

# STENHOUSEMUIR AMATEURS FOOTBALL CLUB



## Constitution

### 1. Title

The organisation founded in Stenhousemuir, Scotland shall be known as Stenhousemuir Amateurs Football Club, hereinafter referred to as the Organisation.

### 2. Purpose and Community

The Organisation's purposes are to provide recreational facilities, promote the game of Association Football, promote the participation in sport, to arrange matches and social activities for its members and community, and to participate in the same, for the benefit of the community of Falkirk and the surrounding areas.

### 3. Objectives

The Organisation will work in partnership with all relevant stakeholders to deliver our objectives including but not limited to:

- Organise and deliver footballing activities which encourage and promote good physical/mental health & well-being;
- Provide football training opportunities to increase the skills and knowledge of participants;
- Offer meaningful opportunities to volunteer with the Organisation;
- Provide social and recreational activities designed to tackle isolation and loneliness.

### 4. Powers

In furtherance of the said purpose and objects, but not otherwise, the Organisation shall have power to:

- Raise funds and invite/receive contributions by way of subscriptions, donations and grant funding.
- To use the Organisation's funds to make donations to individuals or organisations in furtherance of its purpose and objectives, subject to any restrictions from the Organisations funders.
- To purchase, take on lease, hire, or otherwise acquire any property suitable for the organisation.
- To secure the establishment, maintenance and management of premises for programmes, activities and initiatives promoted by the Organisation.
- Engage and pay fees to professional and technical advisers/consultants to assist in the work of the Organisation.
- Take out membership with organisations whose activities and interests are compatible with the aims of the Organisation.

- The Chair, Secretary and the Treasurer may execute legal documents on behalf of the Organisation such documents shall be signed by either two of the office bearers of the organisation.
- Provide recreational and leisure-time activities.
- Do all such other lawful things as are incidental or conducive to the attainment of the objects.

## **5. Membership**

1. Our membership shall be open to players, coaches and officials of Stenhousemuir Amateurs Football Club registered with the Scottish Amateur Football Association, and anyone aged 18 or over residing in the Falkirk area who wish to further the purpose and objectives of the Organisation.
2. The Management Committee shall approve all membership applications before being registered in the membership register. All data will be safely protected and all issues concerning data protection will be utilised in our practice.
3. The SAFA and Caledonian Amateur Football League shall be given access to the Membership Register on demand.
4. Any person who wishes to become a member must sign and lodge with the Organisation a written application for membership.
5. All members must abide by the Constitution of the Organisation.
6. The members of the Organisation will conduct themselves so that the business and affairs of the Club are carried out in accordance with the Rules and Regulations of The Scottish Amateur Football Association ("The SAFA"), Caledonian Amateur Football League to which the Club is affiliated and Competitions in which the Club participates, for the time being in force.
7. The Management Committee has the power to refuse membership; all decisions are at the discretion of the Management Committee.
8. A membership subscription fee will apply as set out by the management committee and agreed at the annual general meeting (AGM).
9. All membership income shall be used fully for advancing the Organisation purpose and objectives.

## **6. Voting Rights**

Members shall have the right to vote at Annual General Meetings and Special General Meetings provided they have been accepted as members for a period of one year.

## **7. Termination of Membership**

1. The Management Committee shall have the right (for good and sufficient reason) to suspend or terminate the membership of any individual whose actions are in contradiction with the aims of the Organisation. The individual member concerned shall have the right to be heard by the Management Committee before a final decision is taken.
2. A person(s) will cease to be a member of the Organisation upon resignation or failing to live up to the aims and objective of the Organisation or acting in contradiction thereof.

## **8. Committee**

1. The Committee shall be elected at the Annual General Meeting (AGM). The Committee shall consist of a minimum of five and a maximum of 10 including the office bearers.
2. All nominations for election to the Management Committee should be received by the registered office of the organisation at least 28 working days before the AGM. The nomination papers shall be available at the registered office of the Organisation.
3. Any member of the Elected Management Committee who fails to attend four consecutive meetings, without proper noted apologies will be deemed to have resigned and their position revoked.
4. In the event of members of the Management Committee declining below five members, the Management Committee shall co-opt members till the next AGM.

5. The Committee shall have the power to co-opt other persons, or members (to a maximum of Three [3]) to the Committee as they consider necessary to further the Organisation's aims and objectives. Co-opted members will have equal rights to elected members.
6. The Committee shall meet not less than four times per calendar year. Minutes shall be kept of all meetings.
7. The Management Committee may appoint sub-Committees as necessary and shall determine their terms of reference, powers, duration and composition. All acts and proceedings of such sub-Committees shall be reported back to the Management Committee as soon as possible.
8. Committee members may be remunerated for services provided to the organisation, provided that the maximum amount of remuneration between a committee member and the organisation is set out in a written agreement and is reasonable in its terms; and that less than half of the total numbers of committee members are remunerated.
9. Committee members can be reimbursed for travel and reasonable out of pocket expenses in relation to their involvement with the Organisation's work and activities.
10. The quorum for Management Committee meeting shall be four of the committee present in person to include all office bearers, the majority of whom shall always be elected from the membership.
11. Voting at Management Committee meetings shall be a simple majority of those present at the meeting. The Chairperson shall have the casting vote when tied.
12. The Management Committee shall keep a register of all Committee members. All data will be safely protected and all issues concerning data protection will be utilised in our practice.
13. A full and correct record of all proceedings (agenda, minutes and annual reports) will be kept by the Management Committee.
14. The position of a Committee Member shall be vacated if such person is subject to a decision of The SAFA that such person be suspended from holding office or from taking part in any football activity relating to the administration or management of a football club.

## **9. Sub-Committees**

The Management Committee may appoint one or more sub-committees for supervising or performing any activity or service. In each such case:

1. The Management Committee shall define the terms of reference of the sub-committee and may also determine its composition and the duration of its activities;
2. All acts and proceedings of the sub-committee shall be reported as soon as possible to the Management Committee.

## **10. Conduct of Members of Management Committee**

Each member of the Management Committee shall, in exercising his/her functions act in the best interests of the Organisation, and in particular must:

1. Seek in good faith to ensure that the Organisation acts in accordance with its aims and objectives (as set out in this constitution);
2. Act with care and due diligence which are reasonably expected of a person who is managing the affairs of other individuals and vulnerable people;
3. In circumstances giving rise to the possibility of a conflict of interest between the Organisation and any other party, put the interests of the Organisation before that of the other party in taking decisions as a member of the Management Committee;
4. Where any other duty prevent him/her from doing so, disclose the conflicting interest to the Management Committee and refrain from participating in any discussions or decisions;

## **11. Duties of the Officers**

The duties of the Chairperson shall include but not limited:

- Chair meetings of the Committee and the Group;
- Represent the organisation at functions/meetings that the organisation has been invited to;

- Act as the spokesperson of the organisation when necessary.

The duties of the Secretary shall include but not limited:

- Keep a membership list;
- Prepare in consultation with the Chairperson the agenda for meetings of the Committee and the organisation;
- Take and keep minutes of all meetings;
- Collect and circulate any relevant information within the organisation.

The duties of the Treasurer shall include but not limited:

- Supervise the financial affairs of the organisation
- Keep proper accounts that show all monies received and paid out by the Organisation.

The Club will also abide by The SAFA's Child Protection Policies and Procedures, Codes of Conduct and the Equal Opportunities and Anti-Discrimination Policy as shall be in place from time to time.

## **12. Termination of Office**

A member of the Management Committee shall automatically vacate office if:

- They become debarred under any statutory provision from being a trustee;
- They become incapable for medical reasons of fulfilling the duties of his/her office and such incapacity is expected to continue for a period of more than six months;
- They resign office by notice to the association;
- They are absent (without permission of the management committee) from more than three consecutive meetings of the management committee, and the management committee resolve to remove them from office.

## **13. Finance**

1. The Management Committee shall ensure that proper accounting records are maintained.
2. If an audit is required under any statutory requirements or if the members of the Management Committee otherwise think fit, they shall ensure that an audit of such accounts is carried out by a qualified auditor. Otherwise annual accounts shall be independently verified by a competent person.
3. The treasurer will be responsible for keeping appropriate accounting records and ensuring accurate financial reporting at the AGM.
4. The Management Committee (Chair, Vice Chair, Treasurer and Secretary) shall clear any single expenditure item in excess of £1,000; accurate records of all expenditure should be kept.
5. The Organisations bank account shall have four signatories, of which two unrelated members are required for any cheque writing.
6. All accounts and books shall be open to inspection by any member at reasonable notice; reasonable notice being not less than seven days.

## **14. Annual General Meeting**

1. Once in each calendar year, an Annual General Meeting of the Organisation shall be held at such time and place as the Committee shall determine. At least 28 clear days' notice shall be given to each member by such means as the Committee thinks fit (postage, emails, adverts, etc.).
2. Members shall elect at the AGM a new Committee and vote on any recommendations, motions or any amendments to the existing constitution if needed.
3. The business of each Annual General Meeting shall be:
  - 3.1 Present Annual Report overview, which shall give accounts of the work of the Organisation and its activities during the preceding year;

- 3.2 To receive the accounts of the Organisation for the preceding financial year;
- 3.4 To elect the committee members;
- 3.5 Appointment of account examiners;
- 3.6 Consider any other matter as may be decided;
4. The secretary of the Organisation shall notify all the members and advertise the details of the AGM not less than 28 days before the meeting.
5. Every eligible member will have one vote which must be given impartially either by show of hands or secret ballot which will be publicly declared after the meeting.
6. Voting at the AGM shall be by a show of hands or by ballot. Elected committee shall elect members of the Executive Committee positions at the first meeting after the AGM.
7. No business shall be dealt with at any general meeting unless a quorum is present; the quorum for a general meeting shall be ~~four~~ Eleven [11] members, present in person or by videoconferencing.
8. If a quorum is not present within 15 minutes after the time at which a general meeting was due to commence or if, during a meeting, a quorum ceases to be present, the meeting shall stand adjourned to such time and place as may be fixed by the chairperson of the meeting

## **15. Elections**

1. At each annual general meeting, the members may (subject to clause 8) elect any member to be a member of the management committee.
2. The management committee may at any time appoint any member to be a member of the management committee (subject to clause 8).
3. At each annual general meeting, all of the members of the management committee shall retire from office - but shall then be eligible for re-election.

## **16. Special General Meetings**

1. A Special General Meetings (SGM) open to all members of the Organisation will be held if 25% of the membership or more members submit a written request to the Secretary for such a meeting to take place, the request should clearly state the business to be considered.
2. The Chair, Secretary or Treasurer of the Organisation may at any time call a Special General Meeting (SGM) either for the purpose of altering the Constitution or for considering an urgent or any other matter which the Committee feel should be referred to the members in general.
3. The secretary shall advise the members at least 28 clear days beforehand of the request for such a meeting to take place and the theme of the meeting by such means as the Committee thinks fit (postage, emails, adverts, etc.).
4. No business shall be dealt with at any special general meeting (SGM) unless a quorum is present; the quorum for a special general meeting shall be four members, present in person or by videoconferencing.
5. If a quorum is not present within 15 minutes after the time at which a special general meeting was due to commence or if, during a meeting, a quorum ceases to be present, the meeting shall stand adjourned to such time and place as may be fixed by the chairperson of the meeting.

## **17. Minutes**

The Management Committee shall ensure that minutes are kept for all the proceedings (general meeting, special meetings and Management Committee meetings). Minutes of any meeting shall include the names of those present. A copy of the minutes shall be made available to any interested third party. The Secretary or other person specially appointed by the committee shall keep a full record of proceedings at every meeting of the Organisation.

## **18. Changes to Constitution**

Alteration or amendments to the constitution shall not be made except at an annual general meeting or at a special general (SGM) meeting called specifically for that purpose. The notice calling such meeting shall state the alteration or alterations to be made but no such alteration shall be effected unless it is carried out by a two-third majority of members attending in person [or by videoconferencing] and voting. All proposed changes to the constitution must be submitted in writing to the Secretary at least 14 days before the meeting.

No alteration to the constitution shall be effective without prior written approval by the Caledonian Amateur Football League. The SAFA and the Caledonian Amateur Football League reserve the right to approve any proposed changes to the constitution.

### **19. Dissolution and Asset Lock**

For the avoidance of doubt, the income and property and all assets of the Organisation shall be applied solely towards promoting the Organisation's purpose and objectives.

If the Management Committee, by a simple majority, decide at any time it is necessary or advisable to dissolve the organisation, it shall call a special general meeting, giving the membership not less than 28 clear days' notice of its intention.

If the decision is confirmed by a two third majority of those present and entitled to vote, the Management Committee shall have power to dispose of any assets held by or on behalf of the Organisation; however, such assets and any assets remaining after satisfaction of the debts and liabilities of the Organisation transferred to, in the first instance, another local amateur football club in the Falkirk area; the members of the Organisation shall have the say (at or prior to dissolution) on which charitable body or bodies such assets can be transferred to.

### **20. Subscribers to and Adoption of Constitution**

This document was certified as a 'true copy' of the constitution of Stenhousemuir Amateurs Football Club and was acknowledged and adopted by the Committee at the Meeting

On: 24 September 2025

Held at: Plough Hotel, Stenhousemuir.

**Names and titles of Officer Bearers**

**SIGNED:**



**NAME:**

Chairperson

**ADDRESS:**



**SIGNED:**



**NAME:**

Secretary

**ADDRESS:**



**SIGNED:**



**NAME:**

Treasurer

**ADDRESS:**



**COMMUNITY EMPOWERMENT (SCOTLAND) ACT 2015**  
**FALKIRK COUNCIL ASSET TRANSFER REQUEST FORM**

**IMPORTANT NOTES:**

This is an application form which can be used to make an Asset Transfer request to Falkirk Council.

Any Community Body interested in making an Asset Transfer Request is advised to contact the Asset Team on [strategicpropertyreview@falkirk.gov.uk](mailto:strategicpropertyreview@falkirk.gov.uk) before making the request so that we can discuss your proposal.

Please complete the asset transfer request form if the property/land is owned/leased/managed by Falkirk Council.

It is essential that you read the [Asset Transfer guidance](#) provided by the Scottish Government before making a request.

