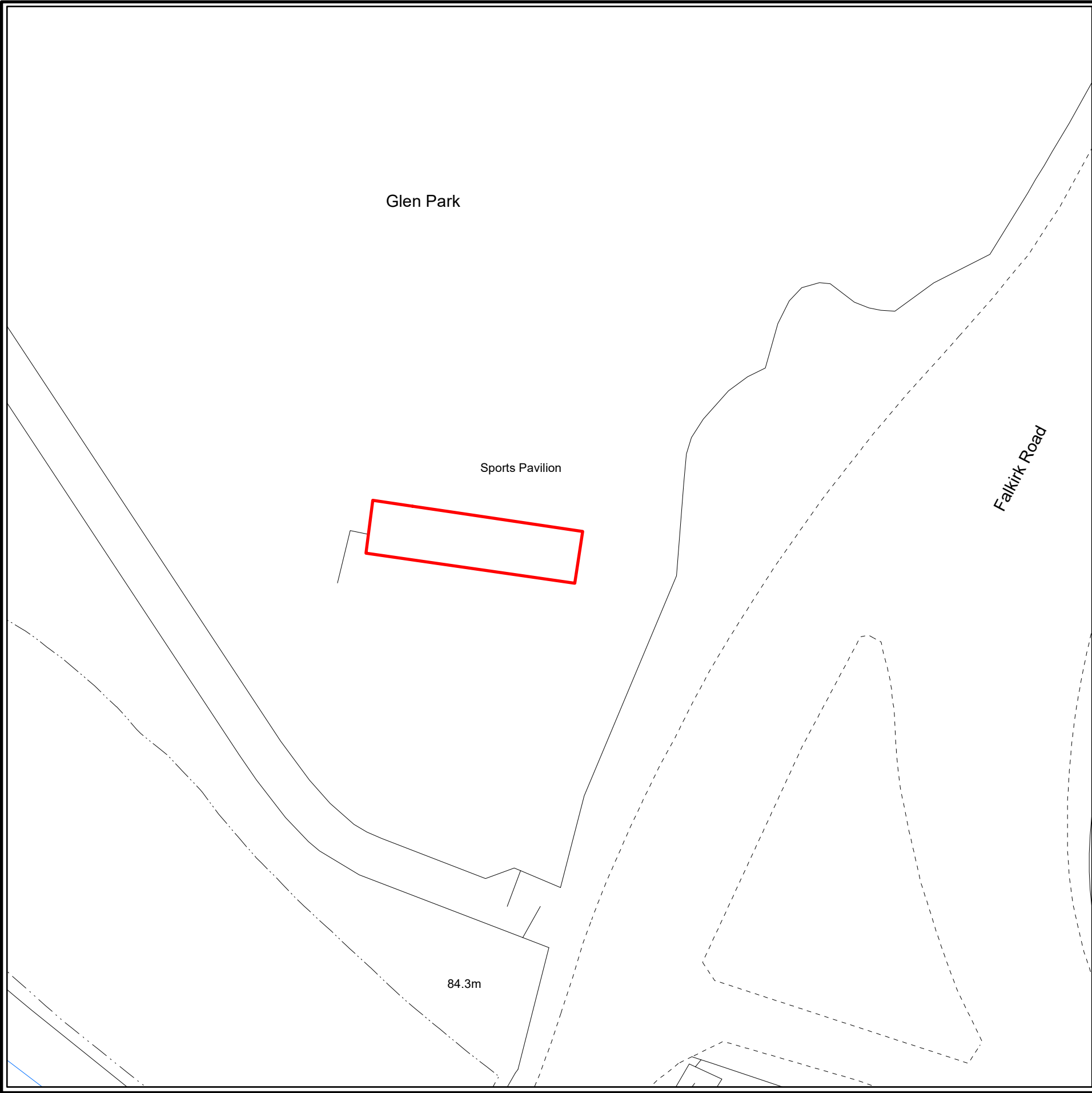
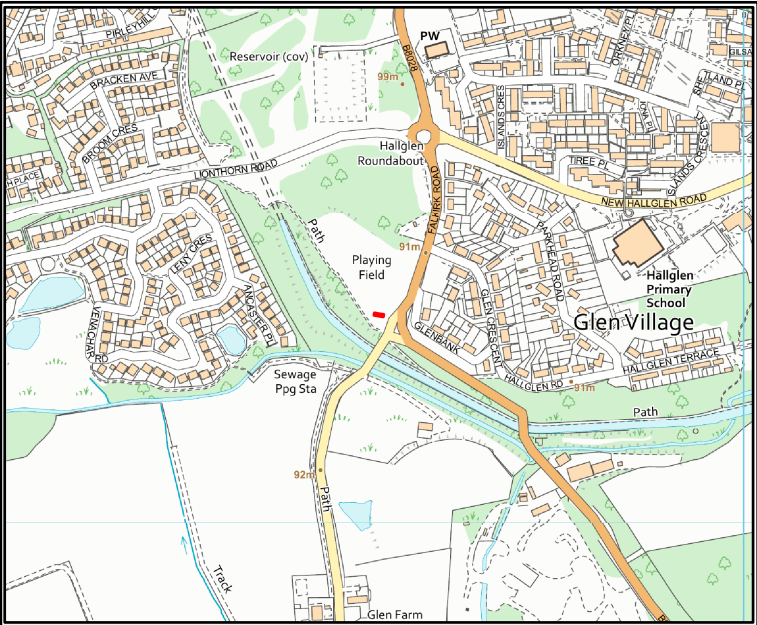




FALKIRK COUNCIL



LOCATION PLAN scale: 1:10,000

Subject:
Glen Park Pavilion, Falkirk Road, Hallglen

Area:		or thereby.	
Scale:	Plan No:	Date:	
1:250	3288	1.7.2026	



Place Services
Falkirk Stadium, 4 Stadium Way, Falkirk, FK2 9EE

Lease Area



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Carron Huskies Community Football Club Constitution

Adopted 05/01/2025



Constitution of

Carron Huskies Community Football Club

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**Constitution
of
Carron Huskies Community Football Club**

In this constitution, the following definitions apply throughout:

- **“2005 Act”** means the Charities and Trustee Investment (Scotland) Act 2005 and every statutory modification and re-enactment thereof for the time being in force.
- **“AGM”** means an Annual General Meeting.
- **“Board”** means the Board of Charity Trustees.
- **“Charity”** means a body entered in the Scottish Charity Register as defined under section 106 of Charities and Trustee Investment (Scotland) Act 2005.
- **“Charity Trustees”** means the persons having the general control and management of the Organisation.
- **“Clauses”** means any clause.
- **“Clear days”**, in relation to notice of a meeting, means a period excluding the day when notice is given and the day of the meeting.
- **“Community”** has the meaning given in clause 4.
- **“GM”** means a General Meeting.
- **“Group”** means those other organisations (incorporated or not) that are not this organisation .
- **“Individual”** means a human/person.
- **“Members”** means those individuals and groups who have joined this organisation.
- **“Organisation”** means the SCIO whose constitution this is.
- **“OSCR”** means the Office of the Scottish Charity Regulator”
- **“Property”** means any property, assets or rights, heritable or moveable, wherever situated in the world.
- **“SCIO”** means Scottish Charitable Incorporated Organisation.
- **“them”** and **“their”** refer to individuals or groups (either he, she or they).

Words in the singular include the plural and words in the plural include the singular.

These Clauses supersede any model clauses. Any words or expressions defined in the 2005 Act shall, if not inconsistent with the subject or context, bear the same meanings in the Clauses.

The Schedule to these Clauses is deemed to form an integral part of these Clauses.

NAME

- 1 The name of the organisation is “Carron Huskies Community Football Club” (“the Organisation”).
- 2 The Organisation will, upon registration, be a Scottish Charitable Incorporated Organisation (SCIO).

REGISTERED OFFICE

- 3 The principal office of the organisation will be in Scotland (and must remain in Scotland).

DEFINITION OF COMMUNITY AND PURPOSES

- 4 The Organisation has been formed to benefit the community of Hallglen and the surrounding areas (the “Community”), with the following purposes (the “Purposes”):
 - 4.1 The advancement of public participation in sport, especially of football according to the laws approved by the Scottish Football Association (SFA). In furtherance of this purpose, the organisation will exist:
 - a) To promote and encourage the playing and participation in football by providing inclusive opportunities for all. With no discrimination on age, gender, religion, race, sexuality or football ability.
 - b) To develop coaching skills by attendance at appropriate and recognised training courses.
 - c) To develop and improve skills by providing coaching and training for all members.
 - d) To promote sportsmanship, respect, physical and mental wellbeing among all members.
 - 4.2 The provision of recreational facilities, or the organisation of recreational activities, with the object of improving the conditions of life for people in Hallglen and the surrounding areas; including football teams for people to train and compete in the Scottish Football Association (SFA) competitions; the operation of training grounds and pitches.

POWERS

- 5 The SCIO has power to do anything which is calculated to further its purposes or is conducive or incidental to doing so.

In particular, (but without limiting the range of powers available under the 2005 Act), the SCIO has power:
- 5.1 to encourage and develop a spirit of voluntary or other commitment by, or co-operation with, individuals, unincorporated associations, societies, federations, partnerships, corporate bodies, agencies, undertakings, local authorities, unions, co-operatives, trusts and others and any groups or groupings thereof willing to assist the Organisation to achieve the Purposes;

- 5.2 to promote and carry out research, surveys and investigations and to promote, develop and manage initiatives, projects and programmes;
- 5.3 to provide advice, consultancy, training, tuition, expertise and assistance;
- 5.4 to prepare, organise, promote and implement training courses, exhibitions, lectures, seminars, conferences, events and workshops, to collect, collate, disseminate and exchange information and to prepare, produce, edit, publish, exhibit and distribute clauses, pamphlets, books and other publications, tapes, motion and still pictures, music and drama and other materials, all in any medium;
- 5.5 to purchase, take on lease, hire, or otherwise acquire any property suitable for the organisation;
- 5.6 to construct, convert, improve, develop, conserve, maintain, alter and demolish any buildings or erections whether of a permanent or temporary nature, and manage and operate (or arrange for the professional or other appropriate management and operation of) the organisation's property;
- 5.7 to sell, let, hire, license, give in exchange and otherwise dispose of all or any part of the property of the organisation;
- 5.8 to establish and administer a building fund or funds or guarantee fund or funds or endowment fund or funds;
- 5.9 to employ, contract with, train and pay such staff (whether employed or self-employed) as are considered appropriate for the proper conduct of the activities of the organisation;
- 5.10 to take such steps as may be deemed appropriate for the purpose of raising funds for the activities of the organisation;
- 5.11 to accept subscriptions, grants, donations, gifts, legacies and endowments of all kinds, either absolutely, conditionally or in trust;
- 5.12 to borrow or raise money for the Purposes and to give security in support of any such borrowings by the organisation and/or in support of any obligations undertaken by the organisation;
- 5.13 to set aside funds not immediately required as a reserve or for specific purposes;
- 5.14 to invest any funds which are not immediately required for the activities of the organisation in such investments as may be considered appropriate, which may be held in the name of a nominee organisation under the instructions of the Board of Trustees, and to dispose of, and vary, such investments;
- 5.15 to make grants or loans of money and to give guarantees;
- 5.16 to establish, manage and/or support any other charity, and to make donations for any charitable purpose falling within the purposes;

- 5.17 to establish, operate and administer and/or otherwise acquire any separate trading organisation or association, whether charitable or not;
- 5.18 to enter into any arrangement with any organisation, government or authority which may be advantageous for the purposes of the activities of the organisation and to enter into any arrangement for co-operation, mutual assistance, or sharing profit with any charitable organisation;
- 5.19 to enter into contracts to provide services to or on behalf of others;
- 5.20 to effect insurance of all kinds (which may include indemnity insurance in respect of Trustees and employees);
- 5.21 to oppose, or object to, any application or proceedings which may prejudice the interests of the organisation;
- 5.22 to pay the costs of forming the organisation and its subsequent development;
- 5.23 to carry out the Purposes as principal, agent, contractor, trustee or in any other capacity.

GENERAL STRUCTURE OF THE ORGANISATION

- 6 The organisation is composed of:
 - 6.1 Members
 - 6.2 Associates
 - 6.3 Charity Trustees (composed of Elected Charity Trustees, Appointed Charity Trustees; and Co-Opted Charity Trustees, following the first GM).

MEMBERSHIP

- 7 The members of the organisation shall consist of those individuals who made the application for registration of the organisation and such other individuals and groups as are admitted to membership under the following clauses.
- 8 The organisation shall have not fewer than twenty members at any time; and
 - 8.1 In the event that the number of members falls below twenty the Board may conduct only essential business other than taking steps to ensure the admission of sufficient Ordinary Members to achieve the minimum number.
- 9 Membership of the organisation is open to:
 - 9.1 Individuals aged 16 or over who (and groups which) are members of the Community ("Ordinary Members"); and supports the organisation's purposes referred to in Clause 4.
 - 9.2 If an Individual or group ceases to fulfil the criteria within clause 9.1, that Individual or group must inform the Organisation.

APPLICATION FOR MEMBERSHIP

- 10 No Individual or Group may become a Member unless that Individual or Group has submitted a written application for membership in the form prescribed by the Charity Trustees and the Charity Trustees have approved the application. An application submitted by a Group must be signed on behalf of that Group.
- 10.1 The Charity Trustees shall consider applications for membership promptly. The Charity Trustees shall assess each application to determine whether the applicant meets the criteria for becoming an Ordinary Member.
- 11 Membership of the organisation may not be transferred by a member.

MEMBERSHIP SUBSCRIPTIONS

- 12 No membership subscription will be payable.

RE-REGISTRATION OF MEMBERS

- 13 The Board may, at any time, issue notices to the members requiring them to confirm that they wish to remain as members of the organisation, and allowing them a period of 28 days (running from the date of issue of the notice) to provide that confirmation to the Board.
- 13.1 If a member fails to provide confirmation to the Board (in writing or by e-mail) that they wish to remain as a member of the organisation before the expiry of the 28-day period referred to in clause 13, the Board may expel them from the membership.
- 13.2 A notice under clause 13 will not be valid unless it refers specifically to the consequences (under clause 13.1) of failing to provide confirmation within the 28-day period.

LIABILITY OF MEMBERS

- 14 The members of the organisation have no liability to pay any sums to help to meet the debts (or other liabilities) of the organisation if it is wound up; accordingly, if the organisation is unable to meet its debts, the members will not be held responsible.
- 15 The members and Charity Trustees have certain legal duties under the Charities and Trustee Investment (Scotland) Act 2005; and clause 14 does not exclude (or limit) any personal liabilities they might incur if they are in breach of those duties or in breach of other legal obligations or duties that apply to them personally.

CESSATION OF MEMBERSHIP

- 16 A member shall cease to be a member if:
- 16.1 that Member sends a written notice of resignation to registered office of the Organisation; they will cease to be a member as from the time when the notice is received by the organisation;
- 16.2 that Member has failed to respond to any re-registration request under clause 13;

- 16.3 a resolution that that Member be expelled (where that Member's conduct, in their/its capacity as a Member, has been detrimental to the effective functioning of the Organisation) is passed by special resolution at a GM (notice of which shall state: (a) the full text of the resolution proposed; and (b) the grounds on which it is proposed) at which the Member is entitled to be heard;
- 16.4 in the case of an Individual, that Individual has died (membership of the Organisation not being transferable);
- 16.5 in the case of a group, that group goes into receivership or liquidation, or is dissolved or otherwise ceases to exist (membership of the Organisation not being transferable);
- 16.6 where the Member is a Charity Trustee of the Organisation, that Member has failed to comply with the code of conduct for Trustees in a manner which would result in them ceasing to be a Trustee and a member.

REGISTER OF MEMBERS

- 17 The Board must keep a register of members, setting out for each current member:
- a) their full name;
 - b) their address; and
 - c) the date on which they were registered as a member of the organisation.
- 17.1 Where any member is not an individual, the register must also contain:
- a) any other name by which the member is known;
 - b) the principal contact for the member;
 - c) any number assigned to it in the Scottish Charity Register, if it is a charity; and
 - d) any number with which it is registered as a company, if it is a company.
- 17.2 For each former member the register must set out, for at least six years from the date on they ceased to be a member:
- a) their name; and
 - b) the date on which they ceased to be a member.
- 17.3 The Board must ensure that the register of members is updated within 28 days of receiving notice of any change.
- 17.4 If a member or Charity Trustee of the Organisation requests a copy of the register of members, the Board must ensure that a copy is supplied to them within 28 days, providing the request is reasonable. If the request is made by a member (rather than a Charity Trustee), the Board may provide a copy which has the addresses blanked out.

