the Scottish Ministers?

No ☐

Yes ☒

If yes what class of bodies does it fall within?

2 Tiered SCIO – SCO 54218

Section 2. Information about the land and rights requested

2.1 Please identify the property/land to which this asset transfer request relates.

You should provide a street address or grid reference and any name by which the land or building is known. If you have identified the land on the relevant authority's register of land, please enter the details listed there.

It may be helpful to provide one or more maps or drawings to show the boundaries of the land requested. If you are requesting part of a piece of land, you must attach a map and give a full description of the boundaries of the area to which your request relates. If you are requesting part of a building, please make clear what area you require. A drawing may be helpful.

Details of Property:

Football Pavilion

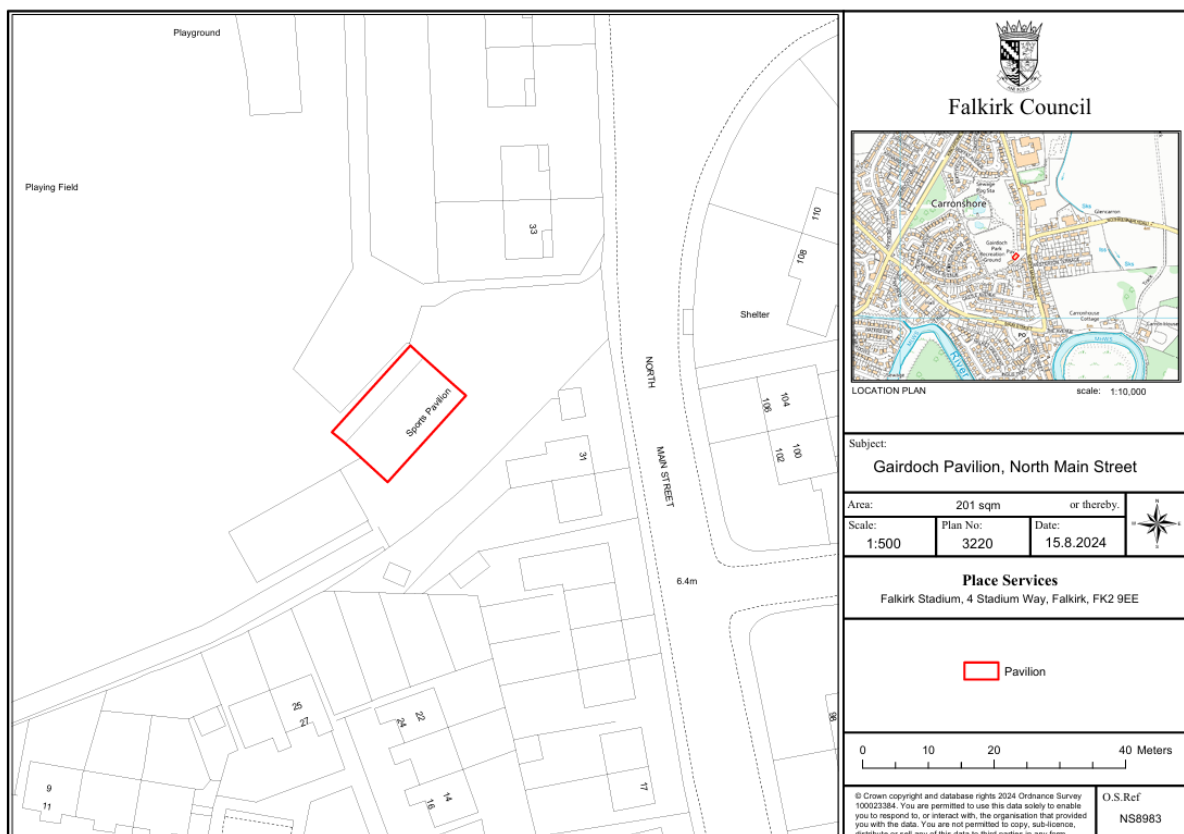




Figure 1: External view of Gairdoch Pavilion

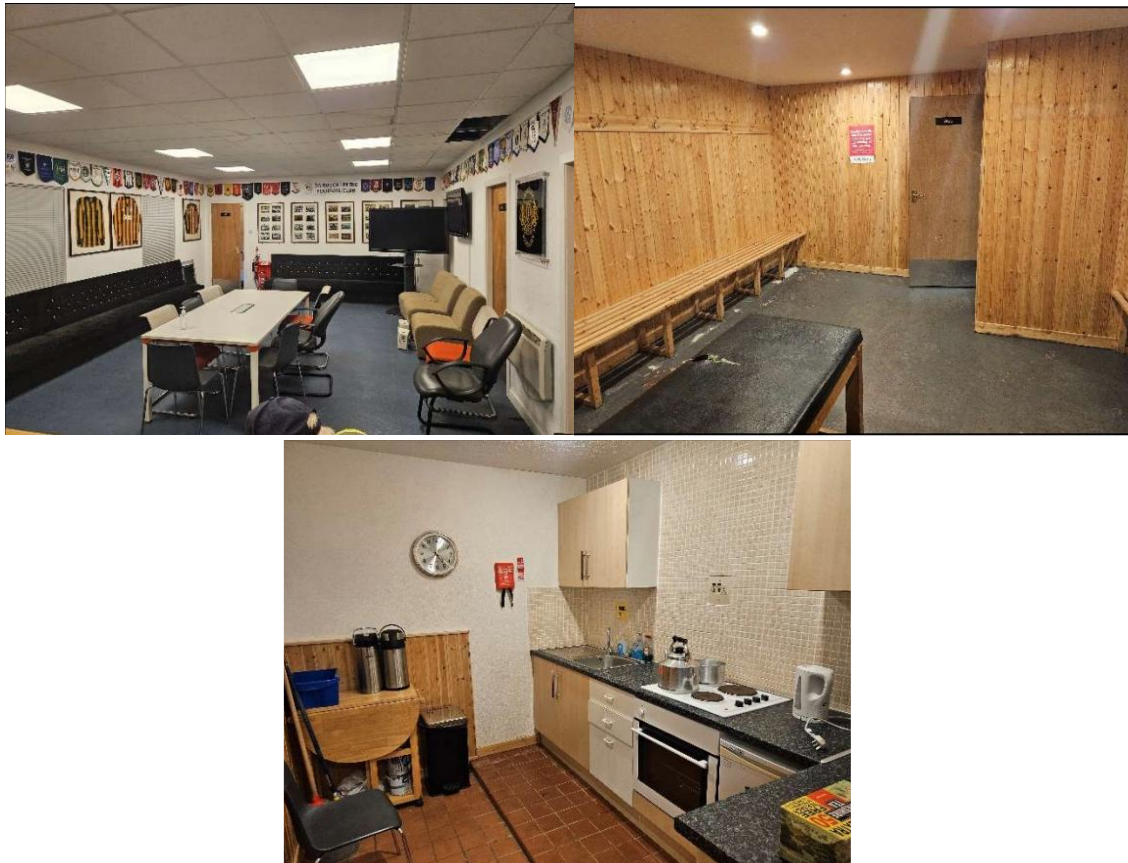


Figure 2: Internal images of Gairdoch Pavilion

Address:

North Main Stret

Carronshore

Postcode:

FK2 8HR

2.2 Please provide the UPRN (Unique Property Reference Number), if known.

UPRN: 136032578

Section 3. Type of request, payment and conditions

3.1 Please tick what type of request is being made:

☐

for ownership (under section 79(2)(a)) - go to section 3A

☒

for lease (under section 79(2)(b)(i)) – go to section 3B

☐

for other rights (section 79(2)(b)(ii)) - go to section 3C

3A – Request for Ownership

What price are you prepared to pay for the land requested?

Proposed price: £

Please attach a note setting out any other terms and conditions you wish to apply to the request.

3B – Request for Lease

What is the length of lease you are requesting?

20 years

How much rent are you prepared to pay? Please make clear whether this is per year or per month.

Proposed rent: £1	per year
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Please attach a note setting out any other terms and conditions you wish to be included in the lease, or to apply to the request in any other way.

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3C – Request for other Rights

What are the rights you are requesting?

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Do you propose to make any payment for these rights?

Yes ☐

No ☒

If yes, how much are you prepared to pay? Please make clear what period this would cover, for example per week, per month, per day?