When completed, this form should be emailed to [strategicpropertyreview@falkirk.gov.uk](mailto:strategicpropertyreview@falkirk.gov.uk) or sent to

The Asset Team

Falkirk Council

4 Stadium Way

Falkirk

FK2 9EE

## Section 1: Information about the Community Transfer Body (CTB) making the request

1.1 Name of the CTB making the asset transfer request

Stenhousemuir Amateurs Football Club

1.2 CTB address. This should be the registered address, if you have one.

Postal address: Stenhousemuir Amateurs Football Club,

[REDACTED]

Postcode: [REDACTED]

1.3 Contact details. Please provide the name and contact address to which correspondence in relation to this asset transfer request should be sent.

Contact name: [REDACTED]

Postal address: [REDACTED]

Postcode: [REDACTED]

Email: [REDACTED]

Telephone: [REDACTED]

We agree that correspondence in relation to this asset transfer request may be sent by email to the email address given above. *(Please tick to indicate agreement)*

*You can ask Falkirk Council to stop sending correspondence by email, or change the email address, by telling them at any time, as long as 5 working days' notice is given.*

1.4 Please mark an "X" in the relevant box to confirm the type of CTB and its official number, if it has one.

	Company and its company number is .....	
	Scottish Charitable Incorporated Organisation (SCIO) and its charity number is .....	
	Community Benefit Society (BenCom) and its registered number is .....	
X	Unincorporated organisation (no number)	

**Please attach a copy of the CTB's constitution, articles of association or registered rules.**

Please note that under The Community Empowerment (Scotland) Act 2015, where a CTB is seeking ownership rather than a lease, the organisation must have at least 20 members. See the Scottish Government's [Guidance for Community Transfer Bodies](#).

1.5 Has the organisation been individually designated as a community transfer body by the Scottish Ministers?

No **X**

Yes

Please give the title and date of the designation order:

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1.6 Does the organisation fall within a class of bodies which has been designated as community transfer bodies by the Scottish Ministers?

No

Yes **X**

If yes, what class of bodies does it fall within?

Unincorporated Group
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## Section 2. Information about the land and rights requested

2.1 Please identify the property/land to which this asset transfer request relates.

You should provide a street address or grid reference and any name by which the land or building is known. If you have identified the land on the relevant authority's register of land, please enter the details listed there.

*It may be helpful to provide one or more maps or drawings to show the boundaries of the land requested. If you are requesting part of a piece of land, you must attach a map and give a full description of the boundaries of the area to which your request relates. If you are requesting part of a building, please make clear what area you require. A drawing may be helpful.*

Details of Property: Russell Park Pavilion



Address: McLachlan Street, Stenhousemuir, Larbert

Postcode: FK5 3HN

2.2 Please provide the UPRN (Unique Property Reference Number), if known.

UPRN:136078934

### Section 3. Type of request, payment and conditions

3.1 Please tick what type of request is being made:

<input type="checkbox"/>	for ownership (under section 79(2)(a)) - go to section 3A
<input checked="" type="checkbox"/>	for lease (under section 79(2)(b)(i)) – go to section 3B
<input type="checkbox"/>	for other rights (section 79(2)(b)(ii)) - go to section 3C

#### 3A – Request for Ownership

What price are you prepared to pay for the land requested?

Proposed price: £
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Please attach a note setting out any other terms and conditions you wish to apply to the request.

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#### 3B – Request for Lease

What is the length of lease you are requesting?

20 Years
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How much rent are you prepared to pay? Please make clear whether this is per year or per month.

Proposed rent: £ 1 per YEAR
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Please attach a note setting out any other terms and conditions you wish to be included in the lease, or to apply to the request in any other way.

### 3C – Request for other Rights

What are the rights you are requesting?

Do you propose to make any payment for these rights?

**Yes**

**No**

If yes, how much are you prepared to pay? Please make clear what period this would cover, for example per week, per month, per day?

Proposed payment: £

Please set out any other terms and conditions you wish to apply to the request.

## Section 4. Community Proposal

4.1 Please set out the reasons for making the request and how the land or building will be used.

This should explain the objectives of your project, why there is a need for it, any development or changes you plan to make to the land or building, and any activities that will take place there.

### 4.1.1 Objectives of Project

Our key objectives are to offer adults within the local community an opportunity to participate in football activities and to continue to build a successful amateur football club, giving it a financially security future.

We work with the community, for the community. We will continue to develop partnerships with local organisations, service providers and community groups.

Our vision is to provide football activities that help deliver long-term, social, economic, sustainable and environmental benefits to the local community.

Our values are based on:

- Working in an inclusive and respectful manner, not discriminating against anyone
- Being a not-for-profit organisation and investing any surplus in the advancement of facilities and our services for the local community
- Being community led
- Innovative and proactive approach to local people's needs

Our objectives are:

- To improve health and wellbeing of the local community
- Provide increased social benefits
- Empower our community and families
- Reduce poverty in the area by providing essential services to help the wellbeing of the community

### 4.1.2 Why is there a need for your Project?

This Community Asset Transfer proposal addresses several practical community needs through Stenhousemuir Amateurs Football Club's existing operations. The club has been part of the local area for 17 years, organising charity events and fundraising activities alongside its football activities. The pavilion transfer would provide us with a stable base after years of moving between different venues.

The project offers some health and social benefits through the club's regular training sessions and weekend matches. Survey respondents noted concerns about mental health, particularly amongst young men, and saw the club's social aspects as helpful. The changing facilities would enable proper team preparation and social interaction.

The football club provides a meeting point for community members, with survey responses showing multi-generational connections to football at Russell Park. Our continued use of the facility would enable residents to gather for matches and maintain existing social connections. We operate as a volunteer organisation, giving committee members and coaches experience in administration and event management

Our commitment to maintaining the pavilion addresses practical concerns about asset preservation. Without active use, the facility would close and could deteriorate over time. Our plans for environmental initiatives and community clean-up campaigns respond to resident concerns about litter and facility upkeep.

We welcome players regardless of background or financial circumstances, potentially removing some barriers to participation in organised sport. As one of two amateur football clubs in the immediate area, we provide a much-needed service for recreational players.

Community support for the proposal is strong, with all survey respondents favouring the proposal. This suggests genuine local support with residents generally viewing the transfer as a practical way to ensure continued use of a community asset through an established local organisation.

4.1.3 Will any Development/changes/modifications to the asset be required?

At present, we are not aware of any changes required to modify the building.

4.1.4 What activities will take place?

Amateur Football

4.1.5. If the asset is to be used by the public, please provide details of lettings policy and opening times.

Not applicable

4.1.6 What provision will be provided for people with disabilities?

There is disabled access into the property which is already suitable for use.  
There are accessible changing facilities within the property.

4.1.7 Any other relevant information?

We would like to also secure a long term lease on the football pitch at Russell Park.

## Benefits of the proposal

4.2 Please set out the benefits that you consider will arise if the request is agreed to.

Local Authorities are permitted to dispose of property at less than market value where there are wider public benefits to be gained. This is set out in the Disposal of Land by Local Authorities (Scotland) Regulations 2010. These public benefits are listed below.

In this section, please explain how the project will benefit your community, and others. Please refer to the Scottish Government [guidance](#) on how the Council will consider the benefits of a request.

Please explain how the project will benefit your community by detailing how your project will promote or improve:-

### 4.2.1. Economic development/income generation

i.e. Please include details of any job creation or **volunteering and training** opportunities that will be available as a result of the Asset Transfer. Also details of how your organisation will involve the **local community** and of any incentives that may be available to encourage the local community to use the proposed services

As a volunteer-run organisation, we create meaningful opportunities for local people to develop new skills, gain valuable experience, and build their professional networks.

For many volunteers, our club serves as a crucial stepping stone to future employment. By participating in our activities, individuals enhance their employability whilst contributing to the overall skill development of our community. Through our activities, we help bridge critical gaps for those not currently in full-time education or employment, offering pathways to personal and professional growth. Our coaches are encouraged to learn new skills and gain coaching badges and qualifications which may lead to future employment in football coaching opportunities.

Beyond individual development, our football club strengthens the social fabric of our community. We foster connections between residents, promote mental and physical well-being, and create a sense of belonging that extends far beyond the pitch. This social cohesion forms the foundation of a resilient, thriving local economy where people support one another and businesses can flourish.

Our impact reaches every corner of the community—from the participants who discover their potential through sport, to the adults who find purpose through volunteering, to the families who gather to support their local team. We're not just a football club; we're a catalyst for positive change, building stronger individuals and a stronger community together.

### 4.2.2. Regeneration

i.e. Please include details of whether your organisation will contribute to the physical regeneration of the area, and how your proposal will impact the regeneration of the area, in terms of volunteering or employment, giving examples.

By taking community ownership of Russell Park Pavilion, we will look to regularly maintain the interior and exterior of the pavilion. We will maintain the surrounding area including the path, stairs and railings. We will also consider improving signage at the pavilion

### 4.2.3. Public Health

i.e. How likely is the proposal to improve the Public Health of the Community, in terms of **physical and mental health**, for example through volunteering, training, or taking part in activities, giving examples.

By improving the overall health of the community, our Club aims to help ease the pressure on public and social services, as well as other facilities. Through regular social activities, our community can reduce stress, improve mood, and develop a sense of purpose. The physical activities we provide help maintain physical health and mobility for all attendees. Together, these benefits contribute to a healthier, happier, and more connected community.

When individuals have access to programmes that support their social, mental, and physical wellbeing, they are less likely to require intervention from public services. This proactive approach to community health not only benefits individuals but also reduces the burden on public resources, enabling them to be allocated more effectively to areas where they are most needed.

Regular social activities can reduce stress, improve mood, and provide a sense of purpose, thereby decreasing reliance on health services. Offering educational programmes on nutrition, mental health, and preventative care can empower residents to take control of their health and make informed decisions about their wellbeing.

#### 4.2.4. Social Wellbeing

i.e. How will the proposal improve the Community's Social Well-Being and mental health, or how might it improve the **learning offer and activities** available in the area? Please give brief examples of these activities.

The activities and social interactions facilitated by Stenhousemuir Amateurs will contribute significantly to both the mental and social wellbeing of our community. We provide a safe space for the local community to meet and engage with one another through our training sessions, matches, activities and events.

Offering volunteering opportunities within the football club can enhance social cohesion and provide residents with a sense of purpose. Volunteering can help individuals develop new skills, build confidence, and feel more connected to their community.

Spectators at our matches build social connections by giving shared experiences with friends, families, and fellow fans, creating stronger relationships and a sense of community.

By facilitating intergenerational activities, the club can bridge the gap between different age groups. Intergenerational activities can foster mutual understanding and respect whilst providing opportunities for learning and mentorship.

#### 4.2.5. Environmental Well Being / Environmental Benefits

i.e. Will the proposal bring green / environmental benefits and / or have an impact on the local environment? Will it help mitigate the effects of climate change? If so please give details.

We are committed to continuing our environmentally conscious approach to minimise our carbon footprint and impact on both the environment and local community. We shall seek to implement energy-efficient technologies and sustainable practices, enabling the pavilion to reduce its environmental impact. Furthermore, we can actively engage the community in environmental initiatives, including organised clean-up campaigns and recycling programmes. Such activities will foster a genuine sense of community pride and environmental responsibility, encouraging local residents to take a proactive role in safeguarding their immediate environment.

#### 4.2.6. Does your project contribute to the reduction of inequalities?

i.e. Will the proposal enable the community to access activities not otherwise available; will these activities be available at an affordable rate; how will your organisation work with other local providers to **reduce inequalities**?

Stenhousemuir Amateurs Football Club recognises that sport has the power to break down barriers and create opportunities for everyone in our local community. As a grassroots club at the heart of Falkirk, we're committed to tackling inequalities head-on through programmes and activities that reach every corner of our neighbourhood.

We firmly believe that football belongs to everyone, regardless of their background, ethnicity, religion, or where they've come from. Our club is a welcoming home for all. Every player who walks through our doors—whether they've lived in Stenhousemuir all their lives or arrived just last week—will find a place where they belong.

We understand that the cost of participation can exclude many individuals from enjoying football. Our Club ensures that no individuals are turned away due to financial constraints.

#### 4.2.7 Will local people be engaged in the use and management of the Asset?

A “community of interest” may not represent the people living near to the asset. Please provide evidence of how **local people and communities** will be engaged in the use and management of the asset, and how they have been consulted.

Yes, our management committee is drawn from the local community and we regularly engage with neighbours and other users of Russell Park. We hope to host community family days at the park in the future and the use of the Pavilion for these days will be essential.

We will continue to engage with the local community to develop our use of the pavilion and the park to reflect what the residents of the surrounding area would like to see happening at their local facility.

#### 4.2.8 How will you monitor whether the Asset Transfer is benefiting the community?

ie. Will you survey the users / invite feedback / compare user numbers with a baseline etc

We are always looking for feedback and provide opportunities for feedback on our social media accounts. We will monitor the number of attendees at our matches and also approach them for feedback on other events and opportunities we could develop in the area. We will provide information at the pavilion on how to contact the club with comments and suggestions.

#### 4.2.9 Any other relevant information?

### Restrictions on use of the land

4.3 If there are any restrictions on the use or development of the land, please explain how your project will comply with these.

Restrictions might include, amongst others, environmental designations such as a Site of Special Scientific Interest (SSSI), heritage designations such as listed building status, controls on contaminated land or planning restrictions.

We are unaware of any restrictions on the use or development of the land

### Negative consequences

4.4 Are there any negative consequences that will affect *other groups or individuals* if your request is agreed to? How do you propose to minimise / reduce these?

For example, increased traffic etc. Please consider any potential negative consequences for the local economy, environment, or any group of people, and explain how you could reduce these.

Increased traffic may happen on match days, we would be considerate and advise the neighbours and make sure everyone at the event has parked considerately. We will ensure that all waste is removed and we will use recyclable products and produce wherever possible.

## Capacity to deliver

4.5 Please show how your organisation will be able to manage the project and achieve your objectives.

This could include the skills and experience of members of the organisation, any track record of previous projects, whether you intend to use professional advisers, etc.

4.5.1 Has your organisation or any of its members managed projects or owned / leased property/land prior to this?

Yes

No

Please provide details of:

4.5.2 Skills and experience of the members of the organisation

██████████ (Chairperson) is a property manager with a private care home and has been involved in amateur football for 40 years. He has extensive experience of managing buildings and club assets.