ASSOCIATES

- 18 Individuals and Groups wishing to support the Purposes who are not members of the Community may become associates of the Organisation ("Associates"). Associates may attend and speak at GMs but may not participate in such meetings for voting or quorum purposes.
- 18.1 No Individual or Group may become an Associate unless that Individual or Group has submitted a written application to become an Associate in the form prescribed by the Charity Trustees and the Charity Trustees have approved the application. An application submitted by a Group must be signed on behalf of that Group.
- 18.2 The Charity Trustees shall consider applications for associateship promptly. The Charity Trustees shall assess each application to determine whether the applicant meets the criteria for becoming an Associate.
- 19 The Charity Trustees shall cause a register of associates to be maintained containing:
- (a) the name and address of each Associate;
 - (b) the date on which each Individual or Group was registered as an Associate; and
 - (c) the date at which any Individual or Organisation ceased to be an Associate.
- 20 An Associate shall cease to be an Associate if:
- 20.1 that Associate sends a written notice of resignation to the Organisation;
- 20.2 that Associate becomes a member of the Community;
- 20.3 a resolution that that Associate be expelled from being an Associate (where that Associate's conduct, in their capacity as Associate, has been detrimental to the effective functioning of the Organisation) is passed by special resolution at a GM (notice of which shall state: (a) the full text of the resolution proposed; and (b) the grounds on which it is proposed) at which the Associate is entitled to be heard);
- 20.4 in the case of an Individual:
- (a) that Individual becomes insolvent or apparently insolvent or makes any arrangement with their creditors; or
 - (b) that Individual has died; or
- 20.5 in the case of a Group, that Group goes into receivership or liquidation, or is dissolved or otherwise ceases to exist.

GENERAL MEETINGS (Meetings of the Members)

- 21 The Board may call a GM at any time and must call a GM within 28 days of a valid requisition. To be valid, such requisition must be signed by at least 5% of the Members, must clearly state the purposes of the meeting, and must be delivered to the registered office of the Organisation. The requisition may consist of several documents in like form each signed by one or more of the Members.

Annual General Meeting

- 22 The Board shall convene one GM a year as an AGM. An AGM need not be held during the calendar year during which the Organisation is incorporated, provided an AGM is held within 15 months of the date of incorporation. Thereafter, not more than 15 months shall elapse between one AGM and the next.
- 22.1 The business of each AGM shall include:
- (a) a report by the Chairperson on the activities of the Organisation;
 - (b) the election of Elected Charity Trustees;
 - (c) the fixing of annual subscriptions if applicable;
 - (d) consideration of the accounts of the Organisation;
 - (e) a report of the auditor if applicable; and
 - (f) the appointment of the auditor if applicable.

Notice of General Meetings

- 23 Subject to the terms of clause 67, notice of a GM shall be given as follows:
- 23.1 At least 14 Clear Days' notice must be given of any GM.
- 23.2 The notice must specify the place, date and time of the GM, the general nature of business to be dealt with at the meeting; and
- (a) in the case of a resolution to alter the constitution, must set out the exact terms of the proposed alteration(s); and
 - (b) in the case of any special resolution (as defined in clause 30) must set out the exact terms of the resolution.
- 23.3 Notice of every members' meeting must be given to all the members of the organisation, and to all the Charity Trustees; but the accidental omission to give notice to one or more members will not invalidate the proceedings at the meeting.

CHAIRPERSON OF GENERAL MEETINGS

- 24
- (a) The Chairperson of the organisation shall act as Chairperson of each GM.
 - (b) If the Chairperson is not present or willing to do so the Vice-Chairperson (if applicable) of the organisation shall act as Chairperson of the GM.
 - (c) If neither the Chairperson nor the Vice-Chairperson is present or willing to act as Chairperson of the GM within 15 minutes after the time at which it was due to start, the Charity Trustees present shall elect from among themselves one of the Elected Charity Trustees who will act as Chairperson of that GM.

QUORUM AT GENERAL MEETINGS

- 25 The quorum for a GM shall be the greater of:
- (a) eleven Members; or

(b) 10% of the Members,
present either in person or by proxy.
No business shall be dealt with at any GM unless a quorum is present.

- 25.1 If a quorum is not present within 15 minutes after the time at which the GM was due to start (or if, during a GM, a quorum ceases to be present) the GM shall be adjourned until such time, date and place as may be fixed by the Chairperson of the GM.
- 25.2 The Board may make arrangements in advance of a GM to allow members (or their proxies) to fully participate remotely, so long as all those participating in the meeting can communicate with each other; and all Members (or their proxies) may vote during the meeting. A Member or proxy participating remotely by such means shall be deemed to be present in person at the GM.

VOTING AT GENERAL MEETINGS

- 26 The Chairperson of the meeting shall endeavour to achieve consensus wherever possible but, if necessary, questions arising shall be decided by being put to the vote.
- 26.1 Each Member shall have one vote, to be exercised in person or by proxy, by a show of hands
- 26.2 A secret ballot may be demanded by:
- (a) the chairperson of the GM; or
 - (b) at least two Members present at the GM,
- before a show of hands and must be taken immediately and in such manner as the chairperson of the GM directs. The result of a secret ballot shall be declared at that GM.
- 27 In the event of an equal number of votes for and against any resolution, the Chairperson of the meeting shall have a vote in their capacity as a member of the organisation.

Resolutions

- 28 At any GM an Ordinary Resolution put to the vote of the meeting may be passed by a simple majority of the Members voting (in person or by proxy).

- 29 Certain resolutions must be passed as Special Resolutions, including resolutions:
- a) to alter the name of the Organisation; or
 - b) to amend the Purposes; or
 - c) to amend these Clauses; or
 - d) to wind up the Organisation in terms of clause 72.

At any GM a Special Resolution put to the vote of the meeting may be passed by not less than two thirds of the Members voting (in person or by proxy).

- 30 Ordinary and Special Resolutions may be passed in writing, rather than at a General Meeting, and shall have effect as if they had been passed at a GM, provided the terms of this Clause are followed.
- 30.1 An Ordinary Resolution may be passed in writing if signed by a simple majority of all the Members.
- 30.2 A Special Resolution to wind up the Organisation may be passed in writing if signed by all the Members.
- 30.3 Any other Special Resolution may be passed in writing if signed by not less than two thirds of all the Members.
- 30.4 Written resolutions must be sent to all Members at the same time (the "Circulation Date") in hard copy (posted or hand-delivered) or electronic form (faxed or e-mailed), or by means of a website.
- 30.5 Written resolutions must be accompanied by a statement informing the Member:
- (a) how to signify agreement to the resolution;
 - (b) how to return the signed resolution to the Organisation (in hard copy (posted or hand-delivered) or electronic form (faxed or e-mailed));
 - (c) the date by which the resolution must be passed if it is not to lapse (that is, the date which is 28 days after the Circulation Date); and
 - (d) that they will not be deemed to have agreed to the resolution if they fail to reply.
- 30.6 A written resolution may consist of several documents in the same form, each signed by or on behalf of one or more Members.
- 30.7 Once a Member has signed and returned a written resolution in agreement thereto, that Members' agreement is irrevocable.
- 30.8 The Members may require the Organisation to circulate a written resolution.

- 30.8.1 The resolution must be requested by at least 5% of the Members. Requests must be in hard copy (posted or hand-delivered) or electronic form (faxed or e-mailed), must identify the resolution and may be accompanied by a statement not exceeding 1,000 words which the Organisation will also be required to circulate.
- 30.8.2 The Board may reject the resolution but must provide reasons for doing so to the members requesting the resolution.
- 30.8.3 If accepted, the Organisation must circulate the resolution and any accompanying statement within 21 days, and may require the requesting Members to cover the expenses it incurs circulating the resolution.

MEETING ADJOURNMENT

- 31 The Chairperson of the GM may, with the consent of a majority of the Members voting (in person or by proxy), adjourn the General Meeting to such time, date and place as the Chairperson may determine.

ORGANISATION MANAGEMENT

- 32 The affairs, property and funds of the organisation shall be directed and managed by a Board of Charity Trustees. The Board:
- 32.1 shall set the strategy and policy of the Organisation;
- 32.2 shall, where no employees or managers are appointed, be responsible for the day-to-day management of the Organisation;
- 32.3 shall hold regular meetings between each AGM, meeting as often as necessary to despatch all business of the Organisation;
- 32.4 shall monitor the financial position of the Organisation;
- 32.5 shall direct and manage the affairs and Property of the Organisation;
- 32.6 shall generally control and supervise the activities of the Organisation;
- 32.7 may, on behalf of the Organisation, do all acts which may be performed by the Organisation (other than those required to be performed by the Members at a GM);
- 32.8 may exercise the powers of the Organisation; and

- 32.9 may not also be paid employees of the Organisation.

INTERIM BOARD

- 33 Upon incorporation of the organisation, the individuals who signed the Charity Trustee declaration forms which accompanied the application for incorporation of the organisation shall be deemed to have been appointed by the members as Charity Trustees with effect from the date of incorporation of the Organisation.
- 33.1 The Interim Board shall retire at the first GM, which shall be held as soon as practicable following incorporation, but shall remain eligible for re-election (the period of office between the date of incorporation and the date of the first GM not being regarded as a “term of office” for the purposes of clause 36.5).

COMPOSITION OF THE BOARD OF CHARITY TRUSTEES

- 34 The number of Charity Trustees shall be not less than three and the total number of Charity Trustees shall not be more than 10.

APPOINTMENT OF CHARITY TRUSTEES

- 35 From and after the first General Meeting of the organisation, the Board shall comprise the following individual persons (a majority of whom shall always be Elected Charity Trustees):
- 35.1 up to 6 individual persons elected as Charity Trustees by the Members in accordance with clause 36 (“the Elected Charity Trustees”), who must themselves be Ordinary Members; and
- 35.3 up to 4 individual persons co-opted in accordance with clause 37 (“the Co-opted Charity Trustees”), so as to ensure a spread of skills and experience within the Board.
- 35.4 Employees of the organisation may not be nominated as or become Charity Trustees.

ELECTED CHARITY TRUSTEES

- 36 At the first General Meeting of the Organisation, the Members shall elect up to 6 individual Ordinary Members as Elected Charity Trustees.
- 36.1 Elected Charity Trustees must be nominated in writing by at least two Members. Such nominations must contain confirmation from the nominee that they are willing to act as an Elected Charity Trustee and must be delivered to the registered office of the Organisation at least seven days before the GM.
- 36.2 Each Member has one vote for each vacancy in the Elected Charity Trustees on the Board.
- 36.3 Provided the first GM is not also the first AGM, there shall be no changes in the Charity Trustees at the first AGM (except to fill any vacancies left following the first GM or caused by retirements since the first GM).

- 36.4 At the second and subsequent AGMs, one-third of the Elected Charity Trustees (rounding upwards if this is not a whole number) shall retire from office at the close or adjournment of that meeting.
- 36.5 A retiring Charity Trustee shall be eligible for re-election after one term of office. A retiring Charity Trustee shall not be eligible for re-election after two consecutive terms of office until a period of one year in which they have not been a Charity Trustee has passed.
- 36.6 The Elected Charity Trustee(s) to retire at an AGM shall be those who have been longest in office since their election/re-election (unless other Elected Charity Trustee(s) have agreed to retire at that AGM). As between Individuals who were appointed as Elected Charity Trustees on the same date, the Elected Charity Trustee(s) to retire shall be agreed between the Individuals appointed on the same date or determined by lot.

CO-OPTED CHARITY TRUSTEES

- 37 Subject to clause 35, the Charity Trustees may appoint Individuals as Charity Trustees to ensure a spread of skills and experience within the Board ("Co-opted Charity Trustees") and may remove a Co-opted Charity Trustee at any time.
- 37.1 A Co-opted Charity Trustee shall retire at the AGM following their appointment unless re-appointed by the Charity Trustees.
- 37.2 A Co-opted Charity Trustee can be removed from office at any time by a simple majority of the Board.
- 37.3 For the avoidance of doubt, a Co-opted Charity Trustee may participate fully in at all Board meetings which they attend, and is eligible to vote at them.

VACANCY

- 38 The Board may from time to time fill any casual vacancy arising as a result of the retiral (or deemed retiral for any reason) of any Elected Charity Trustee from or after the date of such retiral or deemed retiral until the next AGM.

CHARITY TRUSTEES – GENERAL DUTIES

- 39 Each of the Charity Trustees has a duty, in exercising functions as a Charity Trustee, to act in the interests of the organisation; and, in particular, must:
- 39.1 seek, in good faith, to ensure that the organisation acts in a manner which is in accordance with its purposes;
- 39.2 act with the care and diligence which it is reasonable to expect of a person who is managing the affairs of another person;
- 39.3 in circumstances giving rise to the possibility of a conflict of interest between the organisation and any other party, put the interests of the organisation before that of the other party; where any other duty prevents them from doing so, disclose the conflicting interest to the organisation and refrain from participating in any

deliberation or decision of the other Charity Trustees with regard to the matter in question;

- 39.4 ensure that the organisation complies with any direction, requirement, notice or duty imposed under or by virtue of the Charities and Trustee Investment (Scotland) Act 2005.
- 40 In addition to the duties outlined in clause 39, all of the Charity Trustees must take such steps as are reasonably practicable for the purpose of ensuring:
- 40.1 that any breach of any of those duties by a Charity Trustee is corrected by the Charity Trustee concerned and not repeated; and
- 40.2 that any Charity Trustee who has been in serious and persistent breach of those duties is removed as a Charity Trustee.
- 41 Provided they have declared their interest - and have not voted on the question of whether or not the organisation should enter into the arrangement - a Charity Trustee will not be debarred from entering into an arrangement with the group in which they have a personal interest; and (subject to clause 61 and to the provisions relating to remuneration for services contained in the Charities and Trustee Investment (Scotland) Act 2005), they may retain any personal benefit which arises from that arrangement.
- 42 No Charity Trustee may serve as an employee (full time or part time) of the organisation; and no Charity Trustee may be given any remuneration by the organisation for carrying out their duties as a Charity Trustee.
- 43 The Charity Trustees may be paid all travelling and other expenses reasonably incurred by them in connection with carrying out their duties; this may include expenses relating to their attendance at meetings.

CODE OF CONDUCT FOR CHARITY TRUSTEES

- 44 Each of the Charity Trustees shall comply with the code of conduct (incorporating detailed rules on conflict of interest) prescribed by the Board from time to time.
- 44.1 The code of conduct shall be supplemental to the provisions relating to the conduct of Charity Trustees contained in this constitution and the duties imposed on Charity Trustees under the Charities and Trustee Investment (Scotland) Act 2005; and all relevant provisions of this constitution shall be interpreted and applied in accordance with the provisions of the code of conduct in force from time to time.

REGISTER OF CHARITY TRUSTEES

- 45 The Board must keep a register of Charity Trustees, setting out for each current Charity Trustee:
- a) the name of the Charity Trustee;
 - b) the address of the Charity Trustee;
 - c) the date on which they were appointed as a Charity Trustee; and
 - d) any office held by them in the organisation.

- 45.1 Where a Charity Trustee is not an individual the register must also contain:
- a) Any other name by which the Charity Trustee is known;
 - b) the principal contact for the Charity Trustee;
 - c) any number assigned to it in the Scottish Charity Register (if it is a charity); and
 - d) any number with which it is registered as a company, if it is a company.
- 45.2 Where the Charity Trustee is appointed by OSCR under section 70A of the 2005 Act it must be recorded in the register.
- 45.3 For each former Charity Trustee the register must set out, for at least 6 years from the date on which they ceased to be a Charity Trustee:
- a) the name of the Charity Trustee;
 - b) any office held by the Charity Trustee in the Organisation; and
 - c) the date on which they ceased to be a Charity Trustee.
- 45.4 The Board must ensure that the register of Charity Trustees is updated within 28 days of receiving notice of any change.
- 45.5 If any person requests a copy of the register of Charity Trustees, the Board must ensure that a copy is supplied to them within 28 days, providing the request is reasonable; if the request is made by a person who is not a Charity Trustee of the Organisation, the Board may provide a copy which has the name and address of any of the Charity Trustees blanked out. The name of a Charity Trustee may only be blanked out if the Organisation is satisfied that including that information is likely to jeopardise the safety or security of any person or premises.