Proposed payment: £	per
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Please set out any other terms and conditions you wish to apply to the request.

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Section 4. Community Proposal

4.1 Please set out the reasons for making the request and how the land or building will be used.

This should explain the objectives of your project, why there is a need for it, any development or changes you plan to make to the land or building, and any activities that will take place there.

4.1.1 Objectives of Project

Leading the way and modernising our approach to guarantee the continued growth of grassroots football
Encouraging all boys and girls throughout the community to play organised football and enabling every child to develop and flourish as a player.

4.1.2 Why there is a need for your Project?

To promote health and mental wellbeing of children.

Youths who engage in **sports** not only grow up more physically active, but also gain mental and social health benefits that follow them into adulthood. Research demonstrates that children engaged in **youth sports** are less likely to experience obesity, report lower levels of depression and perform better academically.

4.1.3 Will any Development/changes/modifications to the asset be required?

We have a quote within the application to the Enablement Fund for a new roof to improve energy efficiency and the viability of the project as the current roof is letting rainwater in.

4.1.4 What activities will take place?

Football games and training. The pavilion will be used for changing facilities and club meetings.

4.1.5. If the asset is to be used by the public, please provide details of lettings policy and opening times.

n/a

4.1.6 What provision will be provided for people with disabilities?

Needs will be assessed and action taken to provide what is necessary

4.1.7 Any other relevant information?

Benefits of the proposal

4.2 Please set out the benefits that you consider will arise if the request is agreed to.

Local Authorities are permitted to dispose of property at less than market value where there are wider public benefits to be gained. This is set out in the Disposal of Land by Local Authorities (Scotland) Regulations 2010. These public benefits are listed below.

In this section, please explain how the project will benefit your community, and others. Please refer to the Scottish Government [guidance](#) on how the Council will consider the benefits of a request.

4.2.1. Income Generation

Our football club provides essential services that might otherwise be inaccessible due to the financial constraints of our local community.

We are a volunteer run club and the opportunities we provide to volunteers will help residents develop new skills and gain valuable work experience. Volunteering can serve as a stepping stone to future employment, enhancing the employability of individuals and contributing to the overall skill level of the community. Offering educational and training programs can help bridge the gap for those who are not in full-time education or employment.

Our football club fosters social cohesion and well-being, which are essential for a thriving economy.

4.2.2 Regeneration

By taking community ownership, we will look to regularly maintain the interior and exterior of the pavilion. We will paint the exterior in order to improve the aesthetic of the pavilion.

4.2.3 Public Health

i.e. How likely is the proposal to improve the Public Health of the Community, in terms of **physical and mental health**, for example through volunteering, training, or taking part in activities, giving examples.

One of the most apparent benefits of youth football clubs is the enhancement of physical fitness. In an age dominated by screens and sedentary activities, participating in a sport like football can help children maintain an active lifestyle. Regular training and practice sessions keep young athletes in shape, helping to reduce the risk of childhood obesity and related health problems.

Moreover, football is an excellent cardiovascular workout. It involves running, sprinting, jumping, and coordination, all of which contribute to improved endurance, strength, and agility. These physical attributes not only benefit young players on the field but also in their overall health and well-being. By improving the overall health of the community, our group aims to help ease the pressure on public and social services, and on other facilities. By engaging in regular social activities, our community

can reduce stress, improve mood, and gain a sense of purpose. Physical activities we provide for children of different age groups help maintain physical health and mobility for all those who attend them. Together, these benefits contribute to a healthier, happier, and more connected community. When individuals have access to programmes that support their social, mental, and physical health, they are less likely to require intervention from public services. This proactive approach to community health not only benefits individuals, but also reduces the burden on public resources, allowing them to be allocated more effectively, to areas where they are needed the most. Regular social activities can reduce stress, improve mood, and provide a sense of purpose, which can decrease the reliance on health services.

Youths who engage in **sports** not only grow up more physically active, but also gain mental and social health benefits that follow them into adulthood. Research demonstrates that children engaged in **youth sports** are less likely to experience obesity, report lower levels of depression and perform better academically.

4.2.4 Social Wellbeing

The activities and social interactions facilitated by Gairdoch United Football Club will contribute significantly to both the mental and social wellbeing of our community. We provide a safe space for the local community to meet and engage with each other through our training, matches, activities and events.