██████████ (Vice Chair / Club Secretary) is a service manager with a plant hire company and also ran a caravan rental business. He has experience of managing and maintaining equipment and property.

██████████ (Vice Chair / Child Protection Officer) is co-leader of a national charity. He has experience with fundraising and managing large projects.

██████████ (Club Treasurer) is a distribution correspondent with a global petrochemical company. He has experience of logistical planning, procurement, and budget management.

4.5.3 Do you intend to use professional advisors? Please provide details.

We will seek legal advice for our lease.

4.5.4 Do you currently lease/manage a property from Falkirk Council? If yes, please provide details.

No

4.5.4 Please detail how you plan to manage the building?

For example opening and closing the building / managing lets / will you have staff etc?

We have 9 members on our Committee who all volunteer their time to make this a success. [REDACTED] is the secretary and manages the match arrangements for the Club. We all work together to ensure that match day activities and training are appropriately manned as required.

4.5.5 Please provide any other information you think may be relevant.

## **Section 5. Level and nature of support**

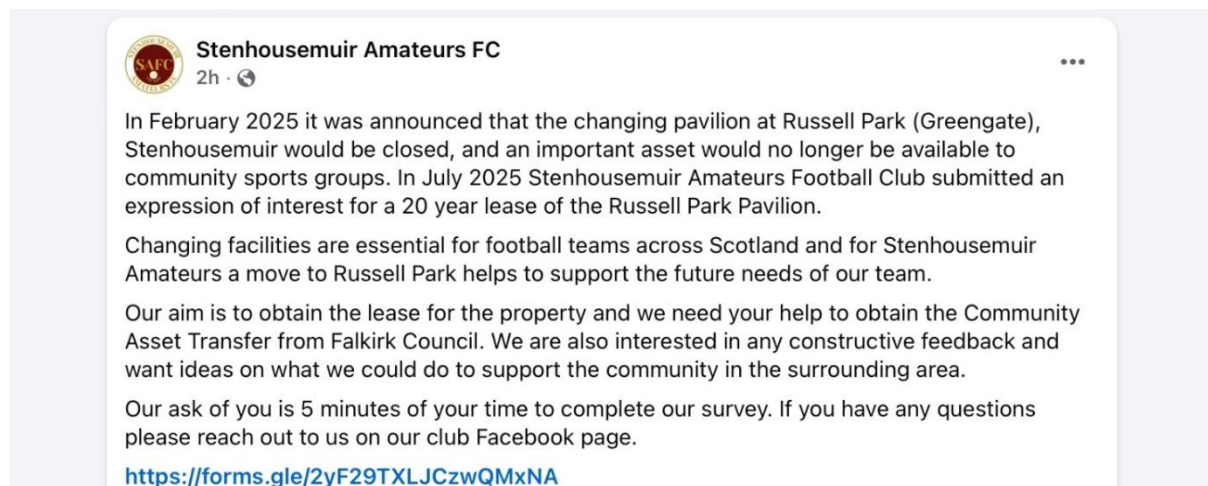
5.1 Please provide details of the level and nature of support for the request, from your community and, if relevant, from others.

This could include information on the proportion of your community who are involved with the request, how you have engaged with your community beyond the members of your organisation and what their response has been. You should also show how you have engaged with any other communities that may be affected by your proposals.

5.1.1. What community engagement has taken place to help develop your business plan? Please provide evidence, for example any completed surveys, questionnaires, letters of support, minutes of public meetings etc.

We undertook a survey of the local community to gauge support for the proposed community asset transfer of Russell Park Pavilion to Stenhousemuir Amateurs Football Club. A link to the survey was posted on the club Facebook page ([www.facebook.com/Stennycafc](http://www.facebook.com/Stennycafc)) which currently has 1,400 followers. The post was also shared on Facebook by the Larbert & Stenhousemuir Community Group (14.3k

members), and the KLSB Community Group (3.5k members). The post achieved 11,209 views, 22 shares, and a reach of 4,478.



The survey consisted of four questions:

1. Do you live in Stenhousemuir? (Yes/No)
2. Do you support the application for the lease of Russell Park Pavilion to Stenhousemuir Amateurs Football Club? (Yes/No)
  - 2a. Please explain why you are in support of the application (Free Text).
  - 2b. Please explain why you object to the application (Free Text).
3. Do you have any suggestions or ideas to help us support/engage with the community?

The survey received 132 responses with 73.5% of respondents living in Stenhousemuir. Of these responses 100% were in favour of the application. The responses show strong unanimous support for granting the lease to Stenhousemuir Amateurs Football Club, with no opposition voiced.

Key Themes of Support:

#### Community Benefits

- Preserves a valuable community asset that would otherwise deteriorate

“I think it is important for these facilities to be used by local community clubs rather than see them waste away. There are very few facilities of this kind in our local area and they need to be nurtured.”

- Brings the local community together and strengthens community spirit

“So much history of teams playing down Russell Park, I believe we need this to continue and it opens up the possibility of grassroots teams also being able to use the facilities/pitch. Also a local team can bring the community together”

- Supports local businesses through advertising opportunities

“also help local businesses flourish with advertising etc”

- Reduces antisocial behaviour and litter through proper facility management

“Having changing facilities will massively reduce rubbish/ litter left at the side of the park as lads in each team will have a designated place to put rubbish”

### Grassroots Football Development

- Essential for maintaining amateur and youth football in the area

“The lease to Stenhousemuir amateurs is vital for the continued success of grass roots football in Stenhousemuir”

- Provides a permanent home for a well-established, long-running club

“Great to have a place for the team to call home and secure the future of the team”

- Offers changing facilities crucial for team preparation and bonding

“the team needs a space to get hyped up before any game not forgetting team chats & also privacy for getting changed in”

- Supports multiple teams and age groups, not just one club

“it opens up the possibility of grassroots teams also being able to use the facilities/pitch”

### Health and Social Benefits

- Promotes physical fitness and mental health, particularly for young men

“To allow young men to continue to be able to play football to improve mental and physical health”

- Creates social connections and friendships

“Amateur football encourages young men to socialise and interact helping their mental health, suicide in young men is a major concern and anything to help reduce this must be prioritised”

- Provides safe spaces for recreation and exercise

“it created a safe space for me to be able to play football and create many great memories”

- Helps address mental health concerns through sport and community engagement

“changing facilities are imperative in creating a bond between teammates before and after games which will massively improve the mental health of all lads in the team, making sure no one feels left alone”

### Practical Considerations

- Better to have the facility actively used and maintained than left to decay

“It is better to be in use than lie empty especially when its clearly needed for the football players”

- The club is described as well-run and capable of managing the facility properly

“It would be beneficial to the area to have a well run organisation using and maintaining the facility”

- Addresses the practical need for changing rooms and team preparation areas

“Community football needs changing facilities to thrive and a team will manage that asset well”

### Historical Connection

Multiple respondents referenced long-standing connections to football at this location, spanning generations of players and families who have used the facility.

“Growing up I spent many a Saturday and Sunday mornings down greengate park with my dad while he put nets up, preparing the park before games and being on the line with his first aid hold all and magic sponge”

The responses reflect strong community consensus that this lease would benefit both the football club and the broader Stenhousemuir community. The only concern expressed was over potential parking problems on match days, which has been addressed in our proposal.

The final question of the survey elicited some useful suggestions as to how the Club could support and further engage the local community. These included:

### Social Media & Digital Engagement

- Increase social media engagement and updates on ground progress
- Continue posting in local community Facebook groups
- Use QR codes and announcements at games to encourage community participation
- Consider a GoFundMe page for fundraising

### Community Events & Activities

- Host local fundraising events and fun days

- Organise charity matches and fundraisers
- Hold informal meetings in the park to explain plans to residents
- Invite locals to watch matches

#### Facility Sharing & Collaboration

- Allow other local teams to use facilities when not in use
- Share training pitch with teams who can't afford pitch fees
- Potentially allow local schools to benefit from facilities
- Collaborate with local organizations

#### Community Relations & Maintenance

- Keep the area tidy and organise litter picks after games
- Address parking concerns for residents on game days
- Ensure spectators don't litter

#### Youth & Inclusivity

- Have more youth teams play on the park
- Support activities that help every child in the community
- Develop programmes like women's walking football
- Provide opportunities for young people to get together

#### Infrastructure & Safety

- Consider CCTV for security and to address issues with dirt bikes
- Install bins along pathways
- Improve changing room facilities

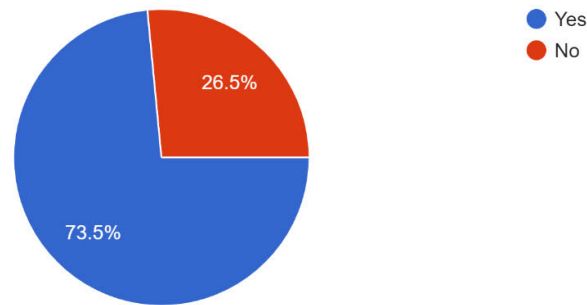
#### General Encouragement

Several respondents simply encouraged continuing current efforts, indicating satisfaction with existing community engagement approaches.

Summary graphs of the responses are shown below.

1. Do you live in Stenhousemuir?

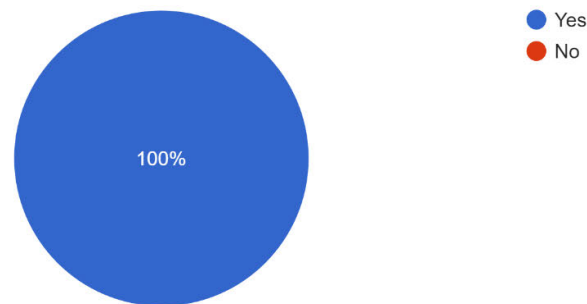
132 responses



Survey Question 1 - Targeting individuals living in the Stenhousemuir area.

2. Do you support the application for the lease of Russell Park Pavilion to Stenhousemuir Amateurs Football Club?

132 responses



Survey Question 2 - Gauging support for the CAT application

100% of respondents living in Stenhousemuir support the proposal

**There is a need, genuine desire, and support, for the community asset transfer.**

5.1.2 Have you consulted with other local stakeholder groups or agencies? Please provide evidence.

We have spoken to youth sports teams in the area about the potential for them to use the pavilion when it is available. This has been met with interest and discussions will continue on this topic. In the past we have organised charity fun days, raising funds for local causes, and we hold an annual speakers' night to raise funds for the club and our community projects. We also run fundraisers throughout the year to support other community groups. We will continue to discuss joint opportunities to fundraise with other community groups in the area.

5.1.4 Have you been in contact with any other communities or community groups that may be affected? Please give details.

As mentioned above, we have had discussions with other youth teams that previously used the pavilion as part of the Warriors in the Community initiative run by Stenhousemuir FC Foundation. We are continuing to look at opportunities for other teams to use the pavilion in the future.

5.1.5 Please provide any other information you think may be relevant.

## **Section 6. Financial Viability of Project**

Your Business Plan should contain full information about the financial viability of the project, evidencing that the organisation will be able to sustain the project in the long term.

Please submit

- at least 1 year's audited accounts to evidence your organisations financial stability (if available)
- where audited accounts are not available (for instance for new groups) please provide a bank statement.
- a projected 5 year income and expenditure account
- a cash flow forecast for the proposed asset transfer.

6.1 Please outline the Policies and Procedures your organisation has in place to govern the group's finances

We shall clarify each of the roles and authority of the committee members and responsibilities for essential financial management activities and decisions.

We shall have clear authority to spend funds, including approval, and cheque signing.

We shall have clear authority to enter into contracts and for maintaining accurate financial records.

These financial controls shall prevent or detect accounting errors and fraud.

As a non-incorporated group there is no audited accounts however we plan to progress to become a SCIO in the future.

## **Section 7. Funding**

7.1 Please outline how you propose to fund the price or rent you are prepared to pay for the land, and your proposed use of the land.

If you intend to apply for grants or loans you should demonstrate that your proposals are eligible for the relevant scheme, according to the guidance available for applicants.

7.1.1 Please show your calculations of the costs associated with the transfer of the land or buildings and your future use of it, including any redevelopment, ongoing maintenance and the costs of your activities. All proposed income and investment should be identified, including volunteering and donations.

Please see our business plan for details of our expected income and expenditure.

7.1.2 Please supply details of what funding you have received so far, and of any conditions attached to it.

Our income comes from three main sources – subscriptions, corporate sponsorship, and fundraising events. In the past we have also secured funding from local grant-giving trusts.

7.1.3 Please supply details of any funding you have applied for but have not yet received a response or decision. Please include timescales if known.

We haven't applied for any funding.

7.1.4 Details of any other funding you will have access to? i.e. voluntary contributions, borrowing etc.

As detailed in 7.1.2 we have income from subscriptions and corporate sponsors. We also hold fundraising events throughout the year.

7.1.5 Please outline your funding strategy if you have one, as well as any other relevant information.

We will use the resources within our committee to identify the funding needs of the club, coming together monthly to analyse and implement our long term goals with available funding opportunities.

## **Section 8. Enablement Fund**

Falkirk Council will hand the building over wind and watertight and compliant. However, this is quite light-touch and would involve (for example) patching of a leaky roof. For more significant building works, groups can apply to the Enablement Fund, to pay for capital improvements such as energy efficiency improvements or larger capital renewals which support the viability of the project going forward. **Only capital items are eligible.** Running repairs are revenue costs and are not eligible. You are strongly advised to email [strategicpropertyreview@falkirk.gov.uk](mailto:strategicpropertyreview@falkirk.gov.uk) to confirm eligibility criteria before you submit this application.

Requests to the Fund must be supported by estimates / quotations from professionals which should be provided as supporting documents.

**Please provide details of your request to the Enablement Fund, if applicable.**

<b>Enablement Fund request for larger capital renewals which support the viability of the CAT</b>		
<b>Item</b>	<b>Estimate Provided By</b>	<b>Amount not more than (including VAT)</b>
Security System		£1,998.71
	TOTAL	£1,998.71

### **Checklist of accompanying documents**

To check that nothing is missed, please tick which additional documents are accompanying this form.