TERMINATION OF CHARITY TRUSTEES OFFICE

- 46 A Charity Trustee will automatically cease to hold office if: -
- 46.1 they give the Organisation a notice of resignation, signed by them;
 - 46.2 they become an employee of the Organisation;
 - 46.3 in the case of a Charity Trustee elected under clause 36 they cease to be a member of the Organisation;
 - 46.4 in the case of a Charity Trustee co-opted under clause 37 the Board under clause 37.2 vote to end the appointment;
 - 46.5 they become disqualified from being a Charity Trustee under the Charities and Trustee Investment (Scotland) Act 2005;

- 46.6 they are absent (without good reason, in the opinion of the Board) from more than three consecutive meetings of the Board - but only if the Board resolves to remove them from office;
 - 46.7 they become incapable for medical reasons of carrying out their duties as a Charity Trustee - but only if that has continued (or is expected to continue) for a period of more than six months;
 - 46.8 they are removed from office by resolution of the Board on the grounds that they are considered to have committed a material breach of the code of conduct for Charity Trustees (as referred to in clauses 44);
 - 46.9 they are removed from office by resolution of the Board on the grounds that they are considered to have been in serious or persistent breach of their duties under section 66(1) or (2) of the 2005 Act;
 - 46.10 they become prohibited from being a Charity Trustee by virtue of section 69(2) of the 2005 Act
 - 46.11 they commit any offence under section 53 of the 2005 Act.
-
- 47 Clauses 46.9 and 46.10 apply only if the following conditions are met:
 - 47.1 the Charity Trustee who is subject of the resolution is given reasonable prior written notice of the grounds upon which the resolution for removal is to be proposed;
 - 47.2 the Charity Trustee concerned is given the opportunity to address the meeting at which the resolution is proposed prior to the resolution being put to a vote; and
 - 47.3 at least two thirds of the Charity Trustees then in office vote in favour of the resolution.

CHAIRPERSON AND VICE-CHAIRPERSON

- 48 The Board shall meet as soon as practicable meeting immediately after each AGM or following the resignation of the existing Chairperson/Vice-Chairperson to appoint:
 - (a) an Elected Charity Trustee to chair Board meetings and GMs (the "Chairperson"), and
 - (b) an Elected Charity Trustee to chair Board meetings and GMs in the event that the Chairperson is not present and willing to do so (the "Vice Chairperson").
- 48.1 In the event that:
 - (a) the Chairperson is not present and willing to act within 15 minutes of the time at which the GM/Board meeting is due to start, or no Chairperson is currently appointed; and

- (b) the Vice-Chairperson is not present and willing to act within 15 minutes of the time at which the GM/Board meeting is due to start, or no Vice-Chairperson is currently appointed,

the Charity Trustees present must appoint an Elected Charity Trustee to chair the GM/Board meeting.

BOARD MEETINGS

- 49 The quorum for Board meetings shall be not less than 50% of all the Trustees, a majority of whom are Elected Charity Trustees. No business shall be dealt with at a Board meeting unless such a quorum is present.
- 49.1 A Charity Trustee shall not be counted in the quorum at a meeting (or at least the relevant part thereof) in relation to a resolution on which, whether because of personal interest or otherwise, they are not entitled to vote.
- 49.2 The Board may make any arrangements in advance of any Board meeting to allow members to fully participate in such meetings so long as all those participating in the meeting can clearly comprehend each other; a member participating in any such means other than in person shall be deemed to be present in person at the Board meeting.
- 50 7 Clear Days' notice in writing shall be given of any meeting of the Board at which a decision in relation to any of the matters referred to in clause 30 is to be made, which notice shall be accompanied by an agenda and any papers relevant to the matter to be decided.
- 50.1 All other Board meetings shall require not less than 7 days' prior notice, unless all Charity Trustees agree unanimously in writing to dispense with such notice on any specific occasion.
- 50.2 On the request of a Charity Trustee the Chairperson shall summon a meeting of the Board by notice served upon all Charity Trustees, to take place at a reasonably convenient time and date.
- 51 No alteration of the Clauses and no direction given by Special Resolution shall invalidate any prior act of the Board which would have been valid if that alteration had not been made or that direction had not been given.
- 52 The Board may act notwithstanding any vacancy in it, but where the number of Charity Trustees falls below the minimum number specified in clause 34, it may not conduct any business other than to appoint sufficient Charity Trustees to match or exceed that minimum.
- 53 The Board may invite or allow any person to attend and speak, but not to vote, at any meeting of the Board or of its sub-committees.
- 54 The Board may from time to time promulgate, review and amend any Ancillary Regulations, Guidelines and/or Policies, subordinate at all times to these Clauses, as it deems necessary and appropriate to provide additional explanation, guidance and governance to members/Charity Trustees.

VOTING AT BOARD MEETINGS

- 55 The Chairperson of the Board meeting shall endeavour to achieve consensus wherever possible but, if necessary, questions arising shall be decided by being put to the vote,
- 55.1 Each Charity Trustee present (and who is eligible to vote) has one vote. In the event of an equal number of votes for and against any resolution at a Board meeting, the Chairperson of the meeting shall have a casting vote as well as a deliberative vote.
- 55.2 A resolution in writing shall be as valid and effectual as if it had been passed at a meeting of the Board or of a sub-committee. A resolution may consist of one or several documents in the same form each signed by one or more Charity Trustees or members of any relative sub-committee as appropriate.

SUB-COMMITTEES

- 56 The Board may delegate any of its powers to sub-committees, each consisting of not less than one Charity Trustee and such other person or persons as it thinks fit or which it delegates to the committee to appoint.
- 56.1 Any sub-committee so formed shall, in the exercise of the powers so delegated, conform to any remit and regulations imposed on it by the Board. The meetings and proceedings of any such sub-committee shall be governed by the provisions of these Clauses for regulating the meetings and proceedings of the Board so far as applicable and so far as they are not superseded by any regulations made by the Board.
- 56.2 Each sub-committee shall ensure the regular and prompt circulation of, the minutes of its meetings to all Charity Trustees.

CONSTRAINTS ON PAYMENTS/BENEFITS TO MEMBERS AND CHARITY TRUSTEES

- 57 The income and property of the Organisation shall be applied solely towards promoting the Purposes and do not belong to the members. Any surplus income or assets of the Organisation are to be applied for the benefit of the Community.
- 58 No part of the income or property of the Organisation shall be paid or transferred (directly or indirectly) to the members of the Organisation, or to any other individual, whether by way of dividend, bonus or otherwise, except in the circumstances provided for in clause 59.
- 59 No benefit (whether in money or in kind) shall be given by the Organisation to any member or Charity Trustee except the possibility of:
- 59.1 repayment of out-of-pocket expenses (subject to prior agreement by the Board);

- 59.2 reasonable remuneration in return for specific services actually rendered to the Organisation (in the case of a Charity Trustee such services must not be of a management nature normally carried out by a Trustee of an Organisation);
- 59.3 payment of interest at a rate not exceeding the commercial rate on money lent to the Organisation;
- 59.4 payment of rent at a rate not exceeding the open market rent for property let to the Organisation;
- 59.5 the purchase of property from any member or Charity Trustee provided that such purchase is at or below market value;
- 59.6 the sale of property to any member or Charity Trustee provided that such sale is at or above market value; or
- 59.7 payment by way of any indemnity, where appropriate in accordance with clause 67.
- 60 Where any payment is made under clause 59, the terms of clause 61 must be observed.

PERSONAL INTERESTS & CONFLICTS OF INTEREST

- 61 Whenever a Charity Trustee finds that there is a personal interest, as defined in sub-clauses 61.3 and 61.4, they have a duty to declare this to the Board meeting in question.
- 61.1 A Charity trustee must not vote at a Board meeting (or at a meeting of a sub-committee) on any resolution which relates to a matter in which they has a personal interest or duty which conflicts (or may conflict) with the interests of the SCIO.
- 61.2 It will be up to the Chairperson of the meeting in question to determine:
 - (a) whether the potential or real conflict simply be noted in the Minutes of any relevant meeting, or
 - (b) whether the Charity Trustee in question, whilst being permitted to remain in the meeting in question, must not partake in discussions or decisions relating to such matter, or
 - (c) whether the Charity Trustee in question should be required to be absent during that particular element of the meeting. Where a Charity Trustee leaves, or is required to leave, the meeting they no longer form part of the quorum for that meeting.

- 61.3 An interest held by an individual who is “connected” with the Charity trustee under section 68(2) of the Charities and Trustee Investment (Scotland) Act 2005 (husband/wife, partner, child, parent, brother/sister etc) shall be deemed to be held by that Charity trustee;
- 61.4 A Charity trustee will be deemed to have a personal interest in relation to a particular matter if a body in relation to which they are an employee, director, member of the management committee, officer or elected representative has an interest in that matter.
- 61.5 The Board shall determine from time to time what interests shall be relevant interests and shall ensure that a Register of Notices of Relevant Interests is maintained, which shall be open for inspection by both the Board and members of the Organisation and, with the express prior written approval of the Charity Trustee or employee concerned, by members of the public.

FINANCES & ACCOUNTS

- 62 The Board shall determine:
- 62.1 which banks or building societies the bank accounts of the Organisation shall be opened with;
- 62.2 how bank accounts shall be maintained and operated; and
- 62.3 how cheques and other negotiable instruments, and receipts for monies paid to the Organisation, shall be signed, drawn, accepted, endorsed or otherwise executed.
- 63 The Board shall cause accounting records to be kept for the Organisation in accordance with the requirements of the 2005 Act and other relevant legislation.
- 63.1 The accounting records shall be maintained by the Treasurer (if there is one) and overseen by the Principal Officer (if there is one), or otherwise by, or as determined by, the Board. Such records shall be kept at such place or places as the Board thinks fit and shall always be open to the inspection of the Trustees.
- 63.2 The Board must prepare annual accounts, complying with all relevant statutory requirements, and must ensure the accounts are examined or audited, as appropriate, by a qualified examiner or auditor.
- 63.3 At each AGM, the Board shall provide the members with a copy of the accounts for the period since the last preceding accounting reference date (or, in the case of the first account, since the incorporation of the Organisation). The accounts shall be accompanied by proper reports of the Board.

- 63.4 Copies of such accounts shall, not less than 21 clear days before the date of the General Meeting, be delivered or sent to all members, Charity Trustees, the Office Bearers and the auditor, or otherwise be available for inspection on the website or other location of the Organisation (with all members, Charity Trustees, the Organisation Secretary and the auditor being made aware that they are so available for inspection there).

NOTICES

- 64 The Organisation may serve a notice on a Member in hard copy (addressed to the address given for that Member in the register of members, and posted or hand-delivered) or electronic form (faxed or e-mailed). A notice is deemed to have been served on the day following the day on which it is hand-delivered, posted faxed or e-mailed.
- 65 The Organisation may communicate with a Member by electronic means (including fax and e-mail) unless the Member has requested that communications from the Organisation be sent in hard copy. The Organisation may publish notifications by means of a website provided the Organisation has advised Members of this and taken reasonable steps to notify Members who have informed the Organisation that they do not have internet access.

RECORDS OF MEETINGS

- 66 The Board shall cause minutes to be made of all appointments of officers made by it and of the proceedings of all General Meetings and of all Board meetings and of sub-committees, including the names of those present, and all business transacted at such meetings and any such minutes of any meeting, if purporting to be signed after approval, either by the Chairperson of such meeting, or by the Chairperson of the next succeeding meeting, shall be sufficient evidence without any further proof of the facts therein stated.

INDEMNITY

- 67 Subject to the terms of the 2005 Act and without prejudice to any other indemnity, the Charity Trustees, or member of any sub-committee, the Organisation Office Bearers and all employees of the Organisation may be indemnified out of the funds of the Organisation against any loss or liability (including the costs of defending successfully any court proceedings) which he, she or they may incur or sustain, in connection with or on behalf of the Organisation.

ALTERATION TO THE CLAUSES

- 68 Subject to the terms of this clause, this constitution may be altered by a Special Resolution of the members passed in accordance with clause 29 or 30.3

- 68.1 Any changes to the purposes set out in clause 4 are subject to written consent being obtained from OSCR (and its successors) in terms of section 16 of the Charities and Trustee Investment (Scotland) Act 2005
- 68.2 The Board must notify OSCR (and its successors) of any changes to the constitution not relating to the purposes, in terms of section 17 of The Charities and Trustee Investment (Scotland) Act 2005

DISSOLUTION

- 69 The Organisation may be wound up or dissolved only on the passing of a Special Resolution for that purpose in accordance with clauses 29 and 30.4, and subject to written consent being obtained from OSCR.
- 69.1 If, on the winding-up of the Organisation, any property or assets remains after satisfaction of all its debts and liabilities, such property shall be given or transferred to such other community body or bodies or charitable group, which has purposes which resemble closely the purposes of the Organisation, as may be:
- (a) determined by not less than two thirds of the Ordinary Members of the Organisation voting (in person or by proxy) at a General Meeting called specifically (but not necessarily exclusively) for the purpose; and
 - (b) approved by OSCR (and its successors).

FALKIRK COUNCIL COMMUNITY BENEFIT LEASE APPLICATION FORM

IMPORTANT NOTES:

This is an application form which can be used to make a Community Benefit Lease request to Falkirk Council.

Any group interested in making a Community Benefit Lease request is advised to contact the Asset Team on strategicpropertyreview@falkirk.gov.uk before making the request so that we can discuss your proposal.

Please complete the form if the property/land is owned/leased/managed by Falkirk Council.

When completed, this form should be emailed to strategicpropertyreview@falkirk.gov.uk or sent to

The Asset Team

Falkirk Council

4 Stadium Way

Falkirk

FK2 9EE

Section 1: Information about the group making the request

1.1 Name of the group making the Community Benefit lease (CBL) request

Carron Huskies Community Football Club

1.2 Group's address. This should be the registered address, if you have one.

Postal address:

REDACTED

Contact details. Please provide the name and contact address to which correspondence in relation to this CBL request should be sent.

REDACTED

Y ☐ We agree that correspondence in relation to this CBL request may be sent by email to the email address given above. *(Please tick to indicate agreement)*

You can ask Falkirk Council to stop sending correspondence by email, or change the email address, by telling them at any time, as long as 5 working days' notice is given.

1.3 Please mark an "X" in the relevant box to confirm the legal structure of the group and its official number, if it has one.

	Company and its company number is	
	Scottish Charitable Incorporated Organisation (SCIO) and its charity number is	SC054196
	Community Benefit Society (BenCom) and its registered number is	
	Unincorporated organisation (no number)	

Please attach a copy of the group's constitution, articles of association or registered rules.

Section 2. Information about the land and rights requested

2.1 Please identify the property/land to which this request relates.

You should provide a street address or grid reference and any name by which the land or building is known. If you have identified the land on the relevant authority's register of land, please enter the details listed there.

It may be helpful to provide one or more maps or drawings to show the boundaries of the land requested. If you are requesting part of a piece of land, you must attach a map and give a full description of the boundaries of the area to which your request relates. If you are requesting part of a building, please make clear what area you require. A drawing may be helpful.

Details of Property:

Glen Park Pavillion

Address:

Falkirk Road, Glen Village

Postcode:

FK1 2AG

2.2 Please provide the UPRN (Unique Property Reference Number), if known.

UPRN:

2.3 Lease request

What is the length of lease you are requesting?

20 year lease

How much rent are you prepared to pay? Please make clear whether this is per year or per month.

Proposed rent: £ 1 per year

Please attach a note setting out any other terms and conditions you wish to be included in the lease, or to apply to the request in any other way.

2.4 Request for other Rights

What are the rights you are requesting?

Do you propose to make any payment for these rights?

Yes ☐

No ☐

If yes, how much are you prepared to pay? Please make clear what period this would cover, for example per week, per month, per day?

Proposed payment: £ per

Please set out any other terms and conditions you wish to apply to the request.

Section 3. Community Proposal

3.1 Please set out the reasons for making the request and how the land or building will be used.

This should explain the objectives of your project, why there is a need for it, any development or changes you plan to make to the land or building, and any activities that will take place there.

3.1.1 Objectives of Project

The advancement of public participation in sport, especially of football according to the laws approved by the Scottish Football Association (SFA). In furtherance of this aim, the organisation will exist:

- To promote and encourage the playing and participation in football by providing inclusive opportunities for all. With no discrimination on age, gender, religion, race, sexuality or football ability.
- To develop coaching skills by attendance at appropriate and recognised training courses.
- To develop and improve skills by providing coaching and training for all members.
- To promote sportsmanship, respect, physical and mental wellbeing among all members.