Offering volunteer opportunities within the football club can enhance social cohesion and provide residents with a sense of purpose. Volunteering can help individuals develop new skills, gain confidence, and feel more connected to their community.

By facilitating intergenerational activities, the centre can bridge the gap between different age groups. Intergenerational activities can foster mutual understanding and respect and provide opportunities for learning and mentorship.

Joining a youth football club introduces children to a diverse group of peers from various backgrounds. This social diversity fosters inclusivity and teaches kids to interact with people of different races, cultures, and beliefs. It promotes tolerance and broadens their horizons, instilling valuable life lessons early on.

Football is a team sport, and as such, it encourages collaboration and teamwork. Young players learn to rely on their teammates, share responsibilities, and communicate effectively both on and off the field. These interpersonal skills are transferable to various aspects of life, including school and future careers.

4.2.5 Environmental Wellbeing / Environmental Benefits

i.e. Will the proposal bring green / environmental benefits and / or have an impact on the **local environment**? Will it help mitigate the effects of climate change? If so please give details.

We plan to continue to work in an environmentally conscious way to reduce our carbon footprint on the environment and local community. We will look to implement energy-efficient technologies and sustainable practices so the pavilion can reduce its environmental impact. We can engage the community in environmental initiatives, such as clean-up drives, tree planting events, and recycling programs. These activities can foster a sense of community pride and responsibility, encouraging residents to take an active role in protecting their local environment.

4.2.2. Does your project contribute to the reduction of inequalities?

i.e. Will the proposal enable the community to access activities not otherwise available; will these activities be available at an affordable rate; how will your organisation work with other local providers to **reduce inequalities**?

The Club, in all its activities will not discriminate, or in any way treat anyone less favourably, on grounds of gender, sexual orientation, marital status, race, nationality, ethnic origin, colour, religion or belief, ability or disability. This means the Club will treat people fairly and with respect, and that it will provide access and opportunities for all. The Club will not tolerate harassment, bullying, abuse or victimisation of an individual.

The Club commits itself to the immediate investigation of any claims, when brought to its attention, of discrimination and where such is found to be the case, a requirement that the practice stop and

sanctions imposed as appropriate. The Club's complaint procedure should be used in such instances.

4.2.7 Will local people be engaged in the use and management of the Asset?

A "community of interest" may not represent the people living near to the asset. Please provide evidence of how **local people and communities** will be engaged in the use and management of the asset, and how they have been consulted.

The group will operate as a 2-tier membership organisation managed by a board of trustees and a broader membership base, composed of local individuals and people interested in the contributing to the club's success.

We will continue to work with local schools, offer our services to the local community and engage with the local community through open days.

We will continue to encourage community engagement and feedback to ensure the proposal remains community-led and for the benefit of all in the local area.

4.2.8 How will you monitor whether the Asset Transfer is benefiting the community?

ie. Will you survey the users / invite feedback / compare user numbers with a baseline etc

We keep records of the children that are part of the club, how many are from the local community etc. Our social impact will be monitored by collecting demographic data on users and gathering feedback regarding the health and social benefits they experience.

4.2.9 Any other relevant information?

Restrictions on use of the land

4.3 If there are any restrictions on the use or development of the land, please explain how your project will comply with these.

Restrictions might include, amongst others, environmental designations such as a Site of Special Scientific Interest (SSI), heritage designations such as listed building status, controls on contaminated land or planning restrictions.

We are unaware of any restrictions on the use or development of the land.

Negative consequences

4.4 What negative consequences (if any) may occur if your request is agreed to? How you propose to minimise / reduce these?

You should consider any potential negative consequences for the local economy, environment, or any group of people, and explain how you could reduce these.

We foresee no external negative consequences as we already manage the building.

Capacity to deliver

4.5 Please show how your organisation will be able to manage the project and achieve your objectives.

This could include the skills and experience of members of the organisation, any track record of previous projects, whether you intend to use professional advisers, etc.