- Section 1 – You must attach your organisation’s constitution, articles of association or registered rules
- Section 2 – Any maps, drawings or description of the land requested
- Section 3 – Note of any terms and conditions that are to apply to the request
- Section 4 – Any additional evidence regarding your proposals, their benefits, any restrictions on the land or potential negative consequences, and your organisation’s capacity to deliver.
- Section 5 – Evidence of community support
- Section 6 – Financial – Copies of accounts, forecasts, etc
- Section 7 – Funding – Copy of Business Case etc
- Section 8 – Enablement Fund – copies of estimates

## Declaration

Two office-bearers (board members, charity trustees or committee members) of the community transfer body must sign the form. They must provide their full names and home addresses for the purposes of prevention and detection of fraud.

This form and supporting documents will be made available online for any interested person to read and comment on. Personal information will be redacted before the form is made available.

**We, the undersigned on behalf of the community transfer body as noted at Section 1, make an asset transfer request as specified in this form.**

**We declare that the information provided in this form and any accompanying documents is accurate to the best of our knowledge.**

Name [REDACTED]

Address [REDACTED]

Date 10/09/2025

Position Chairperson

Signature

Name [REDACTED]

Address [REDACTED]

Date 10/09/2025

Position Vice-Chair

Signature



**COMMUNITY ASSET TRANSFER (CAT)**

**BUSINESS PLAN**

**RUSSELL PARK PAVILION, McLACHLAN STREET,  
STENHOUSEMUIR, FK5 3HN**

**AUGUST 2025**

**STENHOUSEMUIR AMATEURS FOOTBALL CLUB**

## CONTENTS

1.	About the Organisation.....	2
1.1.	Community Ownership Plans .....	2
1.2.	Proposal Objectives .....	3
1.3.	Benefits for the Local Community .....	5
2.	Club Management Structure/People.....	6
2.1.	Legal Structure / Group Status.....	7
3.	The Vision for the Future.....	8
4.	Impact of Activities.....	9
4.1.	Community Asset Transfer Plan.....	9
5.	Equality, Accessibility & Diversity .....	13
6.	Resources, Managing the Building .....	14
7.	Project Costs & Budgets .....	15
8.	SWOT Analysis and Competitor Analysis.....	17
8.1.	SWOT Analysis .....	17
8.2.	Competition.....	17
9.	Risk Analysis .....	18
9.1.	Potential External Negative Consequences.....	18
10.	Local Support/ Community Engagement .....	19
11.	Marketing Activities.....	23
12.	Appendix .....	24

# **1. About the Organisation**

Stenhousemuir Amateurs Football Club was founded in 2008 to provide facilities, promote the game of Association Football, arrange matches and organise social activities for its members and the local community.

The club initially became members of the Stirling and District Amateur Football Association, playing their matches at Russell Park from 2008 to 2014. During this period the club achieved three consecutive promotions to reach the Premier League, and won the Mathieson, JF Colley and McKinnon cups on multiple occasions.

After five seasons at Russell Park, the team moved to Larbert High in 2013, and in 2016 the club joined the Caledonian League, regarded as Scotland's leading amateur football league. The following season the club developed a partnership with Stenhousemuir FC which enabled a move to train and play at Ochilview Park. During its time at Ochilview, the club reached the finals of the East of Scotland Cup and both Caledonian League cups. In 2022 the club competed in the West of Scotland Under 21s league and won the Golden Goals Cup, before returning to the Caledonian League in 2023. Following promotion to the Premier League in 2025, the club marked the occasion by returning to Russell Park.

The club represents far more than just football. Throughout our 17-year history we have remained central to the community. We have organised charity fun days, raising funds for local causes, hold an annual speakers' night to raise funds for the club and our community projects, and run fundraisers throughout the year to support other community groups.

Stenhousemuir Amateurs Football Club encompasses much more than footballing success. We take pride in our community work and the legacy of developing individuals, both as players and beyond the pitch.

## **1.1. Community Ownership Plans**

We wish to complete a Community Asset Transfer for the following Falkirk Council Property:

Russell Park Pavilion  
McLachlan Street  
Stenhousemuir  
FK5 3HN

UPRN: 136078934

We are unaware of any other interested parties in a community asset transfer of the above property.

We are unaware of any restriction on the use of the asset, designation, or listing, that would prohibit Falkirk Council from disposing of the asset.

The proposed plan will keep the asset in community usage, and we will strive to make it an ongoing success.

We seek a 20-year lease with the option to purchase during the length of the lease. The current valuation of the building is £15,000; the current rental value of the building is £2,000. We propose to pay the value of £1 to take lease Russell Park Pavilion on a Full Repair and Insurance basis.

## 1.2. Proposal Objectives

Our key objectives are to offer adults within the local community an opportunity to participate in football activities and to continue to build a successful amateur football club, giving it a financially secure future.

The Group will carry out all its activities with the Falkirk Plan 2021 – 2030, at the forefront of our minds when our strategic priorities are agreed upon, wherever practicable, with reference to page 21, ‘outcome 12: fewer people struggle with feeling socially isolated or lonely.’

<b>Policy/Plan</b>	<b>The (Falkirk) Council Plan 2022-2027</b>
Priorities	Supporting stronger and healthier communities: <ul style="list-style-type: none"> <li>Local communities will build on their energy, knowledge and expertise to shape and create neighbourhoods to be proud of, and services that meet their needs.</li> </ul>
Actions	Falkirk Council will Encourage and support local third sector organisations to increase and develop community owned assets through the management and operation of community halls, centres and other public assets available for community transfer;  Provide support to community projects and partner agencies to help with transforming/improving local areas and amenities for the benefit of local communities.
Outcome/Indicator	<ul style="list-style-type: none"> <li>More communities taking control over the places they meet in (asset transfers);</li> <li>More anchor organisations established in communities.</li> </ul>
Our Contribution	Engaging with relevant organisations – Falkirk Council, CVS Falkirk, etc – to take advantage of the support offered during this process and to ensure our planning for CAT is as robust and sustainable as possible and to build the capacity of our group for what the future holds;  Through our CAT for the Russell Park Pavilion we are working towards becoming a local anchor organisation, rooted in serving the local community. We aim to offer opportunities for people to join Stenhousemuir Amateurs and ensure the services and activities that take place are available for our community for many years to come. We are building our knowledge and skills in finding and securing funding that can be brought to our community, for their benefit, through our organisation.

<b>Policy/Plan</b>	<b>Falkirk Health and Social Care Partnership Strategic Plan 2023-2026</b>
Priorities	<ul style="list-style-type: none"> <li>Community-based services;</li> <li>Early intervention and prevention.</li> </ul>
Actions	Enhance services to improve the ‘flow’ through hospital settings, prevent admission, and promote independent living; Minimise the harm of long-term health conditions, ill mental health, substance use or neglect through early action.
Outcome/Indicator	People have the opportunity and choice to access local services and supports, which will enable them to live well in the community. This will include a range of options, from informal community supports through to statutory services, designed and delivered through collaboration between health and social care professionals, third sector partners and communities. These services and supports will be person-centred, helping people to improve and maintain their health, wellbeing and quality of life.
Our Contribution	Early intervention and prevention will support many activities: including the benefits of physical activity through our midweek training sessions and weekend games.  Stenhousemuir Amateurs will be a central hub for information for people in the community through easily accessible signposting information, social media, working with partners to bring information to people in the community space they frequent.

Policy/Plan	The Falkirk Plan 2021-2030
Priorities	<ul style="list-style-type: none"> <li>• Community-led organisations are stronger and more independent (T1/O2);</li> <li>• More decisions are made together at local level (T1/O3);</li> <li>• Social, community and economic planning focusses on place, and reflects the needs and aspirations of the people that live there (T1/O4);</li> <li>• People of all ages have equal opportunity to access digital services and have the skills and confidence to safely participate online (T2/O5)</li> <li>• Individuals and families affected by poverty have access to joined-up, multi agency support services, and know how and where to access them (T2/O7);</li> <li>• Fewer people struggle with the costs of food, fuel and transport (T2/O8);</li> <li>• Fewer people struggle with feeling socially isolated or lonely (T3/O12).</li> </ul>
Actions	<ul style="list-style-type: none"> <li>• Work with local community bodies to widen opportunities to access funding, and help them apply for funding;</li> <li>• Improve pathways for communities to access Community Asset Transfer and Participation Requests and promote these tools to community bodies;</li> <li>• Support Anchor /Hubs/ community organisations to establish and /or develop across Falkirk;</li> <li>• Improve digital inclusion amongst young people and families in the most deprived areas, and within priority groups;</li> <li>• Work with the third sector to create mechanisms to identify people that may be experiencing poverty but aren't known to the system;</li> <li>• Ensure people have access to affordable food, including emergency food provision;</li> <li>• Improve support and activities targeted at groups at higher risk of feeling isolated or lonely, and increased awareness of support and opportunities available.</li> </ul>
Outcome/Indicator	<ul style="list-style-type: none"> <li>• Funds invested in communities by partners;</li> <li>• There will be successful completed Community Asset Transfers/Number of Asset Transfers across Partners;</li> <li>• Number of activities targeted at vulnerable groups.</li> </ul>
Our Contribution	<p>We have been engaging with support offered, getting the backing of our community through engagement and collaboration. The Committee plan to undertake training such as digital training with external training providers such as Business Gateway. This will strengthen our Committee and make it more reflective of the community we live in through open recruitment/engagement events.</p> <p>By taking control of the community asset, this will strengthen the ability to meet the needs of the people that live in the local area, increased opportunities for local volunteering, participation and support.</p>

### **1.3. Benefits for the Local Community**

We work with the community, for the community. We will continue to develop partnerships with local organisations, service providers and community groups.

Our vision is to provide football activities that help deliver long-term, social, economic, sustainable and environmental benefits to the local community.

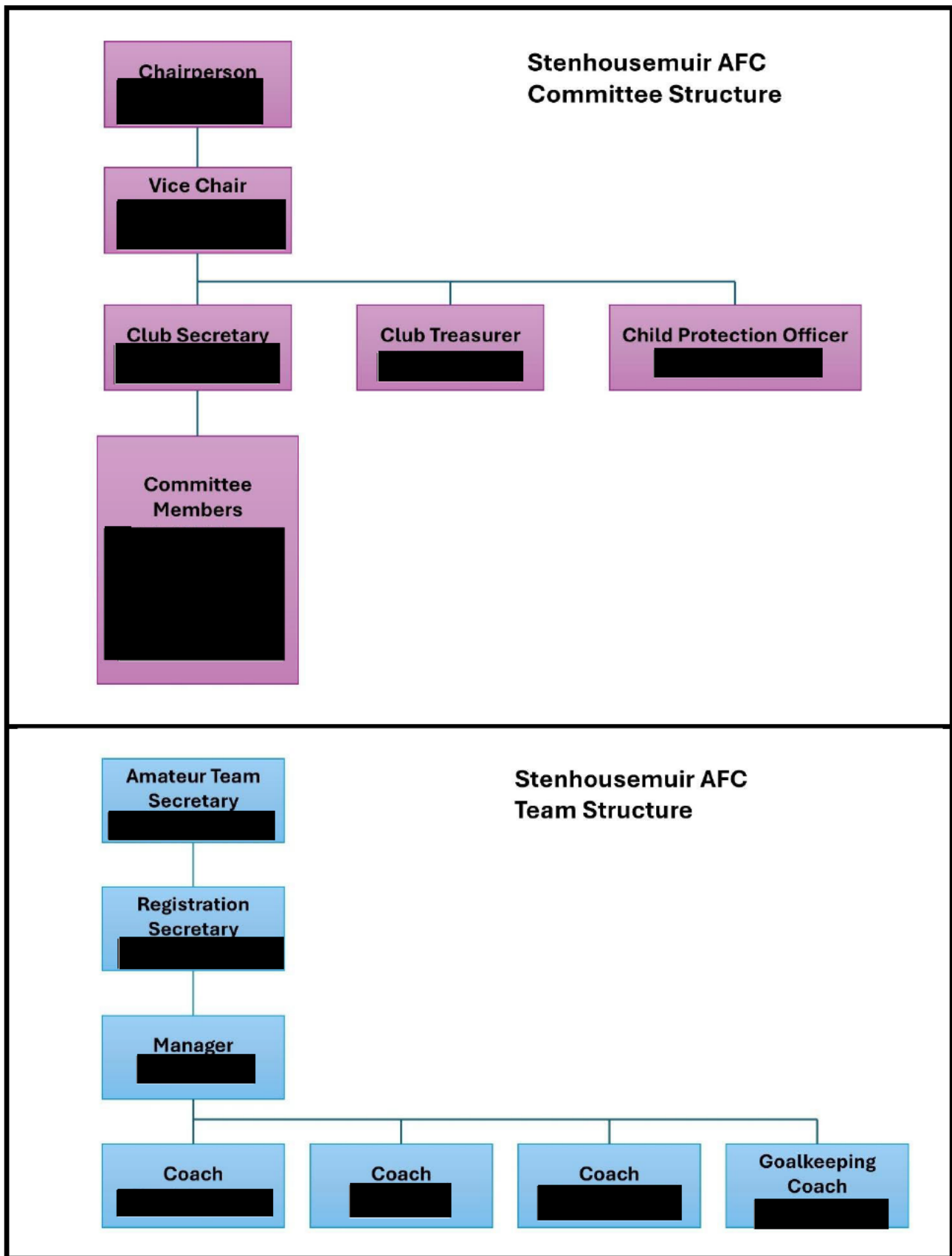
Our values are based on:

- Working in an inclusive and respectful manner, not discriminating against anyone
- Being a not-for-profit organisation and investing any surplus in the advancement of facilities and our services for the local community
- Being community led
- Innovative and proactive approach to local people's needs

Our objectives are:

- To improve health and wellbeing of the local community
- Provide increased social benefits
- Empower our community and families
- Reduce poverty in the area by providing essential services to help the wellbeing of the community

## 2. Club Management Structure/People



Name	Position	Club Service	Skills
██████████	Chairperson	17 years	Estate Manager at William Simpson Home, Plean. Experience of managing buildings and club assets.
██████████	Vice Chair / Club Secretary	17 years	Service Manager at Advance Mineral Processing and Caravan rental business. Experience of managing equipment and maintaining property.
██████████	Club Treasurer	5 years	Distribution Correspondent with Ineos. Experience of logistical planning, procurement, and budget management.
██████████	Child Protection Officer	8 years	Co-Leader and Conservation Director at Buglife. Experience with fundraising and managing large projects.
██████████	Committee Member	5 years	Retired engineer, involved in amateur football for 40 years as player and committee member.
██████████	Committee Member	4 years	Background in the motor trade; assists with training and matchday kits.
██████████	Committee Member	9 years	Background in marketing and media and assists with sponsorship and fundraising for the club.
██████████	Committee Member	2 years	Background in organising and running mental health football teams; players' representative on the committee.
██████████	Committee Member	1 year	Executive Officer at DWP, team manager at Taekwondo Scotland.