The provision of recreational facilities, or the organisation of recreational activities, with the object of improving the conditions of life for people in Hallglen and the surrounding areas; including football teams for people to train and compete in the Scottish Football Association (SFA) competitions; the operation of training grounds and pitches

3.1.2 Why there is a need for your Project?

We have identified the need through a lack of provision in the surrounding areas, where typically clubs target more affluent areas. As we average over 200

participants every single week now using the park, we have identified that the project is making a difference to the local area.

3.1.3 Will any Development / changes / modifications to the asset be required?

None as facility is only a few years old and in good condition.

3.1.4 What activities will take place?

Changing and toilet facilities for participants to allow them to participate in football related activities on the park.

3.1.5. If the asset is to be used by the public, please provide details of lettings policy and opening times.

We have already engaged with local community groups including Falkirk Foundation Football Club who have held sessions on the park. We provide access to the local community free of charge where applicable.

3.1.6 What provision will be provided for people with disabilities?

The changing facilities are already set up with disability access, including additional handrails, raised entrance to a dedicated disabled changing and toilet facility

3.1.7 Any other relevant information?

Benefits of the proposal

3.2 Please set out the benefits that you consider will arise if the request is agreed to.

Local Authorities are permitted to dispose of property at less than market value where there are wider public benefits to be gained. This is set out in the Disposal of Land by Local Authorities (Scotland) Regulations 2010. These public benefits are listed below.

In this section, please explain how the project will benefit your community, and others.

Please explain how the project will benefit your community by detailing how your project will promote or improve:-

3.2.1. Economic development/income generation

i.e. Please include details of any job creation or **volunteering and training** opportunities that will be available as a result of the Community Benefit Lease. Also details of how your organisation will involve the **local community** and of any incentives that may be available to encourage the local community to use the proposed services.

At Carron Huskies Community Football Club, we believe that economic development starts with people. As a volunteer-run organisation, we create meaningful opportunities for local individuals to develop new skills, gain hands-on experience, and build their personal and professional futures. For many, our club acts as a vital stepping stone to employment, helping bridge the gap for those not currently in education, training, or work.

By nurturing transferable skills through volunteering and community involvement, we increase employability and stimulate wider skill development within our local area. This grassroots investment in people not only benefits individuals—it strengthens the foundation of a resilient local economy.

Beyond economic outcomes, our work enhances social cohesion, bringing together residents through sport and shared purpose. We promote mental and physical well-being, foster inclusion, and create a sense of belonging that empowers individuals and energizes the broader community. This interconnectedness supports thriving businesses and a sustainable local economy. From young players discovering their potential to adults finding renewed purpose through volunteering, Carron Huskies is more than a football club—we are a catalyst for economic and social regeneration, building stronger individuals and a stronger, more vibrant community for all.

3.2.2 Regeneration

i.e. Please include details of whether your organisation will contribute to the **physical regeneration** of the area, and how your proposal will impact the regeneration of the area, in terms of volunteering or employment, giving examples.

By taking community ownership of Glen Village Park Pavilion, we will look to regularly maintain the interior and exterior of the pavilion. We will maintain the surrounding area including the path, stairs and railings. We are also looking to improve access and functionality of the surrounding area to allow more people to participate in football.

3.2.3 Public Health

i.e. How likely is the proposal to improve the Public Health of the Community, in terms of **physical and mental health**, for example through volunteering, training, or taking part in activities, giving examples.

Carron Huskies Community Football Club plays a vital role in advancing public health within our community. Through inclusive, accessible football and social programmes, we create opportunities for people of all ages to improve their physical, mental, and emotional wellbeing in a supportive, welcoming environment. By improving the overall health of the community, our Club aims to help ease the pressure on public and social services, as well as other facilities. The physical activities we provide help maintain mobility, fitness, and resilience, while our regular social events reduce stress, improve mood, and offer participants a renewed sense of purpose and connection.

When individuals have access to programmes that support their holistic wellbeing, they are less likely to require crisis intervention or long-term support from public health services. This proactive approach not only leads to healthier, happier lives—it also reduces the burden on public resources, allowing these vital services to be directed where they are most needed.

Our commitment extends beyond the pitch. We offer educational opportunities on topics like nutrition, mental health, and preventative care—empowering individuals to take charge of their own wellbeing and make informed, healthy choices. Carron Huskies is more than a football club—we are a key contributor to community health. By fostering social inclusion, encouraging active lifestyles, and promoting positive mental wellbeing, we help build a stronger, more resilient community for all.

3.2.4 Social Wellbeing

i.e. How will the proposal improve the Community's Social Well-Being and mental health, or how might it improve the **learning offer and activities** available in the area? Please give brief examples of these activities.

Carron Huskies Community Football Club is committed to enhancing the social wellbeing of our community by providing a welcoming, inclusive environment where individuals of all ages and backgrounds can connect, grow, and thrive together. The activities and social interactions facilitated by Carron Huskies contribute significantly to both the mental and social wellbeing of our community. Through training sessions, matches, community events, and informal gatherings, we offer a safe and supportive space for local people to meet, engage, and form lasting connections. These shared experiences help reduce isolation, promote inclusion, and foster a sense of belonging that is vital for social wellbeing.

Our club also offers valuable volunteering opportunities that strengthen social cohesion and provide individuals with a sense of purpose. Volunteers gain new skills, build confidence, and feel more connected to their local area—while also playing a direct role in building a stronger, more unified community.

By facilitating intergenerational activities, Carron Huskies bridges the gap between age groups. These programmes foster mutual understanding and respect, encourage learning and mentorship, and promote empathy between generations—laying the groundwork for a more compassionate and interconnected society. At Carron Huskies, we believe sport is a powerful tool for social change. Our club is more than a place to play football—it's a hub of community connection, personal growth, and collective wellbeing.

3.2.5 Environmental Wellbeing / Environmental Benefits

i.e. Will the proposal bring green / environmental benefits and / or have an impact on the **local environment**? Will it help mitigate the effects of climate change? If so please give details.

At Carron Huskies Community Football Club, we recognise that environmental wellbeing is essential for the health and sustainability of both our community and the planet. We are committed to continuing our environmentally conscious approach to minimise our carbon footprint and reduce our impact on the environment.

As part of our ongoing efforts, we will seek to implement energy-efficient technologies and sustainable practices across our facilities. Our pavilion will be a key focus, as we strive to significantly reduce its environmental impact, ensuring it operates in harmony with nature and reflects our club's dedication to sustainability. Beyond facility improvements, we actively encourage and engage the local community in environmental initiatives. This includes organising clean-up campaigns and promoting comprehensive recycling programmes. By involving

residents in these activities, we foster a genuine sense of community pride and environmental responsibility.

Our efforts not only enhance the environmental wellbeing of the community but also inspire local residents to take a proactive role in safeguarding their immediate environment for future generations. Through collective action, Carron Huskies is helping to create a greener, cleaner, and more sustainable community for all.

3.2.6 Does your project contribute to the reduction of inequalities?

i.e. Will the proposal enable the community to access activities not otherwise available; will these activities be available at an affordable rate; how will your organisation work with other local providers to **reduce inequalities**?

Carron Huskies Community Football Club is deeply committed to tackling inequality within our community by harnessing the power of sport to break down barriers and create equal opportunities for all. As a grassroots club at the heart of Falkirk, we ensure that everyone—regardless of background, ethnicity, religion, or where they've come from—has a place in our football family.

We firmly believe that football belongs to everyone, and our club serves as a welcoming home for all. Whether someone has lived in the area for their entire life or has just arrived in the area, we ensure that each player who walks through our doors finds a space where they truly belong. By offering a supportive environment, we help bridge divides and foster community spirit.

We also recognise that the cost of participation can be a significant barrier for many individuals. To combat this, Carron Huskies makes it a priority to ensure that no one is excluded due to financial constraints. Our club provides opportunities for all, regardless of their financial situation, ensuring that the love of football and its benefits are accessible to everyone.

At Carron Huskies, we are more than just a football club. We are a platform for inclusion, a space for community building, and a force for breaking down the inequalities that exist within our society.

3.2.8 Measuring performance - How will you monitor whether the Community Benefit Lease is benefiting the community?

ie. Will you survey the users / invite feedback / compare user numbers with a baseline etc

We use feedback surveys, participation trends, player feedback and parental meetings to gauge feedback.

3.2.9 Any other relevant information?

Restrictions on use of the land

3.3 If there are any restrictions on the use or development of the land, please explain how your project will comply with these.

Restrictions might include, amongst others, environmental designations such as a Site of Special Scientific Interest (SSI), heritage designations such as listed building status, controls on contaminated land or planning restrictions.

None known

Negative consequences

3.4 Are there any negative consequences that will affect ***other groups or individuals*** if your request is agreed to? How you propose to minimise / reduce these?

For example, increased traffic etc. Please consider any potential negative consequences for the local economy, environment, or any group of people, and explain how you could reduce these.

Increased traffic and participation has meant us imposing and implementing a parking system to reduce any impact on the surrounding roads.
--

Capacity to deliver

3.5 Please show how your organisation will be able to manage the project and achieve your objectives.

This could include the skills and experience of members of the organisation, any track record of previous projects, whether you intend to use professional advisers, etc.

3.5.1 Has your organisation or any of its members managed projects or owned / leased property/land prior to this?

Yes ☒

No ☐

Please provide details of:

3.5.2 Skills and experience of the members of the organisation

Have managed the Glen Village Pavilion for the past 5 months and board members are heavily involved in football management and governance

Trustee Information

██████████ (Chairperson)

██████████ works as the Head of Operations for the Scottish Amateur FA following a successful spell at the Scottish FA. In this role he oversees all aspects of governance for the Amateur game, ensuring that leagues and clubs are in compliance of the constitution. This role also includes the manager of the Scottish Amateur Cup, the most prestigious event in the Grassroots calendar, held at Barclays Hampden each year. As a Uefa C Licence coach and former School Teacher, ██████████ spends a great deal of his time dedicated to education, safeguarding and development of the membership of the Carron Huskies Community FC

██████████ (Vice Chairperson)

██████████ is a maintenance manager of 10 franchise McDonald's restaurants has been in his role for ten years working in customer focused experience maintaining and keeping high standards of workmanship. he has many years of being involved in day today working and talking to people which has developed brilliant people skills. He has been with carron huskies almost from its conception he is currently vice chair of carron huskies and has held that role for the last three and a half years helping managing the day to day running of the club and its teams he has also served as the head coach for both the female and male football teams and is actively involved in our free kids football sessions and holds 1.2 sfa coaching qualifications

██████████ (Secretary)

██████████ works in Human Resources, specialising in colleague experience and organisational development within a large-scale organisation. With a background in employee relations, stakeholder engagement, change management and people strategy, ██████████ has developed strong experience in supporting organisations through effective communication, process improvement and informed decision-making.

Her career has provided valuable insight into building positive cultures, improving colleague experiences and creating sustainable approaches to organisational growth. As a Trustee of Carron Huskies Community FC, ██████████ brings this expertise to support the club's governance, development and long-term sustainability.

██████████ (Treasurer)

██████████ is a civil servant with three years of public sector experience. Alongside his professional career, he has been an active member of Carron Huskies FC for over four and a half years and has served as the club's Treasurer for the past four years. In this role, he is responsible for managing the club's finances and supporting its day-to-day

3.5.3 Do you intend to use professional advisors? Please provide details.

Solicitor

3.5.4 Do you currently lease / manage a property from Falkirk Council? If yes, please provide details.

Glen Park Pavilion

3.5.5 Please detail how you plan to manage the building?

For example opening and closing the building / managing lets / will you have staff etc?

This will be volunteer led, with several key holders to minimise any risk of failure, and reduce workload. We have volunteer cleaners and handymen involved within the club too.

3.5.6 Please provide any other information you think may be relevant.

Section 4. Level and nature of support

4.1 Please provide details of the level and nature of support for the request, from your community and, if relevant, from others.

This could include information on the proportion of your community who are involved with the request, how you have engaged with your community beyond the members of your organisation and what their response has been. You should also show how you have engaged with any other communities that may be affected by your proposals.

4.1.1. What community engagement has taken place to help develop your business plan? Please provide evidence, for example any completed surveys, questionnaires, letters of support, minutes of public meetings etc.

Online surveys, letter of support and team meetings.

4.1.2 Have you consulted with other local stakeholder groups or agencies? Please provide evidence.

We had advertised to engage with local groups but as of yet, no groups have chosen to meet with us.

4.1.3 Have you been in contact with any other communities or community groups that may be affected? Please give details.

No other groups directly affected, but we have engaged with Falkirk Council Sports Department as well as Hallglen primary school to begin discussions on partnerships.

4.1.4 Please provide any other information you think may be relevant.

Section 5 Financial Viability of Project

Your Business Plan should contain full information about the financial viability of the project, evidencing that the organisation will be able to sustain the project in the long term. Please remember to include the costs of keeping the property statutorily compliant (fire safety, emergency lighting, asbestos etc)

Please submit

- at least 1 year's audited accounts to evidence your organisation's financial stability (if available)
- where audited accounts are not available (for instance for new groups) please provide a bank statement.
- a projected 5 year income and expenditure account
- a cash flow forecast for the project.

5.1 Please outline the Policies and Procedures your organisation has in place to govern the group's finances

Our new charity bank account requires 2 signatories, audited accounts and we have engaged in xero accounting software to help reconcile transactions, and produce reports for committee.

Section 6. Funding

6.1 Please outline how you propose to fund the price or rent you are prepared to pay for the land, and your proposed use of the land.

If you intend to apply for grants or loans you should demonstrate that your proposals are eligible for the relevant scheme, according to the guidance available for applicants.

6.1.1 Please show your calculations of the costs associated with the transfer of the land or buildings and your future use of it, including any redevelopment, ongoing, maintenance and the costs of your activities. All proposed income and investment should be identified, including volunteering and donations.

6.1.2 Please supply details of what funding you have received so far, and of any conditions attached to it.

6.1.3 Please supply details of any funding you have applied for but have not yet received a response or decision. Please include timescales if known.

6.1.4 Details of any other funding you will have access to? i.e. voluntary contributions, borrowing etc.

6.1.5 Please outline your funding strategy if you have one, as well as any other relevant information.

Section 7. Enablement Fund

For buildings included in the Strategic Property Review, Falkirk Council will hand the building over wind and watertight and compliant. However, this is quite light-touch and would involve (for example) patching of a leaky roof. For more significant building works, groups can apply to the Enablement Fund, to pay for capital improvements such as energy efficiency improvements or larger capital renewals which support the viability of the project going forward. **Only capital items are eligible.** Running repairs

are revenue costs and are not eligible. You are strongly advised to email strategicpropertyreview@falkirk.gov.uk to confirm eligibility criteria before you submit this application.

Requests to the Fund must be supported by estimates / quotations from professionals which should be provided as supporting documents.

Please provide details of your request to the Enablement Fund, if applicable.

This fund will close in March 2027.

Enablement Fund request for larger capital renewals which support the viability of the project		
Item	Estimate Provided By	Amount not more than (including VAT)
Total including VAT		

Checklist of accompanying documents

To check that nothing is missed, please tick which additional documents are accompanying this form.

- ☐ Section 1 – You must attach your organisation’s constitution, articles of association or registered rules
- ☐ Section 2 – Any maps, drawings or description of the land requested
- ☐ Section 3 – Note of any terms and conditions that are to apply to the request
- ☐ Section 4 – Any additional evidence regarding your proposals, their benefits, any restrictions on the land or potential negative consequences, and your organisation’s capacity to deliver.
- ☐ Section 5 – Evidence of community support
- ☐ Section 6 – Financial – Copies of accounts, forecasts, etc
- ☐ Section 7 – Funding – Copy of Business Case etc
- ☐ Section 8 – Enablement Fund – copies of estimates

Declaration

Two office-bearers (board members, charity trustees or committee members) of the group must sign the form. They must provide their full names and home addresses for the purposes of prevention and detection of fraud.

This form and supporting documents will be made available online for any interested person to read and comment on. Personal information will be redacted before the form is made available.

We, the undersigned on behalf of the group noted at Section 1, make a request for a Community Benefit Lease as specified in this form.

We declare that the information provided in this form and any accompanying documents is accurate to the best of our knowledge.

Name

Address

Date

Position

Signature

Name

Address

Date

Position

Signature



Carron Huskies Community Football Club

Business Plan 2025

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Carron Huskies Community Football Club Business Plan

1. Introduction

Carron Huskies Community Football Club are currently based at Glen Village Pavillion. The group formed in April of this year and is a registered SCIO (054196). The group has taken over from Carron Huskies Football Club who have been in existence since 2022.