4.5.1 Has your organisation or any of its members managed projects or owned / leased property/land prior to this?

Yes ☒

No ☐

Please provide details of:

4.5.2 Skills and experience of the members of the organisation

We currently have an executive committee who all have over 15 years of experience, in the case of the secretary 30 years. We have successfully managed this pavilion for that time and have instigated, carried out and paid for renovations over the years. Coaches are licensed under the SYFA

██████████ – Chairman

Currently I am the president of Gairdoch United Football Club, a post I have held for 8 years and I have been with the club for a total of 16 years and am still active in running a team.

I was a member of the armed forces for six years and then later worked at Jones and Campbell in Larbert as a furnace foreman until it closed.

I take a great pride in my role as president of a club that has been running for over 100 years and do not take my responsibilities lightly. As you may imagine, there is a lot of work involved in running the club and maintaining the high standards and reputation that we enjoy and wish to continue and enhance.

In my role as chairman, I work very closely with the executive committee to ensure the smooth running of week to week operations and to ensure that the code of conduct is being maintained and adhered to. Along with the club secretary I vet and interview new coaches and ensure that they have PVGs. I also liaise with sponsors

and have taken on the role of procurement in respect of kits and equipment for the club as a whole. I also oversee the smooth running of the annual football tournament which is a huge success and very popular with teams coming from the East and West of Scotland to participate.

It is important to me that these opportunities for youngsters and the benefits that sport brings to them are available especially in the technical world that we live in today and I am committed to taking the club forward and ensuring that we run at capacity in order to provide for as many local youngsters as we possibly can. The physical and mental health etc benefits of sport have been well documented over the years and the community benefits in providing an activity for the youngsters that keeps them from hanging about the street with nothing to do.

I appreciate the current restraints local Councils face and hope that this matter can be resolved in our favour in order to enable us to keep providing for the local youngsters.

██████████ - Secretary

I worked as a joiner at Jones and Campbell starting as an apprentice joiner and progressing to the maintenance manager and worked there until the foundry closed down. After a short period of unemployment, I came to work for Falkirk Council in Estates Maintenance and have worked there for nineteen years. Also, I have been in part time employment with Glasgow Rangers Football Club as a youth talent scout for over thirty-two years. I am the Gairdoch United's child protection officer.

I am also the president of Falkirk Model Train club and have been for the last twenty years. The club has a membership of all ages from youths to elderly members. We build model railways to take all over the country to display at model rail shows. Again, I oversee the running of the club and help plan the logistics for organising our annual model rail show and travelling to shows.

I have also mentored my niece who came to live with us at the age of 15 when her mother died and another young person of the same age who had been in the care system and is now a part of our family and helped them to progress into a settled adulthood.

I have been with Gairdoch United Football Club for over fifty years and aside from running teams, I have assumed overall responsibility for running the whole of the club's affairs including administration, football matters (disciplinary included) and all issues including the upkeep of the pavilions. In doing so I have created and maintained good working relationships with Falkirk Council staff over the years. Gairdoch United Football Club is held in high regard in the youth football world and I endeavour to promote Gairdoch Football and maintain standards and reputation to the highest level in order to continue to provide a safe and enjoyable experience for children. With a history spanning over 100 years, the organization has a solid foundation and a reputation for reliability and commitment. As statutory services

dwindle, support services and wellbeing activities are becoming much more difficult to access and there is a lack of things to do locally. This is particularly so for the young. Crime data has not been available, but anecdotally, anti-social crimes (drugs, alcohol for example) are pervasive problems. Anticipated growth in membership presents an opportunity to expand the organization's reach and impact within the community. In this technical era that we live in it is my passion to continue to facilitate opportunities through the medium of football for youngsters to have access to a physical sport that gets them outside and exercising to help promote physical and mental wellbeing.

There are also opportunities for exceptionally talented players to proceed to play at senior level thereby providing them with an excellent career path and Gairdoch United have had a number of players who have went on to achieve this.

Gairdoch United Football Club is an integral part of Carronshore and has a long-standing connection with the village which we hope can continue for a long time to come.

I would like to take this opportunity to thank you in advance and hope that this information is helpful in making an informative decision on Gairdoch United's application.

██████████ - Committee Member – Minute keeper

I have volunteered previously within the British army where we ran a schools programme bringing football to schools in Belfast, Kenya and the Falkland Isles. As part of this, we would organise strips, turn up, and play sessions based at the barracks or local parks.