## 2.1. Legal Structure / Group Status

Stenhousemuir Amateurs Football Club is currently a not-for-profit constituted group, however we plan to move to form a Scottish Charitable Incorporated Organisation (SCIO) in the future.

### **3. The Vision for the Future**

The overall and long-term vision of Stenhousemuir Amateurs Football Club is to continue building a local football club that is both successful and sustainable on and of the football pitch.

Stenhousemuir Amateurs Football Club, as a not-for-profit community organisation will:

- Promote the participation in Association Football in the local community and wider Falkirk & Stirlingshire area.
- Develop, deliver and maintain a high quality, team set up with excellent social, training and playing opportunities for all regardless of age, sex, religion, ethnic background, ability and sexual orientation, placing the club at the heart of the community.
- Become the number one choice for the safe, inclusive & fun development of football activities and enjoyment of the game.
- Help our team to realise their full potential, develop personal life skills, confidence and relationships.

The transfer of Russell Park Pavilion facilities to Stenhousemuir AFC helps provide a sound foundation for our current amateur team as a giving scope to develop further footballing opportunities, allowing the club to grow in terms of capacity for new teams and partnership football schools.

## 4. Impact of Activities

Our project will deliver the following sporting and community benefits in support of our four priority objectives:

- Securing facilities and existing club footballing commitments.
- Increasing local participation in football.
- Supporting Football Performance in the area.
- Providing more local opportunities for participation in community sport.

### 4.1. Community Asset Transfer Plan

The current valuation of the building is £15,000; the current rental value of the building is £2,000. As the pavilion is a new building the condition of the building is excellent and there are no repairs required.

We expect to have to carry out minimal repairs and maintenance over the next 10 years and have therefore budgeted £1,000 for this purpose.

We propose that the community benefit that we can provide for Russell Park Pavillion equals **£644,104** over the next 3 years. We propose to pay the value of **£1** for the Pavilion.

We will endeavour to put in place relevant permissions, funding, and partnerships during the asset transfer process.

	People	Hrs (Wk)	Tot Hrs per wk	Year*	Rate p/h	Total Yr1	Total Yr 2**	Total Yr 3**
Committee	9	5	45	2160	£45	£86,400	£89,424	£92,553
Coaches	5	10	50	2400	£12	£28,800	£29,808	£30,851
Players	20	8	160	7680	£12	£92,160	£95,385	£98,723
					<b>Total</b>	<b>£207,360</b>	<b>£214,617</b>	<b>£222,127</b>
							<b>Total 3 Yr</b>	<b>£644,104</b>

\* Calculation based on 48 weeks / year

\*\* Calculation based on an inflationary increase of 3.5% per annum

## Community Benefits

<p><b>Economic Development</b></p>	<p>As a volunteer-run organisation, we create meaningful opportunities for local people to develop new skills, gain valuable experience, and build their professional networks.</p> <p>For many volunteers, our club serves as a crucial stepping stone to future employment. By participating in our activities, individuals enhance their employability whilst contributing to the overall skill development of our community. Through our activities, we help bridge critical gaps for those not currently in full-time education or employment, offering pathways to personal and professional growth. Our coaches are encouraged to learn new skills and gain coaching badges and qualifications which may lead to future employment in football coaching opportunities.</p> <p>Beyond individual development, our football club strengthens the social fabric of our community. We foster connections between residents, promote mental and physical well-being, and create a sense of belonging that extends far beyond the pitch. This social cohesion forms the foundation of a resilient, thriving local economy where people support one another and businesses can flourish.</p> <p>Our impact reaches every corner of the community—from the participants who discover their potential through sport, to the adults who find purpose through volunteering, to the families who gather to support their local team. We're not just a football club; we're a catalyst for positive change, building stronger individuals and a stronger community together.</p>
<p><b>Regeneration</b></p>	<p>By taking community ownership of Russell Park Pavilion, we will look to regularly maintain the interior and exterior of the pavilion. We will maintain the surrounding area including the path, stairs and railings. We will also consider improving signage at the pavilion.</p>
<p><b>Public Health</b></p>	<p>By improving the overall health of the community, our Club aims to help ease the pressure on public and social services, as well as other facilities. Through regular social activities, our community can reduce stress, improve mood, and develop a sense of purpose. The physical activities we provide help maintain physical health and mobility for all attendees. Together, these benefits contribute to a healthier, happier, and more connected community.</p> <p>When individuals have access to programmes that support their social, mental, and physical wellbeing, they are less likely to require intervention from public services. This proactive approach to community health not only benefits individuals but also reduces the burden on public resources, enabling them to be allocated more effectively to areas where they are most needed.</p> <p>Regular social activities can reduce stress, improve mood, and provide a sense of purpose, thereby decreasing reliance on health services. Offering educational programmes on nutrition, mental health, and preventative care</p>

	<p>can empower residents to take control of their health and make informed decisions about their wellbeing.</p>
<b>Social Wellbeing</b>	<p>The activities and social interactions facilitated by Stenhousemuir Amateurs will contribute significantly to both the mental and social wellbeing of our community. We provide a safe space for the local community to meet and engage with one another through our training sessions, matches, activities and events.</p> <p>Offering volunteering opportunities within the football club can enhance social cohesion and provide residents with a sense of purpose. Volunteering can help individuals develop new skills, build confidence, and feel more connected to their community.</p> <p>Spectators at our matches build social connections by giving shared experiences with friends, families, and fellow fans, creating stronger relationships and a sense of community.</p> <p>By facilitating intergenerational activities, the club can bridge the gap between different age groups. Intergenerational activities can foster mutual understanding and respect whilst providing opportunities for learning and mentorship.</p>
<b>Environmental Wellbeing</b>	<p>We are committed to continuing our environmentally conscious approach to minimise our carbon footprint and impact on both the environment and local community. We shall seek to implement energy-efficient technologies and sustainable practices, enabling the pavilion to reduce its environmental impact. Furthermore, we can actively engage the community in environmental initiatives, including organised clean-up campaigns and recycling programmes. Such activities will foster a genuine sense of community pride and environmental responsibility, encouraging local residents to take a proactive role in safeguarding their immediate environment.</p>
<b>Inequalities</b>	<p>Stenhousemuir Amateurs Football Club recognises that sport has the power to break down barriers and create opportunities for everyone in our local community. As a grassroots club at the heart of Falkirk, we're committed to tackling inequalities head-on through programmes and activities that reach every corner of our neighbourhood.</p> <p>We firmly believe that football belongs to everyone, regardless of their background, ethnicity, religion, or where they've come from. Our club is a welcoming home for all. Every player who walks through our doors—whether they've lived in Stenhousemuir all their lives or arrived just last week—will find a place where they belong.</p> <p>We understand that the cost of participation can exclude many individuals from enjoying football. Our Club ensures that no individuals are turned away due to financial constraints.</p>

The below table highlights how our plans for the Community Asset Transfer of Russell Park Pavilion will ensure savings for Falkirk Council of £30,501.02 over a 10-year period.

	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>	<b>Year 6</b>	<b>Year 7</b>	<b>Year 8</b>	<b>Year 9</b>	<b>Year 10</b>
<b>Utilities</b>	750.00	776.25	803.42	831.54	860.64	890.76	921.94	954.21	987.61	1022.17
<b>Insurance</b>	850.00	879.75	910.54	942.41	975.39	1009.53	1044.87	1081.44	1119.29	1158.46
<b>Maintenance</b>	1000.00	1035.00	1071.23	1108.72	1147.52	1187.69	1229.26	1272.28	1316.81	1362.90
<b>Total spend</b>	2600.00	2691.00	2785.19	2882.67	2983.56	3087.98	3196.06	3307.93	3423.70	3543.53

## **5. Equality, Accessibility & Diversity**

The Scottish Football Association is responsible for setting the standards and values to apply throughout football at every level in Scotland.

It is the ambition of Stenhousemuir Amateurs Football Club to achieve “Best in Class” application of these standards.

Football is for everyone; it belongs to, and should be enjoyed by, anyone who wants to participate in it.

The aim of this policy is to ensure that everyone is treated fairly and with respect and that football is equally accessible to all.

All Participants should abide and adhere to this Policy and to the requirements of the Equality Act 2010.

Stenhousemuir Amateurs Football Clubs commitment is to promote inclusion and to confront and eliminate discrimination whether by reason of age, gender, gender reassignment, sexual orientation, marital status or civil partnership race, nationality, ethnic origin, colour, religion or belief, ability or disability, pregnancy and maternity and to encourage equal opportunities.

This Policy is fully supported by the Stenhousemuir AFC Committee who are responsible for the implementation of this policy.

Stenhousemuir Amateurs Football Club will not tolerate harassment, including sexual harassment, bullying, abuse or victimisation of a Participant, which for the purposes of this Policy and the actions and sanction applicable is regarded as discrimination, whether physical or verbal. The Club will work to ensure that such behaviour is met with appropriate action in whatever context it occurs.

Stenhousemuir Amateurs Football Club commits itself to the immediate investigation of any allegation, when it is brought to their attention, of discrimination and where such is found to be the case, The club will require that the practice stop and impose sanctions as appropriate.

Stenhousemuir Amateurs Football Club is committed to inclusion and anti-discrimination and raising awareness and educating, investigating concerns and applying relevant and proportionate sanctions, campaigning, achieving independently verified equality standards, widening diversity and representation and promoting diverse role models are all key actions to promote inclusion and eradicate discrimination within football.

## **6. Resources, Managing the Building**

An Action Plan specific to Russell Park will be developed considering what will be required to ensure the building is safe and secure.

Checks in the following field will be completed to meet general policies for managing the building.

The following fields will be captured within assessment and check lists:

- Fire Safety
- Health and Safety
- Security and Access Arrangements
- Statutory Checks
- Maintenance
- Volunteers
- Procedures Manual
- Record Keeping
- Building Manual
- Utilities
- Insurance

## 7. Project Costs & Budgets

Stenhousemuir Amateurs Football Club currently operates a subscription model supplemented by fundraising for club costs. Subscription fees are reviewed at the club AGM. Fees are likely to increase over time however it is the objective of the club to maintain an affordable cost to players within the club structure. Our proposal is that funding to maintain Russell Park facilities would be incorporated into our current club budget.

### Current Income and Expenditure

INCOME	2022/23	2023/24	2024/25
Donations	£ 250.00	£ 500.00	£ 500.00
Subscriptions	£ -	£ 1,241.00	£ 3,799.00
Fundraising	£ 5,750.00	£ 7,460.00	£ 7,843.00
Sponsorship	£ 2,300.00	£ 5,000.00	£ 5,140.00
<b>Total Income</b>	<b>£ 8,300.00</b>	<b>£ 14,201.00</b>	<b>£ 17,282.00</b>

EXPENDITURE	2022/23	2023/24	2024/25
Charges	£ 100.00	£ 660.00	£ 2,784.25
Kit	£ 1,638.75	£ 3,962.99	£ 3,344.25
League Fees	£ 38.00	£ 1,168.00	£ 410.00
Pitch Hire	£ 3,450.00	£ 6,930.00	£ 6,720.00
Travel	£ 400.00	£ 1,400.00	£ 3,100.00
<b>Total Expenditure</b>	<b>£ 5,626.75</b>	<b>£ 14,120.99</b>	<b>£ 16,358.50</b>

### Highlights

- Fundraising continues to be successful, equalling 42% of our income.
- We continue to attract club sponsors averaging around £4,000 per year.
- Pitch hire in 2023/24 and 2024/25 was higher due to the cost of our use of Ochilview.

### Future income and expenditure projections

Stenhousemuir Amateurs Football Club propose the following fiscal plan assuming successful completion of the community asset transfer.

#### Based on

- 20-year minimum community asset transfer agreement / lease.
- Partnering lease of Russell Park Football Pitch starting and ending within the period defined within the community transfer agreement.
- Stenhousemuir Amateurs Football Club cover / manage all repairs during the period of the agreement.

INCOME	Year 1	Year 2	Year 3	Year 4	Year 5
Subscriptions	£ 6,500.00	£ 6,500.00	£ 6,500.00	£ 6,500.00	£ 6,500.00
Fundraising	£ 4,000.00	£ 4,000.00	£ 4,000.00	£ 4,000.00	£ 4,000.00
Sponsorship	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00
Grants	£ 5,398.71	-	-	-	-
<b>Total Income</b>	<b>£ 20,898.71</b>	<b>£ 15,500.00</b>	<b>£ 15,500.00</b>	<b>£ 15,500.00</b>	<b>£ 15,500.00</b>

<b>EXPENDITURE</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>
Kit	£ 3,500.00	£ 3,622.50	£ 3,749.29	£ 3,880.51	£ 4,016.33
League Fees	£ 500.00	£ 517.50	£ 535.61	£ 554.36	£ 573.76
Pitch Hire	£ 4,245.00	£ 4,393.58	£ 4,547.35	£ 4,706.51	£ 4,871.24
Other match costs	£ 800.00	£ 828.00	£ 856.98	£ 886.97	£ 918.02
Improvements	£ 5,838.71	-	-	-	-
Maintenance	£ 1,000.00	£ 1,035.00	£ 1,071.23	£ 1,108.72	£ 1,147.52
Utilities	£ 750.00	£ 776.25	£ 803.42	£ 831.54	£ 860.64
Insurance	£ 850.00	£ 879.75	£ 910.54	£ 942.41	£ 975.39
Travel	£ 2,000.00	£ 2,070.00	£ 2,142.45	£ 2,217.44	£ 2,295.05
<b>Total Expenditure</b>	<b>£ 19,483.71</b>	<b>£ 14,122.58</b>	<b>£ 14,616.87</b>	<b>£ 15,128.46</b>	<b>£ 15,657.95</b>

#### Notes

- Costs have been inflated by 3.5% per annum.
- Travel is based on four away cup ties per annum.
- As the pavilion is a new building it is not anticipated that there are any issues with the condition of the building. We have budgeted for an annual maintenance cost of £1,000 (rising by inflation in subsequent years).
- Provision has been made for improvements to the pavilion (additional storage and installation of a security system) in year 1. An application to the Enablement Fund will be made to fund these improvements.