The group have been working together to form a plan of action, which has covered a variety of improvements to support the community:

- The FRI Licence to take ownership of Glen Village Pavillion.
- The refurbishment of said pavilion and surrounding area into a modern sports facility to be used by current and future generations of the community.
- Support the growth of our organisation to provide opportunities for the members of the local community to participate in sport to enhance their physical and mental wellbeing.

The organisation has been formed to benefit the community of Hallglen and the surrounding areas with the following current and future aims:

The advancement of public participation in sport, especially of football according to the laws approved by the Scottish Football Association (SFA). In furtherance of this aim, the organisation will exist:

- To promote and encourage the playing and participation in football by providing inclusive opportunities for all. With no discrimination on age, gender, religion, race, sexuality or football ability.
- To develop coaching skills by attendance at appropriate and recognised training courses.
- To develop and improve skills by providing coaching and training for all members.
- To promote sportsmanship, respect, physical and mental wellbeing among all members.

The provision of recreational facilities, or the organisation of recreational activities, with the object of improving the conditions of life for people in Hallglen and the surrounding areas; including football teams for people to train and compete in the Scottish Football Association (SFA) competitions; the operation of training grounds and pitches.

Carron Huskies Community Football Club would like to repurpose Glen Park pavilion to provide facilities for more of the local community. This will include creating access to the building for other sporting groups and local groups to participate in sports.

Carron Huskies Community Football Club in the future are hoping to start both children's football teams and walking football teams for older members of the community.

Our pavilion has lacked in any programme to develop and drive usage, we believe that we have the necessary skills to manage our building and get the best for our community.

Mission statement

Carron Huskies Community Football Club plans the advancement of public participation in sport by providing opportunities for the local community to train and play football matches as part of the Scottish Football Association player pathway scheme. The club also increases public participation in sport by working with schools and local organisations to promote the services provided by the club.

The club provides training facilities that enable the local community to enjoy and participate in football. These facilities include changing rooms, football pitches and equipment that the local community have access to. This is to enable the club the provision of recreational facilities, or the organisation of recreational activities, with the object of improving the conditions of life for people in Hallglen and the surrounding areas.

We want to Community Asset Transfer the following Falkirk Council Property:

Glen Village Pavillion

Falkirk Road

Glen Village

FK1 2AG

We are unaware of any other interested parties in a community asset transfer of the above property.

We are unaware of any restriction on the use of the asset, designation, or listing, that would prohibit Falkirk Council from disposing of the asset

The proposed plan will keep the proposed asset in community usage, and we will strive to make it an ongoing success.

1.1. Objectives

Our key objectives are to offer the people of Glen Village and the surrounding areas a quality service and to build a successful community hub giving it a financially secure future.

The Group will carry out all its activities with the Falkirk Plan 2021 – 2030, at the forefront of our minds when our strategic priorities are agreed upon, wherever practicable, with reference to page 21, ‘outcome 12: fewer people struggle with feeling socially isolated or lonely.’

Policy/Plan:	Priorities:	Actions:	Outcome/Indicator:	Our Contribution:
The (Falkirk) Council Plan 2022-2027	Supporting stronger and healthier communities: Local communities will build on their energy, knowledge and expertise to shape and create neighbourhoods to be proud of and services that meet their needs.	Falkirk Council will Encourage and support local third sector organisations to increase and develop community owned assets through the management and operation of community halls, centres and other public assets available for community transfer; Provide support to community projects and partner agencies to help with transforming/improving local areas and amenities for the benefit of local communities.	More communities taking control over the places they meet in (asset transfers); More anchor organisations established in communities.	Engaging with relevant organisations – Falkirk Council, CVS Falkirk, COSS etc – to take advantage of the support offered during this process and to ensure our planning for CAT is as robust and sustainable as possible and to build the capacity of our group for what the future holds; Through community ownership we are working towards becoming a local anchor organisation, rooted in serving the local community. We aim to offer opportunities for young people to join Bonnybridge Football and Sports Club and ensure the services and activities that take place are available for our community for many years to come. We are building our knowledge and skills in finding and securing funding that can be brought to our community, for their benefit, through our organisation.
Falkirk Health and Social Care Partnership Strategic Plan 2023-2026	Community-based services; Early intervention and prevention.	Enhance services to improve the ‘flow’ through hospital settings, prevent admission, and promote independent living; Minimise the harm of long-term health conditions, ill mental health, substance use or neglect through early action.	People have the opportunity and choice to access local services and supports, which will enable them to live well in the community. This will include a range of options, from informal community supports through to statutory services, designed and delivered through collaboration between health and	Early intervention and prevention will support many activities: including physical activities while playing and participating in football training and competitive matches, other organisations who use the Centre as a base for outreach work such as creating a local hub building for other sporting groups and local groups to meet and socialise. This will help address physical and mental wellbeing in the local community.

			social care professionals, third sector partners and communities. These services and supports will be person-centred, helping people to improve and maintain their health, wellbeing and quality of life.	Bonnybridge Football and Sports Club will be a central hub for information for people in the community through easily accessible signposting information, leaflets, working with partners to bring information to people in the community space they frequent.
The Falkirk Plan 2021-2030	Community-led organisations are stronger and more independent (T1/O2); More decisions are made together at local level (T1/O3); Social, community and economic planning focusses on place, and reflects the needs and aspirations of the people that live there (T1/O4); People of all ages have equal opportunity to access digital services and have the skills and confidence to safely participate online (T2/O5) Individuals and families affected by poverty have access to joined-up, multi agency support services, and	Work with local community bodies to widen opportunities to access funding, and help them apply for funding; Improve pathways for communities to access Community Asset Transfer and Participation Requests and promote these tools to community bodies; Support Anchor /Hubs/ community organisations to establish and /or develop across Falkirk; Improve digital inclusion amongst young people and families in the most deprived areas, and within priority groups; Work with the third sector to create mechanisms to identify people that may be experiencing poverty but aren't known to the system; Ensure people have access to affordable food, including emergency food provision;	Funds invested in communities by partners; There will be successful completed Community Asset Transfers/Number of Asset Transfers across Partners; Number of activities targeted at vulnerable groups.	We have strengthened our organisation by becoming a SCIO, engaging with support offered, getting the backing of our community through engagement and collaboration. The board plan to undertake training such as digital training with external training providers such as Business Gateway. This will strengthen our Board and make it more reflective of the community we live in through open recruitment/engagement events. By taking ownership of our community asset, this will strengthen the ability to meet the needs of the people that live in the local area, increased opportunities for local volunteering, participation and support. By providing a local facility, the people in the area will benefit from services they would otherwise have to travel to. This will make it far more accessible to the local community.

	know how and where to access them (T2/O7); Fewer people struggle with the costs of food, fuel and transport (T2/O8); Fewer people struggle with feeling socially isolated or lonely (T3/O12).	Improve support and activities targeted at groups at higher risk of feeling isolated or lonely, and increased awareness of support and opportunities available.		
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1.2. Benefits for the Local Community

We work with the community, for the community. We will continue to develop partnerships with local organisations, service providers and community groups.

Our vision is to provide a community led space that helps deliver long-term, social, economic, sustainable and environmental benefits to the local community.

Our values are based on:

- Working in an inclusive and respectful manner, not discriminating against anyone
- Being a not-for-profit organisation and investing any surplus in the advancement of facilities for the local community
- Being community led
- Intergenerational approach to serving all age ranges in the community
- Provide a space for mental health support services for the local community
- Innovative and proactive approach to local people's needs

Our objectives are:

- To improve health and wellbeing of the local community
- Provide increased social benefits
- Empower our community and families
- Reduce poverty in the area by providing essential services to help the wellbeing of the community
- Provide a space for children to help alleviate child poverty in the area

Measuring Performance (KPI)

We will measure the usage of the building on a monthly, quarterly and yearly basis, against our aims to increase usage by 50% for the first 2 years.

We will monitor our social impact by collecting information on the demographics of hall users, gathering feedback in terms of health and social benefits of users.

2. The Group status

The clun is a registered SCIO with a registration number of SC054196. The organisation is a 2 tier SCIO as per our attached constitution

The proposal is to regenerate Glen Village Pavilion to ensure it is accessible for community use, both for sports events and for any appropriate additional events..

Initially it will be managed by volunteers from our membership group, however, we may in the future look at employing an individual to manage the facilities.

We have Public Liability insurance for £1,500,000

We will get buildings insurance once ownership has been transferred

2.1. Exemptions

We will seek VAT exemption as a registered SCIO.

We will seek full rates relief.

We will seek exemption from water charges as a registered SCIO.

3. Market Information

3.1. Products and Services

Carron Huskies Community Football Club provide the following for the local community:

- Recreational facilities and organisation of recreational activities, with the object of improving the conditions of life for people in Bonnybridge and the surrounding areas; including football teams for people to train and compete in the Scottish Football Association (SFA) competitions; the operation of training grounds and pitches.
- Training equipment to enjoy and develop skills in football

- Provide recognised Scottish Football Association courses for coaches of Carron Huskies Community Football Club. These courses enable our coaches to provide effective training sessions.

Glen Park pavilion will offer the following range of services for the organisation, local groups and members of the community.

- Changing facilities.
- Showers and toilets.

3.2. Market

Carron Huskies Community Football Club present target market is youths from 4 to 18 years of age from Glen Village and the surrounding area offering recreational football. In the future we are hoping to start both adult male and female kids football teams, walking football teams for older members of the community. The organisation also plans to provide access to the recreational facilities for other local community groups and charitable organisations.

The size of the market is vast, and the club currently has over 100 participants from the local community. Our expansion is severely limited by the lack of facilities, and we envisage being able to easily expand our influence and presence in the local community by executing our future visions for the organisation.

3.3. Competition

Our direct competition is from local football sports clubs in the surrounding area. This includes Falkirk Community Football Club and Stenhousemuir Football Club.

We have thoroughly researched the above and have extensive experience in local grassroots football and believe that there is massive demand for all three local football sports clubs and that by offering Glen Village Park pavilion that is well maintained, we will continue to grow our club and generate sufficient income to maintain a viable facility.

We believe that we will differentiate from the above competitors by genuinely offering football for all, regardless of ability or background as well as expanding/diversifying our reach and collaborating with local schools, community groups, and charities.

3.4. SWOT Analysis

<u>Strengths</u>	<u>Weaknesses</u>
Vast experience of running, managing and growing successful community football teams.	Reliance on volunteers to run the organisation and the many tasks required to ensure its success.

Many years' experience letting and managing pavilion and football pitch facilities Members with varied professional backgrounds including financial services and the wider business sphere. As well as all trades and business owners well versed in business operations and financial management. A local community invested in the organisation and its vision for the future.	
<u>Opportunities</u>	<u>Threats</u>
Additional age group expansions to create more football teams Expanding to partner with other community groups and charities.	Decline in participation of football. Volunteer recruitment and retention

3.5. Potential Negative Consequences

We have considered potential negative consequences of the group taking over the building through Community Asset Transfer as:

- Utility costs are high for the building, and we understand the risk of these increasing
- There is a risk of us not being able to attract enough business to ensure the hall is able to continue
- We understand there is a lot of volunteering work required for our proposal to work and are reliant on there being a continued involvement from the community to help with this
- Increase in the level of traffic due to increased usage of the pavilion
- Increase in the level of noise pollution due to the increase in usage of the pavilion

We do not foresee any external negative consequences to the wider public, as we do not intend to change the use of the building.

3.6. Community Engagement

We currently provide our services to over 100 participants of the local community. We have engaged further with local schools and the community and have plans to further increase our membership. Additionally, we plan to continue each year producing a team for local Primary children to join after successfully doing this for the past two years.

We currently use Glen Village Park pavilion for children to use the toilets during training and matches, and for home and away teams to get changed pre and post games. We also use it to

host club meetings and to engage with counsellors and other advisors throughout the CAT process.

Without the pavilion, we would cease to exist as a football club and the current group of 100 participants will be without a team to play for because the SFA does not permit matches to take place where there aren't changing / toilet facilities. Further to that, we don't want our children or indeed adult coaches / spectators in a situation where they couldn't use a toilet if required.

Taking ownership of the pavilion will not only allow us to continue to operate as we do currently, but also allow us to expand our reach and offer more members of the local community the opportunity to play football and join a team. It will also allow us to work with other local groups and charities to offer them a facility to use for their community projects and activities. We also plan to enhance the accessibility features of the building to ensure inclusivity for all the local community, including those with disabilities.

The Club has engaged with the local community through informative newsletters and special general meetings. The club will continue creating newsletters and facilitate open community meetings to enhance our organisation of trustees and external members, with the objective of creating Glen Village Park and its facilities to be used by multiple groups and sports clubs in the local community. We plan to develop an overall community engagement strategy that includes regular surveys, focus groups, and feedback sessions to assess and respond to our local community needs.

Carron Huskies Community Football Club want to expand our own website to engage with our wider community and advertise our services in several different ways. It will also allow us to promote our services in different platforms and direct traffic towards us. We also believe it will be beneficial to have our own website upon becoming a Scottish Charitable Incorporated Organisation (SCIO) and applying for future funding to expand the club's services to the community further.

There is quite simply huge demand for our football club alone and we cannot allow the pavilion to close – we have many highly dedicated individuals who are all personally and emotionally invested to ensure the success of our plan.

There is a need, genuine desire, and support, for the community asset transfer.

Monday, September 29, 2025 at 4:14:58 PM British Summer Time

Subject: Feedback
Date: Sunday, 28 September 2025 at 21:33:00 British Summer Time
From: [REDACTED]
To: Committee

To whom it may concern,

I am writing to offer my full support for Carron Huskies Community Football Club in their application to take over the Glen Village Playing Fields pavilion.

My daughter has been involved with the Huskies for some time now, and the experience has been nothing short of transformative for her. Before joining, she was often shy and hesitant in group settings, but the welcoming and encouraging atmosphere created by the coaches and volunteers has brought out a new side of her. She has grown in confidence, both on and off the pitch, and now approaches challenges with a determination and positivity that we as parents are so proud to see.

The friendships she has built through the club have also been invaluable. She has found a supportive group of peers who share her enthusiasm, and that sense of belonging has done wonders for her happiness and wellbeing. It's not just about football skills – although those have improved greatly – it's about learning teamwork, respect, resilience, and the joy of being active.

From a parent's perspective, Carron Huskies have gone above and beyond in creating a true community spirit. Training sessions are run with professionalism and care, every child is given attention, and there is always an emphasis on encouragement rather than pressure. As families, we also benefit from the sense of community, meeting others and feeling part of something positive in our local area.

The opportunity for the club to have a permanent home at the Glen Village Playing Fields pavilion would be a huge step forward. It would allow them

1 of 2

to build on the brilliant work they are already doing, provide stability for the children and families involved, and open up even more opportunities for young people in the area. I believe wholeheartedly that this would not just benefit the club, but the wider community too.

For these reasons, I strongly support Carron Huskies' application and hope you will recognise the enormous value they bring to children, families, and the community as a whole.

Kind regards,



Sent from [Outlook for iOS](#)

Monday, September 29, 2025 at 4:15:17 PM British Summer Time

Subject: Support for Glen Village Playing Field Pavilion

Date: Monday, 29 September 2025 at 09:09:21 British Summer Time

From: [REDACTED]

To: Committee

To whom it may concern,

I would like to put in a letter of support for Carron Huskies Community Football Club to take over the Glen Village Playing Field Pavillion,

My son has been a regular attendant of the free football sessions offered and has benefitted from the sessions that have been run by the fantastic coaches at the club.

Carron Huskies Community Football Club have brought youths from all backgrounds to get involved and bring football back to an area often forgotten about for any community engagement.

The club have very much become part of the Hallglen/Glen Village community and for what the club have brought to the area it is vital that they are able to continue to build their home in Glen Village and take on the Pavilion.

The benefit they have brought providing free sessions and goals for kids to be able to play any time the park is not in use is invaluable for youth development and builds relationships with kids and parents alike.

Therefore I feel it is vital to the club and the community as a whole to allow the club to take over the pavilion.

Kind Regards,

[REDACTED]

1 of 1

Monday, September 29, 2025 at 4:15:30 PM British Summer Time

Subject: Community pitch

Date: Monday, 29 September 2025 at 15:04:13 British Summer Time

From: [REDACTED]

To: Committee

Hi,

I am writing in support of Carron Huskies taking over the Glen Village pavilion to further continue the fantastic work they are doing in our community.