I have been involved with charitable organisations in raising cash for injured soldiers along with Help for hero events.

This gave me the buzz for football and my coaching career started early I badged when I was in the military and once my son was of age I coached his team helping within his club at the time Bo'ness united where we ran food drives, clothes collection along with boot exchanges to Africa.

I came on-board at Gairdoch in 2021 to help as secretary in my sons team Gairdoch United 2010's. From there I was going along as a team rep to the committee meetings and at last year AGM. I decided to help with the committee by becoming minute taker and being more involved in the club as I believe they do a lot for the community with the name Gairdoch being well now in the region for its great football history.

Although this role is small within the committee. I can also add any extra duties to help with organising, managing and overseeing projects with previous experience in project management, I currently run a Fuel Company and deal with operations on a day to day along with overseeing safe practices, facility management carrying out

dynamic risk assessments and project management along with communication and IT skills when needed.

██████████ – Committee Member

I am writing to highlight the skills and expertise I will continue to bring to Gairdoch United Football Club. With my experience in the FinTech sector along with my expertise in managing large teams, I am confident in my ability to contribute positively to the future of the Club and help achieve its goals. In my current role at JP Morgan where I have worked for almost 20 years, I have successfully delivered large, complex projects collaborating with multi-region teams. My ability to find solutions and improve processes in a pressurised environment has been critical in delivering quality applications whilst reducing incidents. My drive to improve where possible extends to my responsibilities as a 2012 Head Team Coach and Club Treasurer at Gairdoch United.

As a Senior Manager of Software Engineering, I maintain a leadership role responsible for overseeing a team of software engineers, guiding technical strategy, managing complex projects, ensuring quality software delivery, and fostering a culture of innovation within their team, often requiring a strong blend of technical expertise, leadership skills, and project management capabilities to achieve organizational goals.

In my current role, I manage day-to-day operations and coordinate with teams, ensuring smooth workflow and effective communication. I am responsible for setting the technical vision, both short and long term, to guide the team's direction and innovation. Additionally, I monitor and assess the performance goals of engineers, helping them grow their careers through continuous feedback and support. I provide training and guidance to junior engineers, fostering their development and integration into the team. Furthermore, I collaborate with cross-functional teams to deliver milestones and optimize processes, ensuring that projects are completed efficiently and effectively.

I possess a strong set of hard skills, including proficiency in Java and Spring Frameworks, as well as experience with build and deployment tools such as Maven, Jenkins, and Spinnaker. I am also AWS Practitioner Certified and have strong agile and project management skills. Additionally, I have excellent communication and compromising skills, strong organizational and time management abilities, and a problem-solving mindset.

We will carry out the necessary record keeping from home and will employ an Bookkeeper to complete our annual Return to OSCR.

4.5.3 Do you intend to use professional advisors? Please provide details.

Legal advisors prior to signing any lease.

4.5.4 Do you currently lease/manage a property from Falkirk Council? If yes, please provide details.

Pavilion, North Main Street, Carronshore

Letham Pavilion

4.5.4 Please detail how you plan to manage the building?

For example opening and closing the building / managing lets / will you have staff etc?

Club secretary will hold property keys and these will be handed out to head coaches who will be responsible for opening and closing buildings.

Buildings will be inspected on a weekly basis.

4.5.5 Please provide any other information you think may be relevant.

Section 5. Level and nature of support

5.1 Please provide details of the level and nature of support for the request, from your community and, if relevant, from others.

This could include information on the proportion of your community who are involved with the request, how you have engaged with your community beyond the members of your organisation and what their response has been. You should also show how you have engaged with any other communities that may be affected by your proposals.

5.1.1. What community engagement has taken place to help develop your business plan? Please provide evidence, for example any completed surveys, questionnaires, letters of support, minutes of public meetings etc.

We have engaged with the community on multiple occasions through social media, in person discussions and reaching out to local stakeholders through email.

We conducted a poll to gauge the level of community support for the asset transfer of both Gairdoch and Letham pavilions. The results showed an overwhelming support for Gairdoch United Football Club to take ownership of both facilities for the continued benefit of the local communities.

We have the support of Provost Robert Bissett and his letter of support can be found in the appendices.