## 8. SWOT Analysis and Competitor Analysis

### 8.1. SWOT Analysis

The following SWOT analysis has been conducted with view to community asset transfer of Russell Park Pavilion to Stenhousemuir Amateurs Football Club.

<p><b>Strengths</b></p> <ul style="list-style-type: none"> <li>- Established Football Club with strong community ties</li> <li>- 17 Year history with track record in maintaining facilities to high standards.</li> <li>- Good relations with Falkirk Council and other local authorities and services.</li> <li>- Proven track record on managing finances, keeping club viable and sustainable.</li> <li>- Strong social media presence.</li> </ul>	<p><b>Weaknesses</b></p> <ul style="list-style-type: none"> <li>- Inadequate facilities in the surrounding area.</li> <li>- Over-reliance on few key people.</li> <li>- Fluctuations in player membership.</li> </ul>
<p><b>Opportunities</b></p> <ul style="list-style-type: none"> <li>- New CAT at Russell Park</li> <li>- Increased interest in physical and mental well-being.</li> <li>- Great links with other football clubs and league associations to share ideas and information.</li> </ul>	<p><b>Threats</b></p> <ul style="list-style-type: none"> <li>- National decline in sports participation.</li> <li>- Retention of players, coaches &amp; volunteers.</li> <li>- Risk of unplanned maintenance costs.</li> <li>- Risk of league expulsion due to lack of facilities</li> <li>- Risk to reputation due to adverse social media activity</li> <li>- Security risk to facilities causing water, fire or general damage.</li> <li>- Lost / Surrendered Matches caused by lack of changing facilities &amp; bathrooms adjacent to pitch.</li> </ul>

### 8.2. Competition

We have researched the potential competition in the local area and found that there are three football clubs playing Saturday football within three kilometres of Russell Park:

- Stenhousemuir Football Club (Scottish Professional Football League)
- Camelon Juniors Football Club (East of Scotland League)
- Stenhousemuir Foundation Amateur Football Club (Scottish Premier Amateur Football Association)

Both Stenhousemuir FC and Camelon Juniors FC are professional football clubs. We believe that as one of only two amateur football clubs playing Saturday football in the local area there is more than enough need for the services we provide.

We believe that we differentiate from Stenhousemuir Foundation AFC as we are the only club in the area competing in the Caledonian League.

## 9. Risk Analysis

Risk	Impact	Management/Mitigation
Loss of matches dues to lack of changing facilities	High	Seek CAT for Russell Park Pavilion to secure changing facilities Rota matches to accommodate games requiring facilities.
Membership / Player Count Income Reduces significantly	Medium	Evaluation of membership / player data. Maintain affordable membership costs Fee levels annual review (AGM)
Unexpected major repair expenditure arises	Medium - High	Preventative maintenance Liaise with other Clubs Financial contingencies established
Migration of players to other competitor clubs	Low – Medium	Ensure the Clubs objectives are delivered Awareness of what other Clubs offer Active / Positive Social Media messages
Cost of managing Russell Park Pavilion significantly greater than planned	Medium - High	Utilise in club resources / trades. Financial contingencies in budget Close financial and project management
Uninsured loss occurs	Medium - High	Ensure insurances cover as many risks as possible
Dispute with partners/neighbours affects reputation	Low – Medium	Maintain awareness of how neighbours view the Club activities. Advertise complaint contact details / policy. Handle complaints openly and fairly Regular discussion with Falkirk Council
Club fails to meet CAT provisions	Medium – High	Ensure clarity of requirements and clear responsibilities Continuous measurement and evaluation Monitor CAT performance throughout the year against the SLA. Maintain close relationships with Falkirk Council
Major increase in running costs e.g. insurance/electricity	Low	Review and Control Energy consumption and install energy saving devices where possible. Establish financial contingencies Review Club membership pricing structure on an annual basis
Loss of coaches	Medium	Ensure clarity of both parties requirements and objectives Regular review

### 9.1. Potential External Negative Consequences

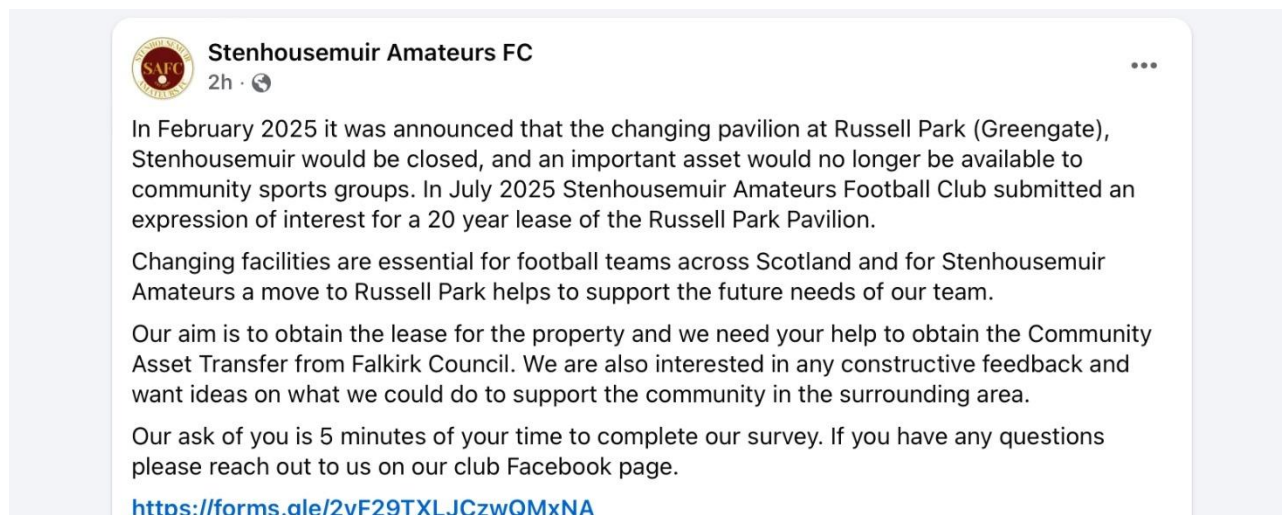
Stenhousemuir Amateurs have engaged with the local community and also conducted their own risk assessment on usage of the facility.

No negative comments or feedback have been received in relation to this proposal. The only concern expressed was over potential parking problems on match days. This is addressed in Section 12.

## 10. Local Support/ Community Engagement

### Local Community Feedback

On Friday 15th August 2025 a survey was launched for 1 week on the proposed community asset transfer of Russell Park Pavilion to Stenhousemuir Amateurs Football Club. A link to the survey was posted on the club Facebook page ([www.facebook.com/Stennycafc](https://www.facebook.com/Stennycafc)) which currently has 1,400 followers. The post was also shared on Facebook by the Larbert & Stenhousemuir Community Group (14.3k members), and the KLSB Community Group (3.5k members). The post achieved 11,209 views, 22 shares, and a reach of 4,478.



The survey consisted of four questions:

1. Do you live in Stenhousemuir? (Yes/No)
2. Do you support the application for the lease of Russell Park Pavilion to Stenhousemuir Amateurs Football Club? (Yes/No)
  - 2a. Please explain why you are in support of the application (Free Text).
  - 2b. Please explain why you object to the application (Free Text).
3. Do you have any suggestions or ideas to help us support/engage with the community?

The survey received 132 responses with 73.5% of respondents living in Stenhousemuir. Of these responses 100% were in favour of the application. The responses show strong unanimous support for granting the lease to Stenhousemuir Amateurs Football Club, with no opposition voiced.

Key Themes of Support:

#### Community Benefits

- Preserves a valuable community asset that would otherwise deteriorate  
*"I think it is important for these facilities to be used by local community clubs rather than see them waste away. There are very few facilities of this kind in our local area and they need to be nurtured."*
- Brings the local community together and strengthens community spirit  
*"So much history of teams playing down Russell Park, I believe we need this to continue and it opens up the possibility of grassroots teams also being able to use the facilities/pitch. Also a local team can bring the community together"*

- Supports local businesses through advertising opportunities  
*“also help local businesses flourish with advertising etc”*
- Reduces antisocial behaviour and litter through proper facility management  
*“Having changing facilities will massively reduce rubbish/ litter left at the side of the park as lads in each team will have a designated place to put rubbish”*

#### Grassroots Football Development

- Essential for maintaining amateur and youth football in the area  
*“The lease to Stenhousemuir amateurs is vital for the continued success of grass roots football in Stenhousemuir”*
- Provides a permanent home for a well-established, long-running club  
*“Great to have a place for the team to call home and secure the future of the team”*
- Offers changing facilities crucial for team preparation and bonding  
*“the team needs a space to get hyped up before any game not forgetting team chats & also privacy for getting changed in”*
- Supports multiple teams and age groups, not just one club  
*“it opens up the possibility of grassroots teams also being able to use the facilities/pitch”*

#### Health and Social Benefits

- Promotes physical fitness and mental health, particularly for young men  
*“To allow young men to continue to be able to play football to improve mental and physical health”*
- Creates social connections and friendships  
*“Amateur football encourages young men to socialise and interact helping their mental health, suicide in young men is a major concern and anything to help reduce this must be prioritised”*
- Provides safe spaces for recreation and exercise  
*“it created a safe space for me to be able to play football and create many great memories”*
- Helps address mental health concerns through sport and community engagement  
*“changing facilities are imperative in creating a bond between teammates before and after games which will massively improve the mental health of all lads in the team, making sure no one feels left alone”*

#### Practical Considerations

- Better to have the facility actively used and maintained than left to decay  
*“It is better to be in use than lie empty especially when its clearly needed for the football players”*
- The club is described as well-run and capable of managing the facility properly  
*“It would be beneficial to the area to have a well run organisation using and maintaining the facility”*
- Addresses the practical need for changing rooms and team preparation areas  
*“Community football needs changing facilities to thrive and a team will manage that asset well”*

### Historical Connection

Multiple respondents referenced long-standing connections to football at this location, spanning generations of players and families who have used the facility.

*“Growing up I spent many a Saturday and Sunday mornings down greengate park with my dad while he put nets up, preparing the park before games and being on the line with his first aid hold all and magic sponge”*

The responses reflect strong community consensus that this lease would benefit both the football club and the broader Stenhousemuir community. The only concern expressed was over potential parking problems on match days. This is addressed in Section 12.

The final question of the survey elicited some useful suggestions as to how the Club could support and further engage the local community. These included:

### Social Media & Digital Engagement

- Increase social media engagement and updates on ground progress
- Continue posting in local community Facebook groups
- Use QR codes and announcements at games to encourage community participation
- Consider a GoFundMe page for fundraising

### Community Events & Activities

- Host local fundraising events and fun days
- Organize charity matches and fundraisers
- Hold informal meetings in the park to explain plans to residents
- Invite locals to watch matches

### Facility Sharing & Collaboration

- Allow other local teams to use facilities when not in use
- Share training pitch with teams who can't afford pitch fees
- Potentially allow local schools to benefit from facilities
- Collaborate with local organizations

### Community Relations & Maintenance

- Keep the area tidy and organise litter picks after games
- Address parking concerns for residents on game days
- Ensure spectators don't litter

### Youth & Inclusivity

- Have more youth teams play on the park
- Support activities that help every child in the community
- Develop programmes like women's walking football
- Provide opportunities for young people to get together

### Infrastructure & Safety

- Consider CCTV for security and to address issues with dirt bikes
- Install bins along pathways
- Improve changing room facilities

### General Encouragement

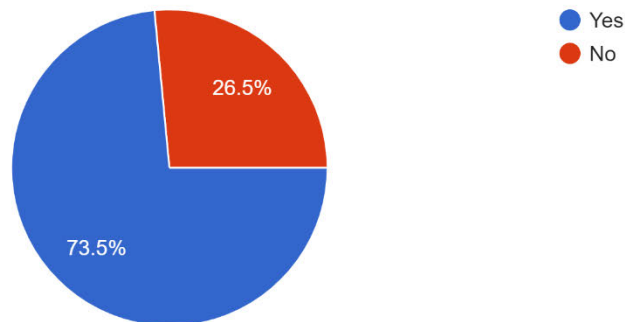
Several respondents simply encouraged continuing current efforts, indicating satisfaction with existing community engagement approaches.

Summary graphs of the responses are shown below.