My child is a keen footballer and attended the free sessions ran over the Summer holidays. The content of session and approach of all staff was fantastic, welcoming, encouraging and inclusive. My child is awaiting assessment for support with emotional regulation and due to his passion in the football pitch this is something that has caused issues in other clubs. At Carron Huskies staff took the time to listen to our concerns, to get to know my child and to agree the best approach to support him. As parents we felt so valued and reassured after our previous negative experiences. Staff were knowledgeable and genuinely care about getting the best outcome for every child. I have recommended this club to many friends and will continue to do so!

I also work as a family inclusion worker in the local area supporting the most vulnerable families & can see first hand how much this provision is required to ensure opportunities are accessible to all children regardless of their situations.

It has quickly become a vital asset to the community & I fully support this club and all the offer for local families.

Kind regards,

[REDACTED]

Sent from my iPhone

1 of 1

3.7. Marketing Activities

We are fortunate that we do not need to actively seek membership of our football club and have a an existing progression of participants currently. With the transfer of the pavilion, we will be able to grow exponentially in an organic manner.

However, we have a strong social media presence with over 1,000 followers on Facebook alone. We post up club activities, upcoming fixtures and other reports from team activities. This in turn attracts new players to our club from word of mouth and social shares.

We have close ties with the local business community who continue to support us financially through sponsorship as well as recommending us to players seeking membership of a club.

We collaborate with local schools to help them run footballing activities that indirectly markets and advertise our organisation to potential new members.

3.8. Prices and Margins

Carron Huskies Community Football Club operate a monthly subscription of £30 per adult player. For children who participate in competitive football outside our come and try sessions we have a price point of £25 per month.

Service	Selling Price £
Monthly Subscription (Adults)	£30
Monthly Subscription (Youths)	£25

3.9. Volunteer Hours Plan

Volunteering Hours	Rate	Hours	Year 1 Benefit	Year 2 Benefit	Year 3 Benefit
Board of Trustees	£40	240	£9600	£9600	£9600
Volunteers	£12	1500	£18000	£18000	£18000
	Total	1740	£27600	£27600	£27600

Economic Development	At Carron Huskies Community Football Club, we believe that economic development starts with people. As a volunteer-run organisation, we create meaningful opportunities for local individuals to develop new skills, gain hands-on experience, and build their personal and professional futures. For
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	many, our club acts as a vital stepping stone to employment, helping bridge the gap for those not currently in education, training, or work. By nurturing transferable skills through volunteering and community involvement, we increase employability and stimulate wider skill development within our local area. This grassroots investment in people not only benefits individuals—it strengthens the foundation of a resilient local economy. Beyond economic outcomes, our work enhances social cohesion, bringing together residents through sport and shared purpose. We promote mental and physical well-being, foster inclusion, and create a sense of belonging that empowers individuals and energizes the broader community. This interconnectedness supports thriving businesses and a sustainable local economy. From young players discovering their potential to adults finding renewed purpose through volunteering, Carron Huskies is more than a football club—we are a catalyst for economic and social regeneration, building stronger individuals and a stronger, more vibrant community for all.
Regeneration	By taking community ownership of Glen Village Park Pavilion, we will look to regularly maintain the interior and exterior of the pavilion. We will maintain the surrounding area including the path, stairs and railings. We are also looking to improve access and functionality of the surrounding area to allow more people to participate in football.
Public Health	Carron Huskies Community Football Club plays a vital role in advancing public health within our community. Through inclusive, accessible football and social programmes, we create opportunities for people of all ages to improve their physical, mental, and emotional wellbeing in a supportive, welcoming environment. By improving the overall health of the community, our Club aims to help ease the pressure on public and social services, as well as other facilities. The physical activities we provide help maintain mobility, fitness, and resilience, while our regular social events reduce stress, improve mood, and offer participants a renewed sense of purpose and connection. When individuals have access to programmes that support their holistic wellbeing, they are less likely to require crisis intervention or long-term support from public health services. This proactive approach not only leads to healthier, happier lives—it also reduces the burden on public resources, allowing these vital services to be directed where they are most needed. Our commitment extends beyond the pitch. We offer educational opportunities on topics like nutrition, mental health, and preventative care—empowering individuals to take charge of their own wellbeing and make informed, healthy choices. Carron Huskies is more than a football club—we are a key contributor to community health. By fostering social inclusion, encouraging active lifestyles, and promoting positive mental wellbeing, we help build a stronger, more resilient community for all.

Social Wellbeing	Carron Huskies Community Football Club is committed to enhancing the social wellbeing of our community by providing a welcoming, inclusive environment where individuals of all ages and backgrounds can connect, grow, and thrive together. The activities and social interactions facilitated by Carron Huskies contribute significantly to both the mental and social wellbeing of our community. Through training sessions, matches, community events, and informal gatherings, we offer a safe and supportive space for local people to meet, engage, and form lasting connections. These shared experiences help reduce isolation, promote inclusion, and foster a sense of belonging that is vital for social wellbeing. Our club also offers valuable volunteering opportunities that strengthen social cohesion and provide individuals with a sense of purpose. Volunteers gain new skills, build confidence, and feel more connected to their local area—while also playing a direct role in building a stronger, more unified community. By facilitating intergenerational activities, Carron Huskies bridges the gap between age groups. These programmes foster mutual understanding and respect, encourage learning and mentorship, and promote empathy between generations—laying the groundwork for a more compassionate and interconnected society. At Carron Huskies, we believe sport is a powerful tool for social change. Our club is more than a place to play football—it's a hub of community connection, personal growth, and collective wellbeing.
Environmental Wellbeing	At Carron Huskies Community Football Club, we recognise that environmental wellbeing is essential for the health and sustainability of both our community and the planet. We are committed to continuing our environmentally conscious approach to minimise our carbon footprint and reduce our impact on the environment. As part of our ongoing efforts, we will seek to implement energy-efficient technologies and sustainable practices across our facilities. Our pavilion will be a key focus, as we strive to significantly reduce its environmental impact, ensuring it operates in harmony with nature and reflects our club's dedication to sustainability. Beyond facility improvements, we actively encourage and engage the local community in environmental initiatives. This includes organising clean-up campaigns and promoting comprehensive recycling programmes. By involving residents in these activities, we foster a genuine sense of community pride and environmental responsibility. Our efforts not only enhance the environmental wellbeing of the community but also inspire local residents to take a proactive role in safeguarding their immediate environment for future generations. Through collective action, Carron Huskies is helping to create a greener, cleaner, and more sustainable community for all.
Inequalities	Carron Huskies Community Football Club is deeply committed to tackling inequality within our community by harnessing the power of sport to break down barriers and create equal opportunities for all. As a grassroots club at the heart of Falkirk, we ensure that everyone—regardless of background,

	ethnicity, religion, or where they've come from—has a place in our football family. We firmly believe that football belongs to everyone, and our club serves as a welcoming home for all. Whether someone has lived in the area for their entire life or has just arrived in the area, we ensure that each player who walks through our doors finds a space where they truly belong. By offering a supportive environment, we help bridge divides and foster community spirit. We also recognise that the cost of participation can be a significant barrier for many individuals. To combat this, Carron Huskies makes it a priority to ensure that no one is excluded due to financial constraints. Our club provides opportunities for all, regardless of their financial situation, ensuring that the love of football and its benefits are accessible to everyone. At Carron Huskies, we are more than just a football club. We are a platform for inclusion, a space for community building, and a force for breaking down the inequalities that exist within our society.
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The below table highlights how our plans for community asset transfer will ensure savings of Falkirk Council.

We need these details provided to us through the Falkirk council

Direct Savings	Cost	Year 1 Benefit	Year 2-3 Benefit	Year 4-5 Benefit
Utilities				
Insurance				
Maintenance Costs				
Staffing (direct/indirect)	£0	£0	£0	£0
	Total	£		

Proposed start-up costs, access to Falkirk Council's Enablement Grant, projected capital costs, and ongoing annual costs.

Planned Purchases for New Activities			
Item	Date	Cost	Funder

Start Up Costs			
Item	Date	Cost	Funder

Ongoing Costs	
Item	
PAT Testing	£150 per assessment (5 years)
Fire Extinguishers	£45 annually
Security	Cost to be confirmed
Trade Waste	Cost to be confirmed
Hall Cleaning	£0 – voluntary
Accountant/Auditor	£400 yearly
Cleaning Materials/Cleaner	£15 monthly
Insurances	£107 annually
Sundries	N/A
Phone/Internet	£35 per month
Utilities	£1,850 average
Rates	Full Rates exemption applied for.
Sanitary	£240

4. Location

The business will operate from Glen Village Pavilion, Falkirk Road, Glen Village FK1 2AG

5. People

We have a highly experienced board and committee who have been involved in local grassroots football for many years. Indeed, many of our board have been involved with the local football team since they were children themselves. Their grandparents played for and helped to run the club and there is a huge emotional and sentimental attachment from all involved.

We have people who work in financial services, risk management, property management, IT, healthcare and other professional services as well as many skilled tradespeople such as joiners, plumbers, bricklayers and roofers.

Our links with the community are inseparable and the consensus amongst the local population is that we will come together and ensure the success of the pavilion and football team.

Our treasurer carries out the necessary record keeping, and our accounts are audited annually by an independent body in advance of our AGM.

6. Finance

We have worked hard as a group to review our 5-Year cashflow and sales plan. This is based on our recent experiences and market research.

Cash Flow

A Yearly Cash Flow Forecast has been prepared for the first 5 years of trading and is detailed in the 5 year financials spreadsheet.

Reserve Levels

We estimate the need for reserves at £3000 which we will maintain throughout the year.

Bank account

Virgin Charities and Societies Account

Grants

We will apply to various funders for several different grants.

7. Submission

Name of Community Group:
Carron Huskies Community Football Club

Contact: [REDACTED]

Address: [REDACTED]

Email: [REDACTED]



**SPRING/ SUMMER
2025**

CARRON HUSKIES COMMUNITY NEWSLETTER

EDITION 3

Welcome to the Spring 2025 Edition of the Carron Huskies Community Newsletter. We've received lots of great feedback regarding our previous editions and we will continue to bring you topics that will keep you up to date on everything going on with the club.

This edition catches up with our latest scores, kids programme and upcoming community meeting regarding the future of Glen Park.



Community Meeting 21st November 2025

As a reminder we have our community meeting to discuss the future of Glen Park and Glen Park Pavilion.

This meeting will help us to understand any community needs, and to work in collaboration to ensure that Carron Huskies Community continue to keep our local community area as a focus for all of our activities.

We hope to see you all there!

Free Football for Kids Hits 500!

We're absolutely delighted that our free kids come and try sessions have now seen over 500 participants. This is testament to the hard work of our clubs committee, volunteers and coaches. The feedback has been phenomenal and even more exciting now as we look to progress onto full teams in 2026.

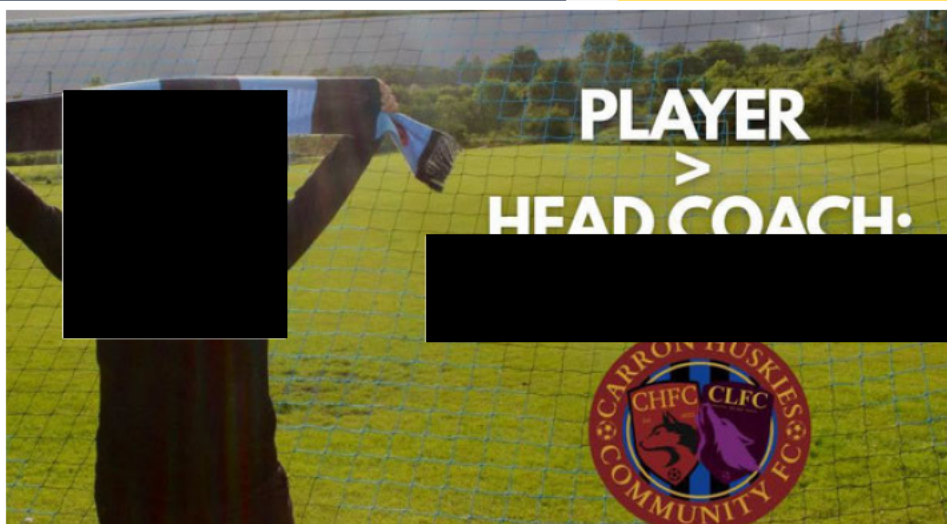
There's still some spaces left for anyone else to join us, please make sure you sign up on our website before participating...

New Appointment

We are delighted to welcome [REDACTED] as the clubs new Womens Team Head Coach,

[REDACTED] brings a wealth of experience to the role, as well as a calmness and freshness to our womens pathways.

Chairperson [REDACTED] commented "I am delighted to welcome [REDACTED] to this role and genuinely excited to the progress she will make to both training sessions and games alike" More to follow soon!



INCOME	Start up	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12	TOTAL
Main Hall Hire		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
Other Hall Hire		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
Grants		3000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3000
Membership Fees		1600.00	1600.00	1600.00	1600.00	1600.00	1600.00	1600.00	1600.00	1600.00	1600.00	1600.00	1200.00	18800
Donations		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
Fundraising		0.00	500.00	0.00	500.00	0.00	500.00	0.00	500.00	0.00	500.00	0.00	500.00	3000
Prize Money		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
Bank Balance	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
TOTAL CASH IN	0	4600	2100	1600	2100	1600	2100	1600	2100	1600	2100	1600	1700	24800
EXPENDITURE														
Maintenance														
Floor Maintenance		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Outdoor Maintenance		200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	2400.00
Building Maintenance		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Statutory Compliance														
PAT Testing		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire extinguishers		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
First Aid Box		100.00	0.00	0.00	0.00	0.00	0.00	100.00	0.00	0.00	0.00	0.00	0.00	200.00
Emergency Lighting		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Asbestos Management Check		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Gas Safety Check		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire Alarm System Check		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EICR		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Food Hygiene		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Staffing/Volunteer Costs														
Wages		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Travel		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Overheads														
Pitch Hire Fees		250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	3000.00
Building Insurance		30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	360.00
Contents Insurance		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Public Liability Insurance		50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00
Utilities														
Gas		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Electricity		60.00	60.00	60.00	60.00	60.00	60.00	60.00	60.00	60.00	60.00	60.00	60.00	720.00
Broadband		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Water		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Trade Waste		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

PHS Sanitary	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Miscellaneous														
Professional fees & Licenses (Accountant, Bookkeeper)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Equipment	200.00	0.00	0.00	200.00	0.00	0.00	200.00	0.00	0.00	200.00	0.00	0.00	0.00	800.00
Security	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fundraising Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Funded Costs/Redevelopment Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Advertising/Marketing/Signage	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	300.00
Performance Rights	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Materials (including Cleaning)	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	360.00
Bank Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Event Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sundries	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CASH OUT	0	945	595	595	795	595	595	895	595	595	795	595	595	8190
NET CASH FLOW	0	3655	1505	1005	1305	1005	1505	705	1505	1005	1305	1005	1105	16610
OPENING BALANCE	0	0	3655	5160	6165	7470	8475	9980	10685	12190	13195	14500	15505	
CLOSING BALANCE	0	3655	5160	6165	7470	8475	9980	10685	12190	13195	14500	15505	16610	

Notes

INCOME	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12	TOTAL
Main Hall Hire	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
Other Hall Hire	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
Grants	3105.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3105
Membership Fees	1656.00	1656.00	1656.00	1656.00	1656.00	1656.00	1656.00	1656.00	1656.00	1656.00	1656.00	1242.00	19458
Donations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
Fundraising	0.00	517.50	0.00	517.50	0.00	517.50	0.00	517.50	0.00	517.50	0.00	517.50	3105
Prize Money	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
Bank Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
TOTAL CASH IN	4761	2174	1656	2174	1656	2174	1656	2174	1656	2174	1656	1760	25668
EXPENDITURE													
Maintenance													
Floor Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Outdoor Maintenance	207.00	207.00	207.00	207.00	207.00	207.00	207.00	207.00	207.00	207.00	207.00	207.00	2484.00
Building Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Statutory Compliance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
PAT Testing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire extinguishers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
First Aid Box	103.50	0.00	0.00	0.00	0.00	0.00	103.50	0.00	0.00	0.00	0.00	0.00	207.00
Emergency Lighting	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Asbestos Management Check	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Gas Safety Check	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire Alarm System Check	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EICR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Food Hygiene	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Staffing/Volunteer Costs													
Wages	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Overheads													
Rates	258.75	258.75	258.75	258.75	258.75	258.75	258.75	258.75	258.75	258.75	258.75	258.75	3105.00
Building Insurance	31.05	31.05	31.05	31.05	31.05	31.05	31.05	31.05	31.05	31.05	31.05	31.05	372.60
Contents Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Public Liability Insurance	51.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	51.75