There is a need, genuine desire, and support, for the community asset transfer.

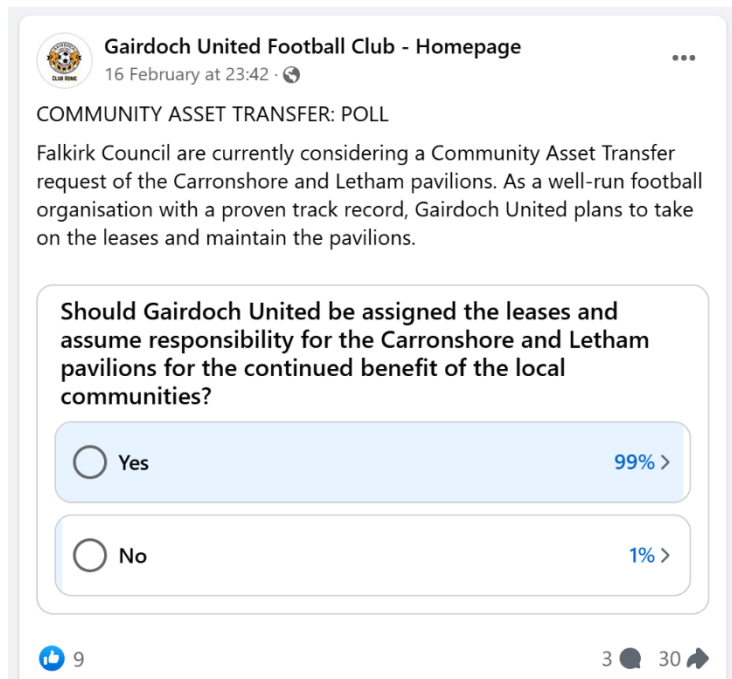


Figure 1: Poll for Community Asset Transfer Support

Quotes

‘As a family who are proud of our Falkirk area roots, we have seen first hand how well the club is run and the many benefits it brings to local people and the wider communities in which they operate. The club is very professionally run (by dedicated volunteers), is widely known and very very well regarded across the footballing world and across Falkirk, Central Scotland and beyond. There are many examples of high profile professional football players who started their careers at Gairdoch United in the Falkirk area.’ – Alan

‘I’ve used Letham with the team for over 6 years now and is somewhere we all look forward to as a team getting back to once the winter finishes. Having our own space for the team to train and play is massive and has that sense of togetherness which is massive to the team. Not only that, it allows us to use the space for other activities and fun days to bring together the families and the community. The facility also allows us to save money as a club instead of paying for private pitches and allows our local players to get there easily. 2 of the boys stay in walking distance and several cycle through for training and games!’ - Daniel

‘It’s a great park & having a toilet & changing facility is a great asset to have – to get ride of that would be a huge loss to the team’ – Suzanne

‘These spaces are needed to keep our kids healthy and for their mental health and wellbeing’ – Dorothy

5.1.2 Have you consulted with other local stakeholder groups or agencies? Please provide evidence.

We have worked with CVS Falkirk and District for help with our application and will continue to work with them.

5.1.4 Have you been in contact with any other communities or community groups that may be affected? Please give details.

No

5.1.5 Please provide any other information you think may be relevant.

Gairdoch United have proved for many years that we have the skills and experience to run a highly successful club through our executive committee and members.

There's no question—well, at least there shouldn't be—about the importance that recreation, youth sports and park systems play in supporting, serving and improving a community. Outside of the obvious benefits of physical activity the CDC highlights to one's physical, mental and emotional health and well-being, studies have shown that there is the potential to reduce crime. Youth sports and related facilities should play a significant role when elected officials respond to the needs of their constituents

Section 6. Financial Viability of Project

Your Business Plan should contain full information about the financial viability of the project, evidencing that the organisation will be able to sustain the project in the long term.

Please submit

- at least 1 year's audited accounts to evidence your organisations financial stability (if available)

- where audited accounts are not available (for instance for new groups) please provide a bank statement.
- a projected 5 year income and expenditure account
- a cash flow forecast for the proposed asset transfer.