#### **Survey Question 1 - Targeting individuals living in the Stenhousemuir area.**

1. Do you live in Stenhousemuir?

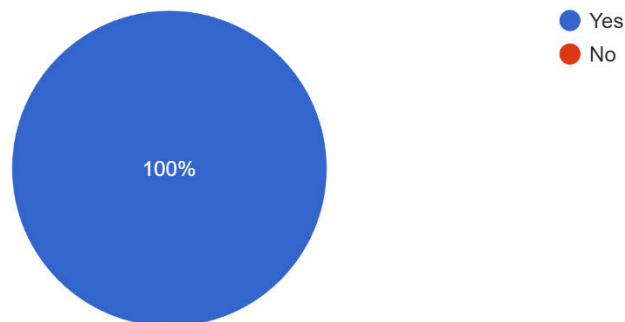
132 responses



#### **Survey Question 2 - Gauging support for the CAT application**

2. Do you support the application for the lease of Russell Park Pavilion to Stenhousemuir Amateurs Football Club?

132 responses



**100% of respondents living in Stenhousemuir support the proposal**

## **11. Marketing Activities**

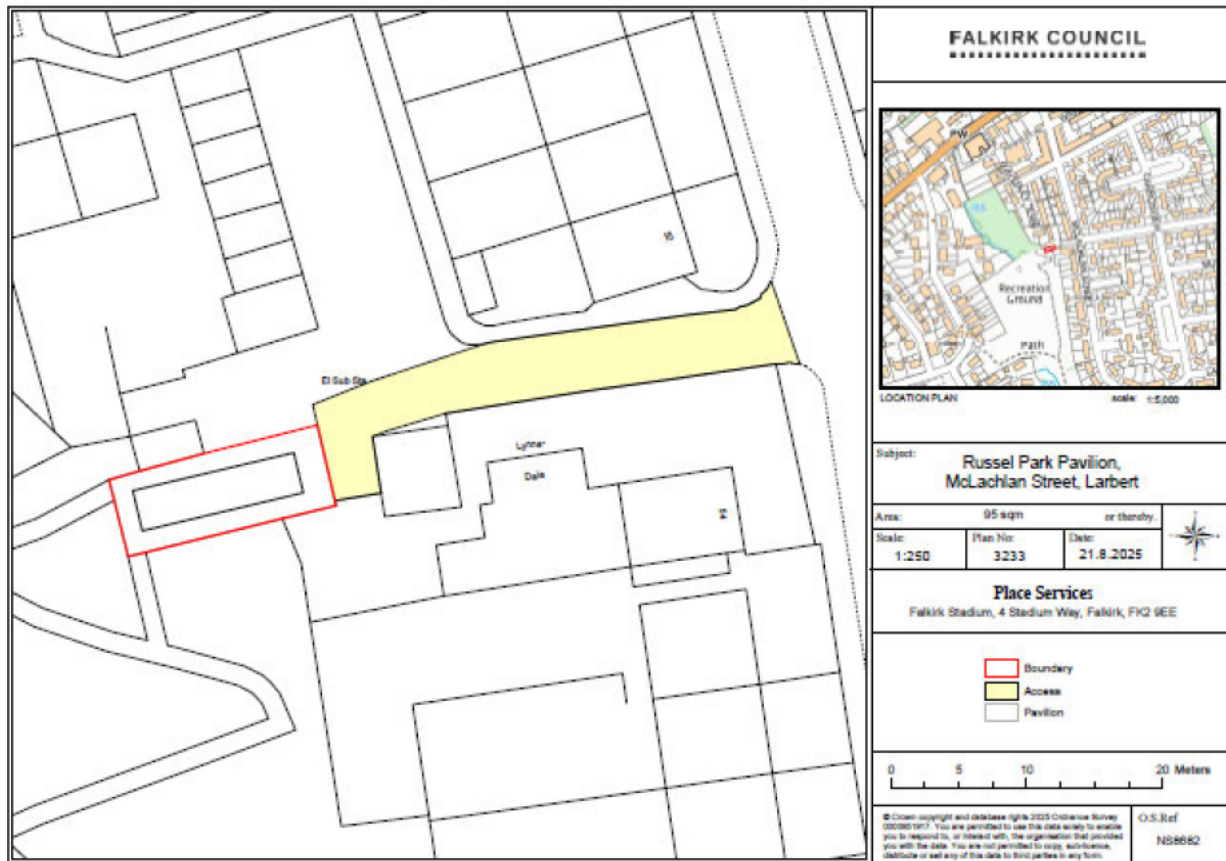
We advertise most of our activities through social media channels [Facebook & Twitter].

Our social media accounts have seen significant growth over the past three years. We now have over 1,000 followers on X, and 1,400 on Facebook. We are happy to advertise the lease and use of the Russell Park Pavilion and communicate activities through this media.

We also issue posters/flyers to local businesses for our annual Speakers Night.

# 12. Appendix

A) Map – Russell Park Pavilion, McLachlan Street, Stenhousemuir



B) Russell Park Pavilion – Front View



C) Russell Park Pavilion – Changing Room



#### D) Russell Park Pavilion – Accessible Changing Room



#### E) Parking Mitigation Solutions

Parking in and around McLachlan Street has been highlighted as point of concern. The following policy is proposed to easy impact on local residents.

- a) Car-sharing will be encouraged for both home and away teams.
- b) Away teams will be asked to park to the west of Russell Park in Carronvale Road and South Broomage Avenue.
- c) Stenhousemuir Amateurs will park to the east of Russell Park in McLachlan Street and Valeview on match days and for training.
- d) Disabled or individuals with specific needs will be able to park at the pavilion (marked with a red circle on the map below).



## COMMUNITY ASSET TRANSFER

## ASSESSMENT PRO-FORMA

Name of property	Name of group	SCIO number or equivalent	Sale or lease?	Length of lease	Rental per annum (or outright cost) £1 Per Annum
Russell Park Pavilion	STENHOUSEMUIR AMATEURS FOOTBALL CLUB	Unincorporated	Lease	20 Years	
			<b>APPLICATION DETAILS</b>		<b>ADDITIONAL COMMENTS</b>
<b>ASSESSMENT RATING</b> Very Strong / Strong / Moderate / Weak / Poor					
<b>BENEFITS (OUTCOMES)</b>					
1. Objectives	Do project outcomes contribute to achieving the Council's priorities?	The project aligns with all of the Council's Strategic Plan priorities of supporting stronger and healthier communities; promoting opportunities and educational attainment and reducing inequalities; and supporting a thriving economy and a green transition.		Supporting stronger and healthier communities is at the heart of community ownership  See form sect 4.1 & 4.2	Very Strong
2. Financial	Is there a financial saving on public sector costs?	An asset transfer of the property will generate an estimated annual revenue saving of £2,170 to the Council  <i>(The figure is in Column I of "All Property Savings" tab here <a href="#">(SPR SAVING)</a>)</i>		See SPR Budget Savings	Strong
	Is there an enhanced provision of public benefit through volunteering hours?	They estimate they generate 4,560 volunteer hours per annum Generating a financial equivalent of over £115,200 public benefit per annum  Please note Only Committee and Coaching volunteer hours have been included in the above figures.		See Business Plan section 4	V Strong
	Current market valuation of the property whether by sale or rent	Market Value Calculated at £15,000, Rental value at £2,000 per annum		See Shepard Ltd Valuation	
	Backlog maintenance figure from C&B report	New Building so no Backlog maintenance			V Strong
3. Non-financial benefits	What is the impact on:				
	(i) economy	"As a volunteer-run organisation, we create meaningful opportunities for local people to develop new skills, gain valuable experience, and build their professional networks. For many volunteers, our club serves as a crucial stepping stone to future employment. By participating in our activities, individuals enhance their employability whilst contributing to the overall skill development of our community."		See Form Section 4.2.1	Strong
	(ii) regeneration	"By taking community ownership of Russell Park Pavilion, we will look to regularly maintain the interior and exterior of the pavilion. We will maintain the surrounding area including the path, stairs and railings. We will also consider improving signage at the pavilion"		See Form Section 4.2.2	Strong
	(iii) public health	"By improving the overall health of the community, our Club aims to help ease the pressure on public and social services, as well as other facilities. Through regular social activities, our community can reduce stress, improve mood, and develop a sense of purpose. The physical activities we provide help maintain physical health and mobility for all attendees. Together, these benefits contribute to a healthier, happier, and more connected community."		See Form Section 4.2.3	V Strong
	(iv) social wellbeing	"The activities and social interactions facilitated by Stenhousemuir Amateurs will contribute significantly to both the mental and social wellbeing of our community. We provide a safe space for the local community to meet and engage with one another through our training sessions, matches, activities and events."		See Form Section 4.2.4	V Strong

**COMMUNITY ASSET TRANSFER**

**ASSESSMENT PRO-FORMA**

		Offering volunteering opportunities within the football club can enhance social cohesion and provide residents with a sense of purpose. Volunteering can help individuals develop new skills, build confidence, and feel more connected to their community.”		
	(v) environment / climate change (including figures on carbon dioxide equivalent)	“We are committed to continuing our environmentally conscious approach to minimise our carbon footprint and impact on both the environment and local community. We shall seek to implement energy-efficient technologies and sustainable practices, enabling the pavilion to reduce its environmental impact.”	See Form Section 4.2.5	Strong
	(vi) other			
4. Equality	What evidence is there that the project:			
	(i) contributes to reducing inequalities (protected characteristics)	“Stenhousemuir Amateurs Football Club recognises that sport has the power to break down barriers and create opportunities for everyone in our local community. As a grassroots club at the heart of Falkirk, we're committed to tackling inequalities head-on through programmes and activities that reach every corner of our neighbourhood.”	See Form Section 4.2.6	V. Strong
	(ii) Promotes equality	See Above	See Above	V Strong
<b>ABILITY TO DELIVER / SUSTAINABILITY</b>				
5. Governance / Accountability	Are appropriate governance structures in place?	Yes. The group is a 2-tiered unincorporated group suitably organised to take on a CAT Lease	See Constitution	V Strong
6. Availability of Resources / Business Plan	Has the group identified all the resources required, such as funding, staff and volunteer resources with the appropriate skills, and are they sufficient to deliver the project?	Yes – A suitable business plan is in place which has been reviewed by Business gateway and been found to be suitable	See Business plan See Business plan approval from business gateway	V Strong
7. Sustainability	Has it been demonstrated that the resources are sustainable over the lifetime of the project?	Yes – the Financial projections show good cashflow over the five year period due to large numbers of regular subscriptions from players.	See 5 year financial projections	V Strong
8. Performance Management	How does the group propose to monitor and report on the achievement of the desired outcomes?	The committee meet regularly and keep in close contact with all Participants  “We are always looking for feedback and provide opportunities for feedback on our social media accounts. We will monitor the number of attendees at our matches and also approach them for feedback on other events and opportunities we could develop in the area. We will provide information at the pavilion on how to contact the club with comments and suggestions.”	See Form section 4.2.8	Strong
<b>COMMUNITY SUPPORT</b>				
9. Community Involvement	Has it been demonstrated that the community were involved in developing the proposal?	Yes. The proposal is entirely community-led.	See Constitution	V Strong
10. Local Community Support	What evidence has been provided of local community support?	Substantial Consultations have been performed with positive feedback coming from the community	See Form section 5.1.1	V Strong
<b>OTHER</b>				
<b>Is the building currently staffed?</b>				V Strong

**COMMUNITY ASSET TRANSFER**

**ASSESSMENT PRO-FORMA**

	HR have been consulted and as the centre was not staffed, there are no staffing issues. No employees worked within the building being considered for Community Asset Transfer in this report and therefore no TUPE considerations apply.		

<b>CONCLUSION</b>	
<b>COMMENTS</b>	<b>OVERALL ASSESSMENT (See Table below)</b>
Tge Application shows suitability for a CAT lease, with core documents of Constitution and Business plan having been reviewed and approved by appropriate FC Staff. The application is Strong to V Strong.	Strong to Very Strong

<b>Evidence</b>	<b>Overview</b>
Very strong	Governance and financial arrangements are strong and sustainable. Best Value characteristics are evidenced and contained throughout the overall approach. Related projected benefits are very robust and demonstrate value for money: suitability, effectiveness, prudence, quality, value and the avoidance of error and other waste.
Strong	Governance and financial arrangements are sound and sustainable. Best Value characteristics are in evidence in the proposal. Related projected benefits are demonstrated well and represent value for money.
Moderate	Governance and financial arrangements are in place and acceptable. Best Value characteristics have been considered as part of the proposal. Related projected benefits are acceptable and could lead to value for money.
Weak	Governance and financial arrangements are weak. Best Value characteristics are not well demonstrated in the proposal. Related projected benefits are not based on robust information and demonstrates questionable value for money.
Poor	Governance and financial arrangements are poor. There is little evidence of Best Value characteristics in the proposal. Related projected benefits are ill defined and/or unrealistic and do not demonstrate value for money.

## Equality & Poverty Impact Assessment 01218 (Version 1)

### SECTION ONE: ESSENTIAL INFORMATION

<b>Service &amp; Division:</b>	Place Services Invest Falkirk		
		<b>Tel:</b>	07483 454 457
<b>Proposal:</b>	Community Asset Transfer Lease of Russell Park Pavilion	<b>Reference No:</b>	

What is the Proposal?	Budget & Other Financial Decision	Policy (New or Change)	HR Policy & Practice	Change to Service Delivery / Service Design
	Yes	Yes	No	Yes

Who does the Proposal affect?	Service Users	Members of the Public	Employees	Job Applicants
	Yes	Yes	No	No
	Children and young people	Significant impact?		
	Yes	Yes		
<b>Other, please specify:</b>				

#### Identify the main aims and projected outcome of this proposal (please add date of each update):

19/03/2026	Community Asset Transfer of Russell Park Pavilion to Stenhousemuir Amateur Football Club

**SECTION TWO: FINANCIAL INFORMATION**

For budget changes ONLY please include information below:			Benchmark, e.g. Scottish Average
Current spend on this service (£'0000s)	Total:	2,170	
Reduction to this service budget (£'0000s)	Per Annum:	2,170	
Increase to this service budget (£'000s)	Per Annum:		
If this is a change to a charge or concession please complete.	Current Annual Income Total:		
	Expected Annual Income Total:		
If this is a budget decision, when will the saving be achieved?	Start Date:	01/10/2025	
	End Date (if any):		

**SECTION THREE: EVIDENCE**

Please include any evidence or relevant information that has influenced the decisions contained in this EPIA. (This could include demographic profiles; audits; research; health needs assessments; national guidance or legislative requirements and how this relates to the protected characteristic groups.)

**A - Quantitative Evidence**

This is evidence which is numerical and should include the number people who use the service and the number of people from the protected characteristic groups who might be affected by changes to the service.

The number of players is 52 a week

Their ages range between late teens and late 30's

They are currently all male, with an aspiration to begin female coaching.

Online Survey (Face Book)

The Survey resulted in 132 responses

73.5% of these came from Local people ie who live in the Stenhousemuir area.

100% of respondents were in favour of the CAT Bid

Currently there are circa 52 users of the pavilion weekly, however there are plans to expand this, following the asset transfer.

**B - Qualitative Evidence**

This is data which describes the effect or impact of a change on a group of people, e.g. some information provided as part of performance reporting.

**Social - case studies; personal / group feedback / other**

Stenhousemuir Amateur Football Club is affiliated to the Scottish Football Association and upholds all the attendant non-discriminatory policies and guidelines. The SFA policy extends to work within the framework of the LGBT Charter as well as with BEMIS on the successful grassroots Diversity & Inclusion project, widening engagement with Scotland's ethnic minority communities.

Section 1.3 of the club's Business plan states their values as "Working in an inclusive and respectful manner, not discriminating against anyone."

"Our club is a welcoming home for all. Every player who walks through our doors—whether they've lived in Stenhousemuir all their lives or arrived just last week—will find a place where they belong."