Cash Flow YR 2

Utilities													
Gas	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Electricity	62.10	62.10	62.10	62.10	62.10	62.10	62.10	62.10	62.10	62.10	62.10	62.10	745.20
Broadband	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Water	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Trade Waste	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PHS Sanitary	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Miscellaneous													
Professional fees & Licenses (Accountant, Bd	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Equipment	207.00	0.00	0.00	207.00	0.00	0.00	207.00	0.00	0.00	207.00	0.00	0.00	828.00
Security	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fundraising Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Funded Costs/Redevelopment Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Advertising/Marketing/Signage	25.88	25.88	25.88	25.88	25.88	25.88	25.88	25.88	25.88	25.88	25.88	25.88	310.50
Performance Rights	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Materials (including Cleaning)	31.05	31.05	31.05	31.05	31.05	31.05	31.05	31.05	31.05	31.05	31.05	31.05	372.60
Bank Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Event Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sundries	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CASH OUT	978	616	616	823	616	616	926	616	616	823	616	616	8477
NET CASH FLOW	3783	1558	1040	1351	1040	1558	730	1558	1040	1351	1040	1144	17191
OPENING BALANCE	16610	20393	21951	22991	24341	25382	26939	27669	29227	30267	31618	32658	
CLOSING BALANCE	20393	21951	22991	24341	25382	26939	27669	29227	30267	31618	32658	33801	
Notes													

Cash Flow YR 3

INCOME	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12	TOTAL
Main Hall Hire	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
Other Hall Hire	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
Grants	3213.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3213.7
Membership Fees	1713.96	1713.96	1713.96	1713.96	1713.96	1713.96	1713.96	1713.96	1713.96	1713.96	1713.96	1285.47	20139
Donations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
Fundraising	0.00	535.61	0.00	535.61	0.00	535.61	0.00	535.61	0.00	535.61	0.00	535.61	3213.7
Prize Money	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
Bank Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
TOTAL CASH IN	4928	2250	1714	2250	1714	2250	1714	2250	1714	2250	1714	1821	26566
EXPENDITURE													
Maintenance													
Floor Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Outdoor Maintenance	214.25	214.25	214.25	214.25	214.25	214.25	214.25	214.25	214.25	214.25	214.25	214.25	2570.94
Building Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Statutory Compliance													
PAT Testing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire extinguishers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
First Aid Box	107.12	0.00	0.00	0.00	0.00	0.00	107.12	0.00	0.00	0.00	0.00	0.00	214.25
Emergency Lighting	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Asbestos Management Check	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Gas Safety Check	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire Alarm System Check	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EICR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Food Hygiene	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Staffing/Volunteer Costs													
Wages	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Overheads													
Rates	267.81	267.81	267.81	267.81	267.81	267.81	267.81	267.81	267.81	267.81	267.81	267.81	3213.68
Building Insurance	32.14	32.14	32.14	32.14	32.14	32.14	32.14	32.14	32.14	32.14	32.14	32.14	385.64
Contents Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Public Liability Insurance	53.56	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	53.56

Cash Flow YR 3

Utilities													
Gas	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Electricity	64.27	64.27	64.27	64.27	64.27	64.27	64.27	64.27	64.27	64.27	64.27	64.27	771.28
Broadband	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Water	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Trade Waste	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PHS Sanitary	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Miscellaneous													
Professional fees & Licenses (Accountant, B	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Equipment	214.25	0.00	0.00	214.25	0.00	0.00	214.25	0.00	0.00	214.25	0.00	0.00	856.98
Security	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fundraising Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Funded Costs/Redevelopment Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Advertising/Marketing/Signage	26.78	26.78	26.78	26.78	26.78	26.78	26.78	26.78	26.78	26.78	26.78	26.78	321.37
Performance Rights	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Materials (including Cleaning)	32.14	32.14	32.14	32.14	32.14	32.14	32.14	32.14	32.14	32.14	32.14	32.14	385.64
Bank Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Event Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sundries	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CASH OUT	1012	637	637	852	637	637	959	637	637	852	637	637	8773
NET CASH FLOW	3915	1612	1077	1398	1077	1612	755	1612	1077	1398	1077	1184	17793
OPENING BALANCE	33801	37717	39329	40405	41803	42880	44492	45247	46860	47936	49334	50411	
CLOSING BALANCE	37717	39329	40405	41803	42880	44492	45247	46860	47936	49334	50411	51594	
Notes													

INCOME	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12	TOTAL
Main Hall Hire	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
Other Hall Hire	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
Grants	3326.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3326.2
Membership Fees	1773.95	1773.95	1773.95	1773.95	1773.95	1773.95	1773.95	1773.95	1773.95	1773.95	1773.95	1330.46	20844
Donations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
Fundraising	0.00	554.36	0.00	554.36	0.00	554.36	0.00	554.36	0.00	554.36	0.00	554.36	3326.2
Prize Money	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
Bank Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
TOTAL CASH IN	5100	2328	1774	2328	1774	2328	1774	2328	1774	2328	1774	1885	27496
EXPENDITURE													
Maintenance													
Floor Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Outdoor Maintenance	221.74	221.74	221.74	221.74	221.74	221.74	221.74	221.74	221.74	221.74	221.74	221.74	2660.92
Building Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Statutory Compliance													
PAT Testing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire extinguishers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
First Aid Box	110.87	0.00	0.00	0.00	0.00	0.00	110.87	0.00	0.00	0.00	0.00	0.00	221.74
Emergency Lighting	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Asbestos Management Check	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Gas Safety Check	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire Alarm System Check	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EICR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Food Hygiene	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Staffing/Volunteer Costs													
Wages	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Overheads													
Rates	277.18	277.18	277.18	277.18	277.18	277.18	277.18	277.18	277.18	277.18	277.18	277.18	3326.15
Building Insurance	33.26	33.26	33.26	33.26	33.26	33.26	33.26	33.26	33.26	33.26	33.26	33.26	399.14
Contents Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Public Liability Insurance	55.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	55.44

Cash Flow YR 4

Utilities													
Gas	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Electricity	66.52	66.52	66.52	66.52	66.52	66.52	66.52	66.52	66.52	66.52	66.52	66.52	798.28
Broadband	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Water	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Trade Waste	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PHS Sanitary	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Miscellaneous													
Professional fees & Licenses (Accountant, B	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Equipment	221.74	0.00	0.00	221.74	0.00	0.00	221.74	0.00	0.00	221.74	0.00	0.00	886.97
Security	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fundraising Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Funded Costs/Redevelopment Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Advertising/Marketing/Signage	27.72	27.72	27.72	27.72	27.72	27.72	27.72	27.72	27.72	27.72	27.72	27.72	332.62
Performance Rights	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Materials (including Cleaning)	33.26	33.26	33.26	33.26	33.26	33.26	33.26	33.26	33.26	33.26	33.26	33.26	399.14
Bank Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Event Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sundries	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CASH OUT	1048	660	660	881	660	660	992	660	660	881	660	660	9080
NET CASH FLOW	4052	1669	1114	1447	1114	1669	782	1669	1114	1447	1114	1225	18416
OPENING BALANCE	51594	55647	57315	58430	59877	60991	62659	63441	65110	66224	67671	68785	
CLOSING BALANCE	55647	57315	58430	59877	60991	62659	63441	65110	66224	67671	68785	70010	
Notes													

Cash Flow YR 5

INCOME	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12	TOTAL
Main Hall Hire	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
Other Hall Hire	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
Grants	3442.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3442.6
Membership Fees	1836.04	1836.04	1836.04	1836.04	1836.04	1836.04	1836.04	1836.04	1836.04	1836.04	1836.04	1377.03	21573
Donations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
Fundraising	0.00	573.76	0.00	573.76	0.00	573.76	0.00	573.76	0.00	573.76	0.00	573.76	3442.6
Prize Money	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
Bank Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
TOTAL CASH IN	5279	2410	1836	2410	1836	2410	1836	2410	1836	2410	1836	1951	28459
EXPENDITURE													
Maintenance													
Floor Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Outdoor Maintenance	229.50	229.50	229.50	229.50	229.50	229.50	229.50	229.50	229.50	229.50	229.50	229.50	2754.06
Building Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Statutory Compliance													
PAT Testing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire extinguishers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
First Aid Box	114.75	0.00	0.00	0.00	0.00	0.00	114.75	0.00	0.00	0.00	0.00	0.00	229.50
Emergency Lighting	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Asbestos Management Check	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Gas Safety Check	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire Alarm System Check	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EICR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Food Hygiene	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Staffing/Volunteer Costs													
Wages	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Overheads													
Rates	286.88	286.88	286.88	286.88	286.88	286.88	286.88	286.88	286.88	286.88	286.88	286.88	3442.57
Building Insurance	34.43	34.43	34.43	34.43	34.43	34.43	34.43	34.43	34.43	34.43	34.43	34.43	413.11
Contents Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Public Liability Insurance	57.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	57.38

Cash Flow YR 5

Utilities													
Gas	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Electricity	68.85	68.85	68.85	68.85	68.85	68.85	68.85	68.85	68.85	68.85	68.85	68.85	826.22
Broadband	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Water	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Trade Waste	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PHS Sanitary	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Miscellaneous													
Professional fees & Licenses (Accountant, B	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Equipment	229.50	0.00	0.00	229.50	0.00	0.00	229.50	0.00	0.00	229.50	0.00	0.00	918.02
Security	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fundraising Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Funded Costs/Redevelopment Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Advertising/Marketing/Signage	28.69	28.69	28.69	28.69	28.69	28.69	28.69	28.69	28.69	28.69	28.69	28.69	344.26
Performance Rights	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Materials (including Cleaning)	34.43	34.43	34.43	34.43	34.43	34.43	34.43	34.43	34.43	34.43	34.43	34.43	413.11
Bank Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Event Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sundries	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CASH OUT	1084	683	683	912	683	683	1027	683	683	912	683	683	9398
NET CASH FLOW	4194	1727	1153	1498	1153	1727	809	1727	1153	1498	1153	1268	19060
OPENING BALANCE	70010	74204	75931	77085	78582	79735	81462	82271	83999	85152	86649	87803	
CLOSING BALANCE	74204	75931	77085	78582	79735	81462	82271	83999	85152	86649	87803	89071	
Notes													

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Name of property		Name of group	SCIO number or equivalent	Sale or lease	Length of lease	Rental per annum (or outright cost)
Glen Park Pavilion		Carron Huskies Community Football Club	SC054196	Lease	20 years	£1
			APPLICATION DETAILS		ADDITIONAL COMMENTS	ASSESSMENT RATING Very Strong / Strong / Moderate / Weak / Poor
BENEFITS (OUTCOMES)						
1. Objectives	Do project outcomes contribute to achieving the Council's priorities?	The project aligns with all of the Council's Strategic Plan priorities of supporting stronger and healthier communities; promoting opportunities and educational attainment and reducing inequalities; and supporting a thriving economy and a green transition.			Supporting stronger and healthier communities is at the heart of community ownership	Strong
2. Financial	Is there a financial saving on public sector costs?	An asset transfer of the property will generate an estimated annual revenue saving of £1,595 to the Council				Strong
	Is there an enhanced provision of public benefit through volunteering hours?	They estimate they generate 1,740 volunteer hours per annum Generating a financial equivalent of over £27,500 public benefit per annum				Strong
	Current market valuation of the property whether by sale or rent	£15,000 market value £2,000 per annum market rent				Strong
	Backlog maintenance figure from C&B report	N/A				
3. Non-financial benefits	What is the impact on:					
	(i) economy	The group states that as a volunteer-run organisation, they create meaningful opportunities for local individuals to develop new skills, gain hands-on experience, and build their personal and professional futures. For many, the club acts as a vital stepping stone to employment, helping bridge the gap for those not currently in education, training, or work. By nurturing transferable skills through volunteering and community involvement, employability is improved in the local area and wider skills development is enhanced. The group states that this grassroots investment in people not only benefits individuals—it strengthens the foundation of a resilient local economy.				Strong
	(ii) regeneration	By taking community ownership of Glen Village Park Pavilion, we will look to regularly maintain the interior and exterior of the pavilion. We will maintain the surrounding area including the path, stairs and railings. We are also looking to improve access and functionality of the surrounding area to allow more people to participate in football.				Moderate

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	(iii) public health	The opportunities for physical activities provided by the club help participants to maintain mobility, fitness, and resilience, while their regular social events reduce stress, improve mood, and offer participants a renewed sense of purpose and connection. The club states that their commitment extends beyond the pitch. They offer educational opportunities on topics like nutrition, mental health, and preventative care—empowering individuals to take charge of their own wellbeing and make informed, healthy choices. The Trustees maintain that Carron Huskies is more than a football club—indeed that it is a key contributor to community health. By fostering social inclusion, encouraging active lifestyles, and promoting positive mental wellbeing, they state that they help build a stronger, more resilient community for all.		Strong
	(iv) social wellbeing	By facilitating intergenerational activities, (training sessions, matches, community events, and informal gatherings) the Club bridges the gap between age groups. These programmes foster mutual understanding and respect, encourage learning and mentorship, and promote empathy between generations, laying the groundwork for a more compassionate and interconnected society. The Club leadership believe that sport is a powerful tool for social change. They state that their club is more than a place to play football—it's a hub of community connection, personal growth, and collective wellbeing.		Strong
	(v) environment / climate change (including figures on carbon dioxide equivalent)	The group states that they will seek to implement energy-efficient technologies and sustainable practices within the pavilion. Beyond facility improvements, they state that they actively encourage and engage the local community in environmental initiatives. This includes organising clean-up campaigns and promoting comprehensive recycling programmes. By involving residents in these activities, a genuine sense of community pride and environmental responsibility is fostered. The lease of Glen Park Pavilion would have a positive impact on the Council's organisational 2038 net zero target by reducing the emissions generated from electricity, gas and water consumption by 0.62 tonnes of carbon dioxide equivalent, based on 2024 figures.		Moderate
	(vi) other			
4. Equality	What evidence is there that the project:			
	(i) contributes to reducing inequalities (protected characteristics)	The Club adheres to the Dispensation Policy of their governing body, the Scottish Youth Football Association. This assists any child who is eligible to participate in organised activities under the jurisdiction of the SYFA, who; a) Has a disability, or b) Has neurodiverse features or developmental impairment, or c) Lives in a Rural location, in which there are no age eligible teams within a 20 miles radius d) Player is an asylum seeker or refugee and has been placed in a school year younger than their birth year.		Strong

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		The Club's leadership recognises that the cost of participation can be a significant barrier for many individuals. To combat this they make it a priority to ensure that no one is excluded due to financial constraints. The club provides opportunities for all, regardless of their financial situation, ensuring that the love of football and its benefits are accessible to everyone.		
	(ii) Promotes equality	Scottish Football Association Equality Framework is observed by the Club; the vision is that "Scottish football is representative and reflective of the demographic of Scotland at all levels." The Scottish FA places expectations and standards on Member Clubs and organisations to ensure a safe environment for children and protected adults within Scottish football, including ensuring its registration platforms facilitate clear data collection, to allow the organisation to understand and value diverse representation across the game. The Association also works to establish best practise within football that affords women, youth's and para-footballers opportunities to reach their full potential. In addition they facilitate and encourage reporting of discrimination to best allow the opportunity to tackle unacceptable conduct. This allows them to educate and raise awareness of diversity and inclusion.		Strong
ABILITY TO DELIVER / SUSTAINABILITY				
5. Governance / Accountability	Are appropriate governance structures in place?	Yes. The group are a registered charity (SC054196) and are therefore eligible to take on a community benefit lease.		Strong
6. Availability of Resources / Business Plan	Has the group identified all the resources required, such as funding, staff and volunteer resources with the appropriate skills, and are they sufficient to deliver the project?	Yes. The Club has a wide volunteer base with relevant expertise. Current members have been responsible for maintaining the building in their present long term lease arrangement with Falkirk Council. They have members with varied professional backgrounds including financial services, property management, IT and the wider business sphere, as well as professionals from many trades and business owners well versed in business operations and financial management.		
7. Sustainability	Has it been demonstrated that the resources are sustainable over the lifetime of the project?	Yes. Many of the volunteers are third generation of their families to be involved in the Club; the loyalty and personal commitment to the Club is considerable. Financial information: Carron Huskies Community Football Club is an established organisation since 2022 with over 100 participants and wish to take over Glen Village Park Pavillion. The business plan covers all expected areas The members recognise they need to increase usage and membership, and plan to do so via increased engagement with schools, and the community. They have issued newsletters and held special meetings to encourage interest and have an active Facebook page with 1000 followers.		