6.1 Please outline the Policies and Procedures your organisation has in place to govern the group's finances

We recognise our organisation's requirements as a registered SCIO. We will continue to submit audited accounts yearly to OSCR. Our finances are presented and scrutinised at every board meeting. We will follow OSCR's [Guidance and Good Practice for Charity Trustees \(oscr.org.uk\)](https://www.oscr.org.uk/guidance/guidance-and-good-practice-for-charity-trustees) to ensure we manage our finances correctly.

We have set rates for our subscriptions and will review these yearly at our AGM.

Section 7. Funding

7.1 Please outline how you propose to fund the price or rent you are prepared to pay for the land, and your proposed use of the land.

If you intend to apply for grants or loans you should demonstrate that your proposals are eligible for the relevant scheme, according to the guidance available for applicants.

7.1.1 Please show your calculations of the costs associated with the transfer of the land or buildings and your future use of it, including any redevelopment, ongoing, maintenance and the costs of your activities. All proposed income and investment should be identified, including volunteering and donations.

We recognise we will require to account for a cost of a solicitor to review the Community Asset Transfer.

Our monthly subscription fee is £35/month and this will be reviewed annually.

We have calculated the value our volunteers bring to the club with the amount of hours committed.

Service	Cost
Monthly Subscription	£35 per player

Volunteering Hours	Rate	Hours	Year 1 Benefit	Year 2-3 Benefit	Year 4-5 Benefit
Board of Trustees	£40	52	£2,080	£4,456.50	£4,773.50
Volunteers	£12	520	£6,230	£13,369	£14,321
	Total		£8,310	£17,824.50	£19,095

7.1.2 Please supply details of what funding you have received so far, and of any conditions attached to it.

We have not received any funding and have been self-sufficient in running the football club for many years.

7.1.3 Please supply details of any funding you have applied for but have not yet received a response or decision. Please include timescales if known.

None

7.1.4 Details of any other funding you will have access to? i.e. voluntary contributions, borrowing etc.

7.1.5 Please outline your funding strategy if you have one, as well as any other relevant information.

Section 8. Enablement Fund

Falkirk Council will hand the building over wind and watertight and compliant. However, this is quite light-touch and would involve (for example) patching of a leaky roof. For more significant building works, groups can apply to the Enablement Fund, to pay for capital improvements such as energy efficiency improvements or larger capital renewals which support the viability of the project going forward. **Only capital items are eligible.** Running repairs are revenue costs and are not eligible. You are strongly advised to email strategicpropertyreview@falkirk.gov.uk to confirm eligibility criteria before you submit this application.

Requests to the Fund must be supported by estimates / quotations from professionals which should be provided as supporting documents.

Please provide details of your request to the Enablement Fund, if applicable.

Enablement Fund request for larger capital renewals which support the viability of the CAT		
Item	Estimate Provided By	Amount not more than (including VAT)
New Roof	Rosebank Roofing	£22,680
Total including VAT		£22,680

Checklist of accompanying documents

To check that nothing is missed, please tick which additional documents are accompanying this form.

- ☐ Section 1 – You must attach your organisation's constitution, articles of association or registered rules
- ☐ Section 2 – Any maps, drawings or description of the land requested
- ☐ Section 3 – Note of any terms and conditions that are to apply to the request
- ☐ Section 4 – Any additional evidence regarding your proposals, their benefits, any restrictions on the land or potential negative consequences, and your organisation's capacity to deliver.
- ☐ Section 5 – Evidence of community support
- ☐ Section 6 – Financial – Copies of accounts, forecasts, etc
- ☐ Section 7 – Funding – Copy of Business Case etc
- ☐ Section 8 – Enablement Fund – copies of estimates

Declaration

Two office-bearers (board members, charity trustees or committee members) of the community transfer body must sign the form. They must provide their full names and home addresses for the purposes of prevention and detection of fraud.

This form and supporting documents will be made available online for any interested person to read and comment on. Personal information will be redacted before the form is made available.

We, the undersigned on behalf of the community transfer body as noted at Section 1, make an asset transfer request as specified in this form.

We declare that the information provided in this form and any accompanying documents is accurate to the best of our knowledge.

Name

Address

Date 19/06/2025

Position Treasurer

Signature Redacted

Name

Address

Date 19/06/2025

Position Secretary

Signature Redacted