A selection of quotations has been evidenced as part of the community engagement work:

- "It created a **safe space** for me to be able to play football and create many great memories"
- "Growing up I spent many a Saturday and Sunday mornings down Greengate park with my dad while he put nets up, preparing the park before games and being on the line with his first aid hold all and magic sponge"
- "To allow young men to continue to be able to play football to improve **mental and physical health**"
- "**Community football needs changing facilities to thrive** and a team will manage that asset well"
- "**So much history** of teams playing down Russell Park, I believe we need this to continue and it opens up the possibility of grassroots teams also being able to use the facilities/pitch."
- "Also a local team can bring the community together"

The reference to young men's mental health reflects the fact that this is a demographic at increased risk of suicide, substance abuse etc.

The UK Chief Medical Officers' (CMOs) recently restated that "If physical activity were a drug, we would refer to it as a miracle cure, due to the great many illnesses it can prevent and help treat." (UK CMOs Physical Activity Guidelines, 2019) [Physical activity guidelines: UK Chief Medical Officers' report - GOV.UK](#)

The Club has shared the suggestion put forward during community consultation, **that a women's walking football group** be developed.

The Club has come forward because they believe that closing the pavilion, and thereby losing the changing and toilet facilities, would fatally impact the provision of recreational facilities, or the organisation of recreational activities, with the objective of improving the conditions of life for local people.

This is because **Scottish Women's Football** and **Scottish Youth Football Association** (the relevant governing bodies) do not permit matches to take place where there are no changing / toilet facilities.

Without the pavilion, the team would lose participants. In terms of wider community benefit that would be negatively impacted, the pavilion will also be made available for use by the local community. Potential examples for future usage include

- Host local fundraising events and fun days
- Organise charity matches and fundraisers
- Allow other local teams to use facilities when not in use
- Share training pitch with teams who can't afford pitch fees
- Potentially allow local schools to benefit from facilities
- Collaborate with local organizations

<b>Best Judgement:</b>	
<b>Has best judgement been used in place of data/research/evidence?</b>	No
<b>Who provided the best judgement and what was this based on?</b>	
<b>What gaps in data / information were identified?</b>	Detailed protected characteristics of all users of the pavilion.
<b>Is further research necessary?</b>	No
<b>If NO, please state why.</b>	Best Judgement was not used. We used data from the Asset Transfer request application and business planning documents, as well as some materials made available as Appendices. The Club's affiliation to SFA ensures that the club must follow best practice in dealing with people with protected characteristics.

**SECTION FOUR: ENGAGEMENT**

Engagement with individuals or organisations affected by the policy or proposal must take place

Has the proposal / policy / project been subject to engagement or consultation with service users taking into account their protected characteristics and socio-economic status?	Yes
If YES, please state who was engagement with.	Service users and the greater public.
If NO engagement has been conducted, please state why.	
How was the engagement carried out?	What were the results from the engagement? Please list...
Focus Group	No
Survey	Yes 132 responses, 100% positive, Multiple narrative comments.  People were not asked to disclose any protected characteristics as a condition of completing the survey.  Survey responses were wide-ranging, covering the following areas:  Community Benefits Grassroots Football Development Health and Social Benefits Historical Connection Community Events & Activities Facility Sharing & Collaboration Community Relations Youth & Inclusivity  The Application Form offers detail and verbatim statements
Display / Exhibitions	No
User Panels	No
Public Event	Yes Informal chats on training and match days to impart information and gauge support.

<b>Other: please specify</b>	
<b>Has the proposal / policy/ project been reviewed / changed as a result of the engagement?</b>	No
<b>Have the results of the engagement been fed back to the consultees?</b>	Yes
<b>Is further engagement recommended?</b>	No

## SECTION FIVE: ASSESSING THE IMPACT

**Equality Protected Characteristics:** What will the impact of implementing this proposal be on people who share characteristics protected by the Equality Act 2010 or are likely to be affected by the proposal / policy / project? This section allows you to consider other impacts, e.g. poverty, health inequalities, community justice, carers etc.

Protected Characteristic	Neutral Impact	Positive Impact	Negative Impact	Please provide evidence of the impact on this protected characteristic.
<b>Age</b>	✓			<p>The Club focuses on Amateur football which tends to be associated with young men. The Club has a stated aim to increase youth participation (children).</p> <p>Closure of the facility would disadvantage local amateur players who would lose the opportunity to play football regulated by the governing bodies. Asset transfer of the facility will prevent this.</p>
<b>Disability</b>		✓		<p>The Club adheres to the Dispensation Policy of their governing body, the Scottish Youth Football Association. This assists any child who has a disability and is eligible to participate in organised activities under the jurisdiction of the SYFA. The pavilion is fully accessible.</p>
<b>Sex</b>		✓		<p>The Club currently has only male participants, but the suggestion of a womens walking football team has emerged through their consultation process.</p>
<b>Ethnicity</b>		✓		<p>The club do not gather data on this protected characteristic, however their application form states:</p> <p>We firmly believe that football belongs to everyone, regardless of their [...] ethnicity [...] or where they've come from.</p>
<b>Religion / Belief / non-Belief</b>		✓		<p>The club do not gather data on this protected characteristic, however their application form states:</p> <p>We firmly believe that football belongs to everyone, regardless of their [...] religion, or where they've come from.</p>
<b>Sexual Orientation</b>		✓		<p>Whilst the group does not gather information about sexual orientation, they uphold the SAFA policy stating that "no individual should be discriminated against for reasons such as [...] sexual orientation."</p>

**Public Sector Equality Duty: Scottish Public Authorities must have 'due regard' to the need to eliminate unlawful discrimination, advance quality of opportunity and foster good relations. Scottish specific duties include:**

				reason such as [...] gender reassignment.
<b>Pregnancy / Maternity</b>		✓		Whilst the group does not gather information about sexual orientation, they uphold the SAFA policy stating that "no individual should be discriminated against for reason such as [...] pregnancy or maternity.
<b>Marriage / Civil Partnership</b>		✓		Whilst the group does not gather information about sexual orientation, they uphold the SAFA policy stating that "no individual should be discriminated against for reason such as [...] marriage or civil partnership.
<b>Poverty</b>		✓		The Club states "We actively assist our players who are disadvantaged. None of our players have to pay for any strips or equipment. Where physiotherapy is required the club covers this. If a player is unable to pay their subs we will assist them. "
<b>Care Experienced</b>	✓			The Club does not collect data on this protected characteristic but they have stated: "Our club is a welcoming home for all. Every player who walks through our doors—whether they've lived in Stenhousemuir all their lives or arrived just last week—will find a place where they belong".
<b>Other, health, community justice, carers etc.</b>	✓			The Group does not collect data on these protected characteristics.
<b>Risk (Identify other risks associated with this change)</b>	None			

	<b>Evidence of Due Regard</b>
<b>Eliminate Unlawful Discrimination (harassment, victimisation and other prohibited conduct):</b>	The Organisation is a Full member of SAFA and as such is obliged to operate in a fashion that eliminates unlawful discrimination.
<b>Advance Equality of Opportunity:</b>	Plans to advance Childrens and Women Football are evidence of an intention to broaden out equality of opportunity, as per SAFA protocols.

**Foster Good Relations (promoting understanding and reducing prejudice):**

Transfer of the facilities is expected to support the fostering of good relations between different protected characteristic groups, due to the nature of the activities it supports / enables.

The club is affiliated with the Scottish Amateur FA (SAFA), which in turn is affiliated with the SFA. The club is subject to the same minimum operating standards and governance as all affiliated football clubs, including adhering to policies which forbid discrimination on the grounds of age, disability, sex, ethnicity, religion, sexuality, income, and refugee status, as described in the full EPIA that has been carried out

The group's statement on equalities reads: "We believe that football belongs to everyone, regardless of their background, ethnicity, religion, or where they've come from. Our club is a welcoming home for all. Every player who walks through our doors—whether they've lived in Stenhousemuir all their lives or arrived just last week—will find a place where they belong. We understand that the cost of participation can exclude many individuals from enjoying football. Our Club ensures that no individuals are turned away due to financial constraints."

**SECTION SIX: PARTNERS / OTHER STAKEHOLDERS**

Which sectors are likely to have an interest in or be affected by the proposal / policy / project?		Describe the interest / affect.
<b>Business</b>	Yes	Local businesses will be offered the opportunity to advertise at the facility.
<b>Councils</b>	Yes	The council's commitment to facilitating sport and leisure will be damaged if the CAT does not go through.
<b>Education Sector</b>	Yes	Local school pupils may benefit from the facility.
<b>Fire</b>	No	
<b>NHS</b>	Yes	<p>The group believe that by encouraging and promoting sport and physical exercise, they will be reducing pressure on primary health care services. The application form states:</p> <p>"By improving the overall health of the community, our Club aims to help ease the pressure on public and social services, as well as other facilities. Through regular social activities, our community can reduce stress, improve mood, and develop a sense of purpose. The physical activities we provide help maintain physical health and mobility for all attendees. Together, these benefits contribute to a healthier, happier, and more connected community.</p> <p>When individuals have access to programmes that support their social, mental, and physical wellbeing, they are less likely to require intervention from public services. This proactive approach to community health not only benefits individuals but also reduces the burden on public resources"</p>
<b>Integration Joint Board</b>	No	
<b>Police</b>	Yes	The group states that a properly managed, community owned facility could reduce antisocial behaviour.
<b>Third Sector</b>	Yes	<p>The organisation taking on the Asset is Community led and charitable in nature.</p> <p>The group will continue to collaborate with other local third-sector groups in fundraising etc (such as Keep Larbert &amp; Stenhousemuir Beautiful)</p>
<b>Other(s): please list and describe the nature of the relationship / impact.</b>		

## SECTION SEVEN: ACTION PLANNING

**Mitigating Actions:** If you have identified impacts on protected characteristic groups in Section 5 please summarise these in the table below detailing the actions you are taking to mitigate or support this impact. If you are not taking any action to support or mitigate the impact you should complete the No Mitigating Actions section below instead.

Identified Impact	To Who	Action(s)	Lead Officer	Evaluation and Review Date	Strategic Reference to Corporate Plan / Service Plan / Quality Outcomes

### No Mitigating Actions

**Please explain why you do not need to take any action to mitigate or support the impact of your proposals.**

This property was identified for closure as part of the Strategic Property Review from 1st October 2024 as agreed by Council in January 2024. The opportunity for a Community Asset Transfer (CAT) was identified as a mitigation to closure, and this was noted in the EPIA's undertaken. Officers have been working closely with the Stenhousemuir Amateur Football Club to progress with Community Asset Transfer for this facility and are now in receipt of a full CAT application.

This EPIA has been undertaken with the information available to Falkirk Council at this time and based on current operations however, under a CAT model, it's up to the community group to manage the operations of that building going forward as Falkirk Council have now withdrawn from these buildings in line with the Council decision.

This building will continue to be available to the local community as a key community asset, so that SAFC and potentially others can continue to utilise the building and therefore there is no known perceived negative impact at this time.

**Are actions being reported to Members?**

Yes



**SECTION EIGHT: ASSESSMENT OUTCOME**

Only one of following statements best matches your assessment of this proposal / policy / project. Please select one and provide your reasons.

<b>No major change required</b>	Yes	No Major change is required as the group will continue to utilise the facility as previously, but with potential to allow childrens teams to utilise the facility, and to develop womens football within the club.
<b>The proposal has to be adjusted to reduce impact on protected characteristic groups</b>	No	
<b>Continue with the proposal but it is not possible to remove all the risk to protected characteristic groups</b>	No	
<b>Stop the proposal as it is potentially in breach of equality legislation</b>	No	

**SECTION NINE: EPIA TASK GROUP ONLY**

<b>OVERALL ASSESSMENT OF EPIA:</b> Has the EPIA demonstrated the use of data, appropriate engagement, identified mitigating actions as well as ownership and appropriate review of actions to confidently demonstrate compliance with the general and public sector equality duties?	Yes
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<b>ASSESSMENT FINDINGS</b>  If YES, use this box to highlight evidence in support of the assessment of the EPIA  If NO, use this box to highlight actions needed to improve the EPIA	Relevant protected characteristics data has been provided, as well as outcomes from the consultation.	
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<b>Where adverse impact on diverse communities has been identified and it is intended to continue with the proposal / policy / project, has justification for continuing <u>without making changes been made?</u></b>	Yes / No	If YES, please describe:
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**LEVEL OF IMPACT: The EPIA Task Group has agreed the following level of impact on the protected characteristic groups highlighted within the EPIA**

LEVEL		COMMENTS
<b>HIGH</b>	No	
<b>MEDIUM</b>	No	
<b>LOW</b>	Yes	There is unlikely to be any damage to the Councils reputation, but it is noted that the presence of this club on the local community will have a social and physical impact on its ability to continue.

**SECTION TEN: CHIEF OFFICER SIGN OFF**

<b>Director / Head of Service:</b>		
<b>Signature:</b>		<b>Date:</b>

## Appendix 6

<b>INCOME</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>
Subscriptions	£ 6,500.00	£ 6,500.00	£ 6,500.00	£ 6,500.00	£ 6,500.00
Fundraising - Speakers Night	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00
Sponsorship	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00
<b>Total Income</b>	<b>£ 16,500.00</b>	<b>£ 16,500.00</b>	<b>£ 16,500.00</b>	<b>£ 16,500.00</b>	<b>£ 16,500.00</b>

<b>EXPENDITURE</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>
Kit	£ 3,500.00	£ 3,622.50	£ 3,749.29	£ 3,880.51	£ 4,016.33
League Fees	£ 500.00	£ 517.50	£ 535.61	£ 554.36	£ 573.76
Pitch Hire	£ 4,245.00	£ 4,393.58	£ 4,547.35	£ 4,706.51	£ 4,871.24
Other match costs	£ 800.00	£ 828.00	£ 856.98	£ 886.97	£ 918.02
Maintenance	£ 1,000.00	£ 1,035.00	£ 1,071.23	£ 1,108.72	£ 1,147.52
Utilities	£ 750.00	£ 776.25	£ 803.42	£ 831.54	£ 860.64
Insurance	£ 850.00	£ 879.75	£ 910.54	£ 942.41	£ 975.39
Travel	£ 2,000.00	£ 2,070.00	£ 2,142.45	£ 2,217.44	£ 2,295.05
<b>Total Expenditure</b>	<b>£ 13,645.00</b>	<b>£ 14,122.58</b>	<b>£ 14,616.87</b>	<b>£ 15,128.46</b>	<b>£ 15,657.95</b>

<b>Variance</b>	£ 2,855.00	£ 2,377.43	£ 1,883.13	£ 1,371.54	£ 842.05
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