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		Community engagement has demonstrated there is a demand for the centre and variety of uses amongst the local community. The trustees have a wide experience of public and private sectors and many have specific skills they can bring to running the hall such as financial, industrial, educational, sport and childcare sectors. some of them have been involved in local grass roots football for many years. The cashflow shows an overall positive position which is underpinned by a £3000 grant at the start of every year. Membership income is forecast to grow steadily over the 5-year period. Overall, the plan addresses the necessary areas.		
8. Performance Management	How does the group propose to monitor and report on the achievement of the desired outcomes?	The club will use surveys, participation trends, player feedback and parental meetings to monitor performance and gauge feedback.	.	
COMMUNITY SUPPORT				
9. Community Involvement	Has it been demonstrated that the community were involved in developing the proposal?	Yes. The proposal is entirely community-led. The Club has engaged with the local community through informative newsletters and special general meetings. They state they will continue creating newsletters and facilitate open community meetings to enhance their organisation of trustees and external members, with the objective of creating Glen Village Park and its facilities to be used by multiple groups and sports clubs in the local community. They further plan to develop an overall community engagement strategy that includes regular surveys, focus groups, and feedback sessions to assess and respond to local community need.		
10. Local Community Support	What evidence has been provided of local community support?	Several letters of support have been submitted including one from a Family Inclusion Worker who works in the area. She states that she supports vulnerable families locally and <i>“can see first-hand how much this provision is required to ensure opportunities are accessible to all children regardless of their situation”</i> .		

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OTHER		We have a highly experienced board and committee who have been involved in local grassroots football for many years. Indeed, many of our board have been involved with the local football team since they were children themselves. Their grandparents played for and helped to run the club and there is a huge emotional and sentimental attachment from all involved.		
Is the building currently staffed?		HR have been consulted and as the facility was not staffed, there are no staffing issues. No employees worked within the building being considered for Community Asset Transfer in this report and therefore no TUPE considerations apply.		

CONCLUSION	
COMMENTS	OVERALL ASSESSMENT (See Table below)

Evidence	Overview
Very strong	Governance and financial arrangements are strong and sustainable. Best Value characteristics are evidenced and contained throughout the overall approach. Related projected benefits are very robust and demonstrate value for money: suitability, effectiveness, prudence, quality, value and the avoidance of error and other waste.
Strong	Governance and financial arrangements are sound and sustainable. Best Value characteristics are in evidence in the proposal. Related projected benefits are demonstrated well and represent value for money.
Moderate	Governance and financial arrangements are in place and acceptable. Best Value characteristics have been considered as part of the proposal. Related projected benefits are acceptable and could lead to value for money.
Weak	Governance and financial arrangements are weak. Best Value characteristics are not well demonstrated in the proposal. Related projected benefits are not based on robust information and demonstrates questionable value for money.
Poor	Governance and financial arrangements are poor. There is little evidence of Best Value characteristics in the proposal. Related projected benefits are ill defined and/or unrealistic and do not demonstrate value for money.

Equality & Poverty Impact Assessment 01312 (Version 1)

SECTION ONE: ESSENTIAL INFORMATION

Service & Division:	Place Services Invest Falkirk		
		Tel:	07483 454 457
Proposal:	Community Benefit Lease of Glen Park Pavilion	Reference No:	

What is the Proposal?	Budget & Other Financial Decision	Policy (New or Change)	HR Policy & Practice	Change to Service Delivery / Service Design
	Yes	Yes	No	Yes

Who does the Proposal affect?	Service Users	Members of the Public	Employees	Job Applicants
	Yes	Yes	No	No
	Children and young people	Significant impact?		
	Yes	No		
Other, please specify:				

Identify the main aims and projected outcome of this proposal (please add date of each update):

23/07/2026	The Community Benefit Lease of Glen Park Pavilion to Carron Huskies Community Football Club

SECTION TWO: FINANCIAL INFORMATION

For budget changes ONLY please include information below:			Benchmark, e.g. Scottish Average
Current spend on this service (£'0000s)	Total:	£1,595	
Reduction to this service budget (£'0000s)	Per Annum:	£1,595	
Increase to this service budget (£'000s)	Per Annum:		
If this is a change to a charge or concession please complete.	Current Annual Income Total:		
	Expected Annual Income Total:		
If this is a budget decision, when will the saving be achieved?	Start Date:	01/10/2025	
	End Date (if any):		

SECTION THREE: EVIDENCE	Please include any evidence or relevant information that has influenced the decisions contained in this EPIA. (This could include demographic profiles; audits; research; health needs assessments; national guidance or legislative requirements and how this relates to the protected characteristic groups.)
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A - Quantitative Evidence	This is evidence which is numerical and should include the number people who use the service and the number of people from the protected characteristic groups who might be affected by changes to the service.
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100% of attendees at the Ettrick Dochart Community Hall public consultation stated that the Club provides a positive impact in the community (50 attendees)

If the CAT does not go through, the building faces demolition which would bring to an end all the benefits that currently flow to children including girls, and including children living with poverty.

AGE: Free childrens' football = 100 people

SEX: Girls football teams = 55 people

POVERTY: Club officials are aware that some participants come from low income households; they waive membership fees for children, only charging a nominal £30 per month for adult membership.

B - Qualitative Evidence	This is data which describes the effect or impact of a change on a group of people, e.g. some information provided as part of performance reporting.
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Social - case studies; personal / group feedback / other

Parental letters of support, stating the effects of participation:

"The experience has been nothing short of transformative"

The coaches are praised for fostering "a welcoming and encouraging atmosphere"

"The sense of belonging has done wonders for her happiness and wellbeing"

One parent notes "The benefit they have brought, providing free sessions and goals for kids to be able to play"

A family inclusion worker who supports the "most vulnerable families" locally, has also provided a letter of support stating that she believes "this provision is required to ensure that opportunities are accessible to all children, regardless of their situation"

Best Judgement:	
Has best judgement been used in place of data/research/evidence?	No
Who provided the best judgement and what was this based on?	N/A
What gaps in data / information were identified?	N/A
Is further research necessary?	No
If NO, please state why.	Best judgement was not used in the preparation of this EPIA. Officers used information contained in the Application Form and Business Plan submitted by the group.

SECTION FOUR: ENGAGEMENT

Engagement with individuals or organisations affected by the policy or proposal must take place

Has the proposal / policy / project been subject to engagement or consultation with service users taking into account their protected characteristics and socio-economic status?	Yes	
If YES, please state who was engagement with.	Members of the Club, Members of the local community living adjacent to the park, staff and pupils at Hallglen Primary School, volunteers and users of the Ettrick Dochart Community Centre	
If NO engagement has been conducted, please state why.		
How was the engagement carried out?		What were the results from the engagement? Please list...
Focus Group	No	
Survey	Yes	Online survey, 100% approval
Display / Exhibitions	No	
User Panels	No	
Public Event	Yes	Public meetings - 50 individuals attended a community event at Ettrick Dochart with 100% approval for the plans and a stated desire to see increased access for local children at low or no cost.
Other: please specify	Regular Club newsletters Informal conversations with parents and children on training and match days, communicating the plans and gauging support for the community asset transfer	
Has the proposal / policy/ project been reviewed / changed as a result of the engagement?	No	
Have the results of the engagement been fed back to the consultees?	Yes	
Is further engagement recommended?	No	

SECTION FIVE: ASSESSING THE IMPACT

Equality Protected Characteristics: What will the impact of implementing this proposal be on people who share characteristics protected by the Equality Act 2010 or are likely to be affected by the proposal / policy / project? This section allows you to consider other impacts, e.g. poverty, health inequalities, community justice, carers etc.

Protected Characteristic	Neutral Impact	Positive Impact	Negative Impact	Please provide evidence of the impact on this protected characteristic.
Age		✓		100 children are served by the Club. The transfer of the club will provide continuity of activities that they are accustomed to, promoting their health and wellbeing
Disability		✓		The club adheres to the Scottish Youth Football Association's Child Wellbeing and Protection Policy which states: “A child or young person, whatever their [...] disability [...] has the right to protection from all forms of harm, abuse and exploitation.” The club has participants who have a disability including neuro-diverse young people. The transfer of the club will provide continuity of activities that they are accustomed to, promoting their health and wellbeing
Sex		✓		The Scottish FA has launched a brand-new national football programme for young girls, designed to encourage girls of primary school age into the game. The sessions provide a fun and friendly environment where stars of the future can - access the game - develop their skills - meet new friends - improve their fitness 55 girls are served by the Carron Huskies Community Football Club The transfer of the club will provide continuity of activities that they are accustomed to, promoting their physical and mental health and wellbeing.

Public Sector Equality Duty: Scottish Public Authorities must have 'due regard' to the need to eliminate unlawful discrimination, advance quality of opportunity and foster good relations. Scottish specific duties include:

				ethnic backgrounds: The club adheres to the Scottish Youth Football Association's Child Wellbeing and Protection Policy which states: "A child or young person, whatever their [...] racial origin [...] has the right to protection from all forms of harm, abuse and exploitation."
Religion / Belief / non-Belief		✓		The transfer of the club will provide continuity of activities that they are accustomed to, promoting their health and wellbeing, including children of all religions and none. The club adheres to the Scottish Youth Football Association's Child Wellbeing and Protection Policy which states: "A child or young person, whatever their [...] religious belief [...] has the right to protection from all forms of harm, abuse and exploitation."
Sexual Orientation		✓		The club adheres to the Scottish Youth Football Association's Child Wellbeing and Protection Policy which states: "A child or young person, whatever their [...] sexual identity has the right to protection from all forms of harm, abuse and exploitation." The transfer of the club will provide continuity of activities that they are accustomed to, promoting their health and wellbeing, including children of all identities.
Transgender		✓		The club adheres to the Scottish Youth Football Association's Child Wellbeing and Protection Policy which states: "A child or young person, whatever their [...] gender [...] and/or sexual identity has the right to protection from all forms of harm, abuse and exploitation." The transfer of the club will provide continuity of activities that they are accustomed to, promoting their health and wellbeing

Pregnancy / Maternity	✓			N/A The Club does not collect data on pregnancy / maternity
Marriage / Civil Partnership	✓			N/A The Club does not collect data on marriage / civil partnership
Poverty		✓		The Club management has taken the decision to leave the portable goals out on the pitch, rather than locking them away at the end of a session, so that local youngsters who do not necessarily belong to the Club can play football using proper goals. This has had the desired effect; one of the letters of support from a member of the public describes the her pleasure at seeing local children playing in the park. In addition, the group states that young people from an economically deprived background are subsidised to ensure that cost is not a barrier to participation in the Club's activities
Care Experienced	✓			The Club management are not currently aware of any of their members who are in care, however they adhere to equalities legislation and SYFA guidance and there would be no discrimination against care-experienced young people in the Club.
Other, health, community justice, carers etc.				N/A
Risk (Identify other risks associated with this change)	N/A			

	Evidence of Due Regard
Eliminate Unlawful Discrimination (harassment, victimisation and other prohibited conduct):	The facility and its services will remain open and accessible to all. The proposed asset transfer will not lead to any unlawful discrimination.
Advance Equality of Opportunity:	The governing body's policies are in place to ensure equality of opportunity to participants regardless of their status or situation.

Foster Good Relations (promoting understanding and reducing prejudice):	When officers requested a statement on sectarianism, Club representatives confirmed their commitment to adherence to legislation, being a fully inclusive club, welcoming individuals from all backgrounds and showing zero tolerance for prejudice of any kind, including on the basis of religion or belief. The Chairman of the Club has stated: "I confirm that Carron Huskies Community Football Club adheres to all Scottish Youth Football Association policies and procedures. The relevant section of the SYFA’s Child Wellbeing and Protection Policy sets out the position: Scottish Youth Football Association - Child Wellbeing and Protection Policy: “A child or young person, whatever their age, culture, disability, gender, language, racial origin, socio-economic status, religious belief and/or sexual identity has the right to protection from all forms of harm, abuse and exploitation.” We are committed to being a fully inclusive Club, welcoming individuals from all backgrounds and showing zero tolerance for prejudice of any kind, including on the basis of religion or belief."
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SECTION SIX: PARTNERS / OTHER STAKEHOLDERS

Which sectors are likely to have an interest in or be affected by the proposal / policy / project?		Describe the interest / affect.
Business	Yes	The group have noted increased footfall at the nearby Keystore convenience store, when training or matches are on.
Councils	Yes	The council's commitment to facilitating sport and leisure may be damaged if the CAT is not approved.
Education Sector	Yes	Pupils from local schools benefit from the facility
Fire	No	
NHS	Yes	The group believe that by encouraging and promoting sport and physical exercise, they will be reducing pressure on primary health care services
Integration Joint Board	No	
Police	Yes	The group believes that the football sessions they provide, and the opportunity for young people to play football unsupervised in the evenings, can be understood as "diversionary activity" that potentially prevents young people from participating in anti-social behaviour.
Third Sector	No	
Other(s): please list and describe the nature of the relationship / impact.		

SECTION SEVEN: ACTION PLANNING

Mitigating Actions: If you have identified impacts on protected characteristic groups in Section 5 please summarise these in the table below detailing the actions you are taking to mitigate or support this impact. If you are not taking any action to support or mitigate the impact you should complete the No Mitigating Actions section below instead.

Identified Impact	To Who	Action(s)	Lead Officer	Evaluation and Review Date	Strategic Reference to Corporate Plan / Service Plan / Quality Outcomes

No Mitigating Actions

Please explain why you do not need to take any action to mitigate or support the impact of your proposals.

This property was identified for closure as part of the Strategic Property Review from 1st October 2024 as agreed by Council in January 2024.

The opportunity for a Community Benefit Lease (CBL) was identified as a mitigation to closure and this was noted in the EPIA's undertaken.

Officers have been working closely with the group to progress with Community Asset Transfer for this facility and are now in receipt of a full CBL application.

This EPIA has been undertaken with the information available to Falkirk Council at this time and based on current operations however, under a CB: model, it's up to the community group to manage the operations of that building going forward as Falkirk Council have now withdrawn from these buildings in line with the Council decision.

This building will continue to be available to the local community as a key community asset and it's anticipated that existing groups can continue to utilise the building and therefore there is no known perceived negative impact at this time.

Are actions being reported to Members?	Yes
If yes when and how ?	Executive Committee, September 2026

SECTION EIGHT: ASSESSMENT OUTCOME

Only one of following statements best matches your assessment of this proposal / policy / project. Please select one and provide your reasons.

No major change required	Yes	Keeping the facility open, means no negative impacts on groups or individuals
The proposal has to be adjusted to reduce impact on protected characteristic groups	No	
Continue with the proposal but it is not possible to remove all the risk to protected characteristic groups	No	
Stop the proposal as it is potentially in breach of equality legislation	No	

SECTION NINE: EPIA TASK GROUP ONLY

OVERALL ASSESSMENT OF EPIA: Has the EPIA demonstrated the use of data, appropriate engagement, identified mitigating actions as well as ownership and appropriate review of actions to confidently demonstrate compliance with the general and public sector equality duties?		Yes
ASSESSMENT FINDINGS If YES, use this box to highlight evidence in support of the assessment of the EPIA If NO, use this box to highlight actions needed to improve the EPIA	Demographic data, where possible, has been collated to highlight benefits to those with the relevant characteristics. Engagement has been carried out with outcomes recorded. There are no mitigating actions noted as there would be positive outcomes for those with the relevant protected characteristics.	
Where adverse impact on diverse communities has been identified and it is intended to continue with the proposal / policy / project, has justification for continuing <u>without making changes been made</u> ?	Yes / No	If YES, please describe:

LEVEL OF IMPACT: The EPIA Task Group has agreed the following level of impact on the protected characteristic groups highlighted within the EPIA		
LEVEL		COMMENTS
HIGH	No	
MEDIUM	No	
LOW	Yes	Overall assessment shows a positive impact on those with protected characteristics. There is no breach of legal duties or Council policy should this proposal go ahead. The proposal does not show any negative reputational risk to the Council.

SECTION TEN: CHIEF OFFICER SIGN OFF

Director / Head of Service:			
Signature:	Malcolm Bennie	Date:	07/08/2026